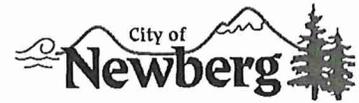


# RESOLUTION NO. 2022-3832



**A Resolution to approve the Supplemental Budget #2 for fiscal year 2021-2022 as described in Exhibit A.**

## **Recitals:**

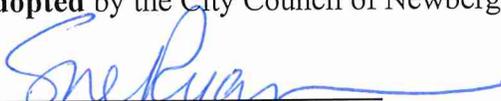
1. The 2021-2022 Budget was adopted by Resolution 2021-3735 on June 7, 2021.
2. The 2021-2022 Supplemental Budget #1 was adopted by resolution on February 22<sup>nd</sup>, 2022.
3. Increase in appropriation resulted from expected additional TLT revenue in the final quarter of the fiscal year. Other appropriation categories increased or decreased but did not change the overall expenditures of the funds.
4. In accordance with Oregon Budget Law, notice of this Council public hearing was published in the Newberg Graphic on June 15<sup>th</sup>, 2022.

## **The City of Newberg Resolves as Follows:**

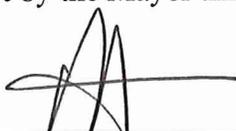
1. The Council adopts the above recitals.
2. The Council adopts the Supplemental Budget #2 as reflected in the attached Exhibit A which is incorporated in full by this reference. The Council further authorizes the supplemental appropriations reflected in Exhibit A.

**Effective Date** of this resolution is the day after the adoption date, which is: June 22<sup>nd</sup>, 2022.

**Adopted** by the City Council of Newberg, Oregon, this 21<sup>st</sup> day of June, 2022

  
\_\_\_\_\_  
Sue Ryan, City Recorder

**Attest** by the Mayor this 24<sup>th</sup> day of June, 2022.

  
\_\_\_\_\_  
Rick Rogers, Mayor

**EXHIBIT A TO  
RESOLUTION NO. 2022-3832**

City of Newberg  
Supplemental Budget #2  
Fiscal Year 2021-2022

<b>SUMMARY OF PROPOSED BUDGET CHANGES</b>				
AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED				
<b><u>FUND 01 - GENERAL FUND</u></b>		<b>BUDGET</b>	<b>CHANGE</b>	<b>REVISED</b>
Municipal Court	<i>Increase</i>	319,952	25,000	344,952
Library	<i>Increase</i>	1,682,911	50,000	1,732,911
Contingency	<i>Decrease</i>	3,625,145	(75,000)	3,550,145
Revised Total Requirements		16,955,684		
<i>Requirements include increasing Municipal Court to account for a position that was left out of the original budget and increasing Library due to the additional help hired to cover while the Library Director served as the City Manager Pro Tem. Contingency was reduced to offset these increases.</i>				
<b><u>FUND 08 - BUILDING INSPECTION</u></b>		<b>BUDGET</b>	<b>CHANGE</b>	<b>REVISED</b>
Building Inspection	<i>Increase</i>	811,963	100,000	911,963
Contingency	<i>Decrease</i>	2,271,587	(100,000)	2,171,587
Revised Total Requirements		3,083,550		
<i>Increase in Building Inspection to account for additional professional services and maintenance agreements needed. Contingency decreased to offset this increase.</i>				
<b><u>FUND 14 - ECONOMIC DEVELOPMENT</u></b>		<b>BUDGET</b>	<b>CHANGE</b>	<b>REVISED</b>
Planning	<i>Increase</i>	198,382	50,000	248,382
Contingency	<i>Decrease</i>	410,009	(50,000)	360,009
Revised Total Requirements		1,951,412		
<i>Increased Planning to account for additional professional services needed related to the Urban Renewal. Contingency decreased to offset this increase.</i>				
<b><u>FUND 19 - TRANSIENT LODGING TAX</u></b>		<b>BUDGET</b>	<b>CHANGE</b>	<b>REVISED</b>
Resources	<i>Increase</i>	648,562	400,000	1,048,562
General Government	<i>Increase</i>	246,524	140,268	386,792
Transfers	<i>Increase</i>	400,939	259,732	660,671
Revised Total Resources		1,048,562		
Revised Total Requirements		1,048,562		
<i>Resources increased due to tourism revenue increasing more than expected from previous covid-19 years. General Government and Transfers also increase based on the TLT formula.</i>				

<b>FUND 31 - ADMIN SUPPORT SERVICES</b>		BUDGET	CHANGE	REVISED
City Manager's Office	<i>Decrease</i>	1,359,357	(210,000)	1,149,357
General Office	<i>Increase</i>	273,600	25,000	298,600
Finance	<i>Decrease</i>	1,057,860	(50,000)	1,007,860
Information Technology	<i>Increase</i>	1,156,907	110,000	1,266,907
Legal	<i>Increase</i>	778,815	50,000	828,815
Public Works	<i>Increase</i>	733,400	262,703	996,103
Insurance	<i>Increase</i>	490,000	75,000	565,000
Contingency	<i>Decrease</i>	326,528	(262,703)	63,825
Revised Total Requirements		<b>6,176,467</b>		

*To keep this fund in balance many of the funds had to give to other departments due to unexpected expenditures incurred in Information Technology, General Office, Legal, Public Works and Insurance.*

<b>FUND 99 - ARPA</b>		BUDGET	CHANGE	REVISED
Police	<i>Increase</i>	-	60,880	60,880
Economic Development	<i>Decrease</i>	1,373,530	(60,880)	1,312,650
Revised Total Requirements		<b>2,651,227</b>		

*Increased Police expenditures to reflect decisions made during the ARPA process held by the budget committee. Decrease came from Economic Development where the funds were originally held until allocated by the budget committee.*

Total Increase in appropriations for all funds: \$ 400,000

Total Appropriated Budget from the Supplemental Budget #1	\$ 147,223,415
Plus: Increase in appropriations	<u>400,000</u>
Supplemental Budget #2	<u>\$ 147,623,415</u>
Revised Appropriated Budget	

### **Reconciliation of 2021-22 Budget Changes**

#### **Appropriations**

Total Appropriations from original Adopted Budget (June 7, 2021)	\$ 133,415,311
Changes in appropriations:	
Supplemental Budget #1 (February 22, 2022)	13,378,790
Supplemental Budget #2 (June 21, 2022)	<u>400,000</u>
Total Appropriations including Supplemental Budgets	<u>\$ 147,194,101</u>
Total Unappropriated Ending Fund Balance	<u>\$1,326</u>
Total Reserves	<u>\$427,988</u>
<b>Adjusted Adopted Budget (Sum of Appropriations, UEFB, and Reserves)</b>	<u><b>\$147,623,415</b></u>