

MINUTES

REGULAR TRAFFIC SAFETY COMMISSION MEETING

April 17, 2024

7:00 a.m.

Via Zoom

- PRESIDING:** Frank Pyles, Vice-Chairman
- COMMISSIONERS PRESENT:** Michael Holloran, Russ Brown, Frank Pyles, Sandy Haechrel, Larry Fairclo and Jayme Reineccius
- COMMISSIONERS ABSENT:** Kilkenny
- STAFF PRESENT:** Dale McCabe – City Engineer, David Mills – Transportation Manager, Dan Richardson – City Council Representative, Nikki Lesich – Codes Enforcement and Cindy Keever - Administrative Secretary
- GUESTS PRESENT:** Penny Smith and Bob Wood

1. CALL TO ORDER

The meeting was called to order by Vice-Chairman Pyles at 7:02 a.m.

2. ROLL CALL OF COMMISSION MEMBERS

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

A motion to approve the April agenda was made by Fairclo and seconded by Brown. The motion carried unanimously.

5. PRESENTATIONS/PROCLAMATIONS

None

6. AUDIENCE PARTICIPATION

None

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7. STAFF REPORTS

A. TRANSPORTATION DIVISION MANAGER REPORT

1. The local hot asphalt plant has opened so patching of potholes, cuts and street repairs has started.
2. The annual Cherry Festival is this weekend and the Transportation Team is setting out barricades and signs for the event.
3. The Transportation Division will be grinding and paving a section of W 2nd Street between Cherry Heights and Tum-a-Lum Lumber Company.
4. The annual crack sealing contract will begin May 13th and continue through May 17th, weather permitting.

B. CITY POLICE REPRESENTATIVE REPORT

1. No representative available.

C. CITY CODES ENFORCEMENT OFFICER REPORT

1. Spring weather is here and vegetation is growing accordingly. Please let her know if you see any areas that need trimming.
2. Abandoned car reports are steadily being reported.

D. CITY ENGINEER REPORT

1. The 10th Street Safe Routes to School Project (SRTS) construction is still scheduled to occur during the upcoming summer months.
2. The 12th Street Storm and Sidewalk Project is currently in the design phase. The City has received a lot of calls from property owners and will be meeting with them for the 2025 construction season.
3. The installation of fiber work continues on River Road. Flaggers will be used to move traffic through the construction zone.
4. The West 2nd Street Utility Upgrade Project is currently under way with the closure of West 2nd Street continuing. When the project moves to the single lane closure phase, flaggers will be used to guide traffic through the construction zone.

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5. Construction of new sidewalks and ADA ramps on 3rd Street at the NE corner of Washington Street continues. The sidewalk bulb outs and ADA ramps are in conjunction to the construction that is happening at 315 Federal Street location.

8. CONSENT AGENDA

It was moved by Holloran and seconded by Brown to approve the March minutes. Pyles, Haechrel, Reineccius and Fairclo voted in favor. Kilkenny absent. Motion carried unanimously.

9. DISCUSSION ITEMS

- A. Holloran made a motion to keep the officer positions as is. Kilkenny as Chairman and Pyles as Vice-Chairman. Brown seconded the motion. Pyles, Haechrel, Reineccius and Fairclo voted in favor. Kilkenny absent. Motion carried unanimously.

- B. A request for permitted parking at 419 Laughlin was made to the city. Owner, Penny Smith explained her situation and said she has no off-street parking and is finding it more difficult to find parking anywhere near her property if she leaves during normal working hours. Councilman Richardson believes giving the resident her own permitted parking space would solve the problem. Future instances would have to be looked at on a specific case by case basis. He believes the city also needs to further explore solutions to the lack of parking in the downtown core areas.
Traffic Safety Commission members discussed setting a negative precedent if they were to recommend a "Permit Only" parking space for the home owner.
McCabe told the Commission that he and Transportation Manager Mills, will be joining the upcoming 2024 Downtown Parking Inventory meeting. These meetings will be led by Josh Chandler, Director of the City's Community Development/Planning Department. Public Works staff will update the Commission of ongoing discussions.
Holloran made a motion to have the city look at the residential areas on 4th Street and consider expanding the Downtown Parking Area. Reineccius seconded the motion. Pyles, Haechrel, Fairclo and Brown voted in favor. Kilkenny absent. Motion carried unanimously.
Councilman Richardson invited all to attend the next Urban Renewal meeting on May 21st.

- C. Commissioner Fairclo told the members this was his last meeting and that Bob Wood will be replacing him. He has enjoyed the interesting and educational meetings and believes child safety is of the utmost importance. He reminds all to practice legal stops and safety looks.
He thanked City staff and members for their dedication to the Commission and the City.

10. ROUNDS TO COLLECT AGENDA ITEMS FOR NEXT MEETING

- A. Reineccius asked if Lisa Kaseberg, D21 Director of Transportation, could be invited to the next meeting. Reineccius would like to know if buses could take alternate routes, (instead of W. 10th Street) back to the bus barn in the mornings.

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B. Reineccius asked to have a discussion regarding timing of the left turn signal at the intersection of Union Street and 3rd Street.

11. ADJOURNMENT

There being no further business, meeting adjourned @ 8:16 a.m.

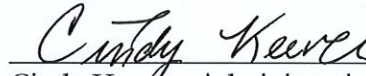
Submitted by/
Cindy Kever, Administrative Secretary
Public Works Department

SIGNED:



Mike Kilkenny, Chairman

ATTEST:



Cindy Kever, Administrative Secretary
Public Works Department