



Lane Transit District Budget Committee Agenda Packet

Budget Committee Meeting

Tuesday May 7, 2024
5:30 – 7:00 p.m.

The meeting will be held in-person, remotely and via broadcasting.

Address: 3500 E. 17th Avenue, Eugene OR 97401

Zoom: Stream live via link: [Budget Committee Meeting](#)

Broadcasting: Watch live on channel 21 or via link: <https://metrotv.omlnetwork.org/>

AGENDA ITEM

- 5:30 – 5:35 **I. CALL TO ORDER & ROLL CALL:** Gino Grimaldi (President), Susan Cox (Vice President), Pete Knox (Secretary), Kelly Sutherland, Lawrence Green (Treasurer), Michelle Webber, Heather Murphy, Carl Yeh (Chair), Darvin Fowler, Linda Lynch, vacant, Steven Wheeler, Gary Wildish, Jason Williams

- 5:35- 5:40 **II. COMMENTS FROM THE CEO**

- 5:40 – 5:50 **III. PUBLIC COMMENT** – Public comment may be provided in writing to clerk@ltd.org, via Zoom, or in-person at the meeting.

- 5:50 – 7:00 **IV. BUSINESS UPDATES, DISCUSSIONS, AND PRESENTATIONS**
 - Proposed Fiscal Year 2024-2025 Budget.....Pamela Strutz, Director of Finance and Jameson T. Auten, Chief Executive Officer

- V. BUSINESS ACTION ITEMS**
 - Proposed Fiscal Year 2024-2025 Budget.....Pamela Strutz, Director of Finance

- 7:00 **VI. ADJOURNMENT**

The facility used for this meeting is wheelchair accessible. To request a reasonable accommodation or interpreter, including alternative formats of printed materials, please contact LTD’s Administration office no later than 48 hours prior to the meeting at 541-682-5555 (voice) or 7-1-1 (TTY through Oregon Relay).



Lane Transit District Proposed Fiscal Year 2024-2025 Budget

Presented by: Pamela Strutz, Director of Finance and Budget Officer

&

Jameson T. Auten, Chief Executive Officer

ACTION REQUESTED: Committee Approval with Board Recommendation

The annual budget reflects the authorized amount that Lane Transit District can spend during the specific 12-month period that begins every July 1 and ends June 30. The annual budget is guided by our vision to create a more connected, sustainable and equitable community and, as a result, reflects all five of our strategic areas of focus.

In accordance with ORS 294.408, the Board of Directors must adopt a budget for each of its six (6) funds by the close of the current fiscal year. For Lane Transit District, the fiscal year ends on June 30, 2024. Oregon Budget Law (ORS 294.321) is also designed to encourage citizen involvement in the budget process. Lane Transit District achieves this by: 1) vetting the Budget through a Budget Committee comprised of all seven Board members and an equal number of appointed community members, 2) holding public hearings and 3) accepting written public comments.

There are three requirements before the Lane Transit District Board can adopt the budget: 1) Posting for public comment (ORS 294.401), 2) Approval by the Budget Committee as presented or amended (ORS 294.424), and 3) Holding a public hearing on the Budget Committee approved budget (ORS 294.453).

The Budget Officer has prepared the proposed Fiscal Year 2024-2025 Budget and associated explanatory documents in accordance with ORS 294.473.

ORS 294.414 requires that the Budget Committee hold one or more meetings for the purposes of:

- Receiving the Fiscal Year 2024-2025 Budget Message and the Proposed Fiscal Year 2024-2025 Budget
- Providing members of the public with an opportunity to ask questions about and comment on the budget.

ORS 294.428 requires that the Budget Committee approve the Proposed Fiscal Year 2024-2025 Budget as submitted by the Budget Officer or amended by the Budget Committee.

The Budget Committee may hold additional public hearings and/or additional Budget Committee meetings and/or postpone approval of the proposed Fiscal Year 2024-2025 Budget to an alternate date. The Budget Committee may amend and approve the proposed Fiscal Year 2024-2025 Budget as amended.

Following the Budget Committee's approval, the Lane Transit District Board of Directors will hold a public hearing on May 28, 2024 per ORS 294.453. The proposed Fiscal Year 2024-2025 Budget will then be taken to the Board for adoption at its June 12, 2024 monthly meeting.



Lane Transit District Proposed Fiscal Year 2024-2025 Budget

PROPOSED MOTION: I move to forward the Budget as presented as presented [amended] to the Board of Directors with a recommendation for approval.

PROPOSED BUDGET

Budget Summary



Lane Transit District Combined Funds - REVISED Fiscal Year 2024-2025

District Wide Resources	FY2021-22 Actual	FY2022-23 Actual	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percent Change
Operating Revenues	\$14,976,572	\$20,875,732	\$27,719,430	\$37,684,114	\$9,964,684	36%
Cash Fares & Passes	2,313,837	2,792,277	2,688,420	2,839,500	151,080	6%
Group Passes	1,753,550	1,889,271	1,921,925	2,137,000	215,075	11%
Advertising	31,125	0	0	50,000	50,000	100%
Special Services	1,180	31,300	27,383	127,400	100,017	365%
AS, P2P & MC	10,876,880	16,162,884	23,081,702	32,530,214	9,448,512	41%
Nonoperating Revenues	\$79,718,573	\$96,464,489	\$107,127,182	\$102,085,410	(\$5,041,772)	-5%
Payroll Taxes	47,048,331	49,019,822	50,841,071	53,873,247	3,032,176	6%
Self-employment Taxes	2,323,671	2,434,645	2,142,737	2,685,256	542,519	25%
State-in-Lieu	646,016	521,887	789,450	841,922	52,472	7%
Federal Assistance	22,550,214	36,571,558	43,103,323	36,636,987	(6,466,336)	-15%
State Assistance	6,159,706	5,786,446	9,015,187	6,327,998	(2,687,189)	-30%
Local Assistance	211,996	0	105,756	0	(105,756)	-100%
Miscellaneous	596,803	356,494	400,000	320,000	(80,000)	-20%
Interest	181,836	1,773,637	729,658	1,400,000	670,342	92%
Total Revenues	\$94,695,145	\$117,340,221	\$134,846,612	\$139,769,524	\$4,922,912	4%
Working Capital Resources/Reserves	\$64,518,901	\$64,518,901	\$38,215,780	\$71,687,321	\$33,966,341	89%
General Fund	36,546,728	36,546,728	2,777,221	24,907,356	\$22,130,135	797%
Specialized Services Fund	2,408,252	2,408,252	0	2,464,216	\$2,464,216	100%
Medicaid Fund	996,433	996,433	0	508,064	\$508,064	100%
Point2point Fund	140,669	140,669	0	297,289	\$297,289	100%
Capital Fund	24,426,819	24,426,819	24,426,819	32,993,456	\$8,566,637	35%
Sustainable Services Reserve Fund		0	11,011,740	10,516,940	(\$494,800)	-4%
Interfund Transfers	\$15,035,316	\$22,980,990	\$9,915,180	\$8,018,285	(\$1,896,895)	-19%
Total Resources with Beginning Working Capital	174,249,362	204,840,112	182,977,572	219,475,130	36,992,358	20%
District Wide Requirements	FY2021-22 Actual	FY2022-23 Actual	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percent Change
Operating Requirements	\$63,565,851	\$76,405,100	\$90,585,656	\$104,619,486	\$14,033,830	15%
Personnel Services	37,160,588	42,771,943	47,693,055	51,987,902	4,294,847	9%
Materials & Services	9,871,874	12,305,700	14,165,587	16,778,662	2,613,075	18%
Insurance & Risk Services	524,679	1,380,383	649,598	2,280,058	1,630,460	251%
Specialized Services	4,802,532	6,678,944	11,598,951	14,893,989	3,295,038	28%
Medicaid	11,038,806	12,978,739	15,723,595	17,979,000	2,255,405	14%
P2P	167,372	289,391	754,870	699,875	(54,995)	-7%
Capital Fund Investments	\$6,626,461	\$23,249,761	\$40,768,294	\$36,640,620	(\$4,127,674)	-10%
Transfers	\$15,035,316	\$22,980,990	\$9,915,180	\$8,018,285	(\$1,896,895)	-19%
Transfer to Specialized Services Fund	2,100,000	2,900,000	4,485,186	500,000	(3,985,186)	-89%
Transfer to Medicaid Fund	400,200	327,750	327,750	327,750	0	0%
Transfer to Point2point Fund	115,000	280,655	182,778	214,900	32,122	18%
Transfer to the Sustainable Services Reserve Fund	0	10,348,740	238,919	300,000	61,081	26%
Transfer to Capital Projects Fund	12,420,116	9,123,845	4,680,547	6,675,635	1,995,088	43%
Reserves & Restricted Funds	\$57,052,515	\$82,204,261	\$41,708,442	\$70,196,739	\$28,488,297	68%
Cash Flow Operating reserve	10,594,309	13,239,836	11,250,659	11,841,104	590,445	5%
Sustainable Services Reserve	0	10,516,940	240,118	10,516,940	10,276,822	4280%
Unrestricted working capital	18,486,033	21,752,055	5,790,846	11,575,670	5,784,824	100%
Capital restricted for by source	3,404,685	3,404,685	0	2,972,280	2,972,280	100%
Capital restricted for grant match	24,567,488	33,290,745	24,426,819	33,290,745	8,863,926	36%
Total Requirements	\$142,280,143	\$204,840,112	182,977,572	219,475,130	\$36,497,558	20%



**Lane Transit District
General Fund
Fiscal Year 2024-2025**

Resources	FY2021-22 Actual	FY2022-23 Actual	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
Operating Revenues	\$3,830,049	\$4,712,848	\$4,357,728	\$5,153,900	\$796,172	18%
Cash Fares & Passes	2,044,194	2,792,277	2,408,420	2,839,500	431,080	18%
Group Passes	1,753,550	1,889,271	1,921,925	2,137,000	215,075	11%
Advertising	31,125	0	0	50,000	50,000	100%
Special Services	1,180	31,300	27,383	127,400	100,017	365%
Nonoperating Revenues	\$68,771,108	\$73,603,736	\$69,312,916	\$71,920,425	\$2,607,509	4%
Payroll Taxes	47,048,331	49,019,822	50,841,071	53,873,247	3,032,176	6%
Self-employment Taxes	2,323,671	2,434,645	2,142,737	2,685,256	542,519	25%
State-in-Lieu	646,016	521,887	789,450	841,922	52,472	7%
Federal Assistance	16,907,812	18,496,627	13,300,000	9,650,000	(3,650,000)	-27%
State Assistance	1,066,639	1,168,824	1,110,000	3,350,000	2,240,000	202%
Miscellaneous	596,803	388,294	400,000	320,000	(80,000)	-20%
Interest	181,836	1,573,637	729,658	1,200,000	470,342	64%
Total Revenues	\$72,601,157	\$78,316,584	\$73,670,644	\$77,074,325	\$3,828,251	5%
Other Resources						
Working capital from prior years			10,003,435	13,831,686	3,828,251	38%
Total Resources	\$72,601,157	\$78,316,584	\$83,674,079	\$90,906,011	\$7,656,502	9%

Requirements	FY2021-22 Actual	FY2022-23 Actual	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
Operating Requirements	\$47,557,141	\$56,458,026	\$62,508,240	\$71,046,622	\$8,538,382	14%
Personnel Services	37,160,588	42,771,943	47,693,055	51,987,902	4,294,847	9%
Materials & Services	9,871,874	12,305,700	14,165,587	16,778,662	2,613,075	18%
Insurance & Risk Services	524,679	1,380,383	649,598	2,280,058	1,630,460	251%
Operating Contingency	0	0	0	0	0	0%
Transfers	\$15,035,316	\$22,980,990	\$9,915,180	\$8,018,285	(\$1,896,895)	-19%
Transfer to Special Services Fund	2,100,000	2,900,000	4,485,186	500,000	(3,985,186)	-89%
Transfer to Medicaid Fund	400,200	327,750	327,750	327,750	0	0%
Transfer to Point2point Fund	115,000	280,655	182,778	214,900	32,122	18%
Transfer to Sustainable Services Reserve	0	10,348,740	238,919	300,000	61,081	26%
Transfer to Capital Projects Fund	12,420,116	9,123,845	4,680,547	6,675,635	1,995,088	43%
Reserves	\$0	\$0	\$11,250,659	\$11,841,104	\$590,445	5%
Cash Flow Reserve (historically 2 months of operating)			11,250,659	11,841,104	590,445	5%
Total Requirements	\$62,592,457	\$79,439,016	\$83,674,079	\$90,906,011	\$7,231,932	100%



**Lane Transit District
Specialized Services Fund
Fiscal Year 2024-2025**

Resources	FY2021-22 Actuals	FY2022-23 Actuals	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
Operating Revenues	\$2,741,279	\$3,834,908	\$7,113,765	\$14,393,989	\$7,280,224	102%
Passenger Fares	269,643	306,550	280,000	330,000	50,000	18%
Federal Assistance	1,036,501	1,160,244	3,682,646	3,439,336	(243,310)	-7%
State Assistance	1,287,089	2,100,850	3,057,687	10,539,177	7,481,490	245%
Local Assistance	147,996	267,214	93,432	85,476	(7,956)	-9%
Miscellaneous	50	50	0			
Other Sources	\$2,100,000	\$2,900,000	\$4,485,186	\$500,000	(\$3,985,186)	-89%
Transfer from General Fund *	2,100,000	2,900,000	4,485,186	500,000	(3,985,186)	-89%
Total Revenues	\$4,841,279	\$6,734,908	\$11,598,951	\$14,893,989	\$3,295,038	28%

Requirements	FY2021-22 Actuals	FY2022-23 Actuals	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
Operating Requirements						
Eugene-Springfield Services	\$3,491,575	\$4,595,484	\$8,574,000	\$11,664,750	\$3,090,750	36%
ADA RideSource	3,374,609	4,478,518	8,149,000	10,314,750	2,165,750	27%
Transit Training and Hosts	13,780	13,780	175,000	175,000	0	0%
Mental Health Transportation	103,186	103,186	125,000	175,000	50,000	40%
Preschool Transportation	0	0	125,000	0	(125,000)	-100%
DD53 Transportation	0	0	0	1,000,000	1,000,000	100%
Rural Lane County Services	\$707,289	\$718,418	\$1,004,112	\$1,161,200	\$157,088	16%
South Lane Services	143,107	143,107	296,120	380,620	84,500	29%
Oakridge Diamond Express	270,033	285,119	278,200	297,900	19,700	7%
Florence Rhody Express	220,060	213,866	279,792	261,530	(18,262)	-7%
Florence/Yachats	0	0	0	70,600	70,600	100%
Volunteer Coordination	74,089	76,326	150,000	150,550	550	100%
Other Services	\$109,582	\$118,346	\$464,339	\$488,939	\$24,600	5%
Mobility Management	104,235	111,615	339,339	363,339	24,000	7%
Crucial Connections	4,019	4,785	25,000	25,300	300	1%
Veterans Transportation	1,328	1,946	100,000	100,300	300	0%
Statewide Transportation Improvement	\$494,086	\$1,246,696	\$1,556,500	\$1,579,100	\$22,600	1%
Cottage Grove MOD	0	0	305,000	0	(305,000)	-100%
Fare Collection Integration	0	0	175,000	0	(175,000)	-100%
Florence/Eugene Connector	0	0	118,000	165,200	47,200	40%
Florence/Yachats	0	0	63,500	88,900	25,400	40%
Oakridge STIF Expansion	0	0	150,000	150,000	0	0%
Rhody Express Expansion	0	0	220,000	220,000	0	0%
Lane County STIF Program Overview	0	0	0	200,000	200,000	100%
STIF Transit Demand Plan	0	6,315	0	0	0	0%
STIF Grant Administration	7,363	1,240,381	200,000	305,000	105,000	53%
RideSource Shopper Expansion	486,723	0	225,000	450,000	225,000	100%
Cottage Grove Discretionary	0	0	0	0	0	
CG & Creswell ADA Paratransit Expansion	0	0	100,000	0	(100,000)	-100%
Total Requirements	\$4,802,532	\$6,678,944	\$11,598,951	\$14,893,989	\$3,295,038	28%



**Lane Transit District
Point2point Fund
Fiscal Year 2024-2025**

Resources	FY2021-22 Actuals	FY2022 - 23 Actuals	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
Operating Revenues	\$359,908	\$165,356	\$572,092	\$484,975	(\$87,117)	-15%
Federal Assistance	359,908	165,356	559,768	484,975	(74,793)	-13%
State Assistance	0	0	0	0	0	0%
Local Assistance	0	0	12,324	0	(12,324)	-100%
Other Sources	\$115,000	\$280,655	\$182,778	\$214,900	\$32,122	18%
Transfer from General Fund for operations *	115,000	280,655	182,778	214,900	32,122	18%
Total Revenues	\$474,908	\$446,011	\$754,870	\$699,875	(\$54,995)	-7%

Requirements	FY2021-22 Actuals	FY2022 - 23 Actuals	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
Operating Requirements						
Point2point Administrative	71,273	77,290	188,247	50,000	(138,247)	-73%
Emergency Ride Home	177	0	7,700	0	(7,700)	-100%
Safe Routes to Schools	65,673	148,532	0	0	0	
Vanpool	30,037	61,935	131,033	175,875	44,842	34%
Projects						
SRTS Regional	0	0	232,890	225,000	(7,890)	-3%
SRTS Bike Ped Safety Program	0	0	55,000	55,000	0	0%
Driveless Connect/Get There	121	0	0	0	0	
SmartTrips	91	1,634	20,000	64,000	44,000	220%
City of Eugene Bike Share program	0	0	120,000	130,000	10,000	8%
Total Operating Requirements	\$167,372	\$289,391	\$754,870	\$699,875	(\$54,995)	-7%



**Lane Transit District
Medicaid Fund
Fiscal Year 2024-2025**

Resources	FY2021-22 Actuals	FY2022-23 Actuals	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
Operating Revenues	\$10,876,880	\$12,162,620	\$15,395,845	\$17,651,250	\$2,255,405	15%
Medicaid Medical Services	6,947,755	7,908,085	10,580,670	11,190,000	609,330	6%
Medicaid Brokerage Administration	3,929,125	4,254,535	3,493,200	5,179,000	1,685,800	48%
Medicaid Waivered Transportation	0	0	1,321,975	1,282,250	(39,725)	-3%
Other Sources	\$400,200	\$327,750	\$327,750	\$327,750	\$0	0%
Transfer from General Fund *	400,200	327,750	327,750	327,750	0	0%
Total Revenues	\$11,277,080	\$12,490,370	\$15,723,595	\$17,979,000	\$2,255,405	14%

Requirements	FY2021-22 Actuals	FY2022-23 Actuals	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
Operating Requirements	\$10,382,649	\$12,232,763	14,073,870	16,301,250	2,227,380	16%
Medicaid Medical Services						
Services	7,382,433	9,255,401	10,180,000	11,366,000	1,186,000	12%
Mobility Management	63,793	134,363	168,000	402,200	234,200	139%
Program Administration	2,936,423	2,842,999	3,725,870	4,533,050	807,180	22%
Medicaid Waivered Transportation	\$656,157	\$745,976	\$1,649,725	\$1,677,750	28,025	2%
Services	628,540	731,146	880,000	946,000	66,000	8%
Mobility Management	20,852	6,704	41,975	21,750	(20,225)	-48%
Program Administration	6,765	8,126	400,000	380,000	(20,000)	-5%
Grant Program Match Requirements	0	0	327,750	330,000	2,250	1%
Total Requirements	\$11,038,806	\$12,978,739	15,723,595	17,979,000	2,255,405	14%



**Lane Transit District
Capital Projects Fund
Fiscal Year 2024-2025**

Resources	FY2021-22 Actuals	FY2022-23 Actuals	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
Grants	\$8,115,971	\$22,692,553	\$30,408,409	\$29,964,985	(\$443,424)	-1%
Federal Assistance	4,245,993	18,074,931	25,560,909	26,986,987	1,426,078	6%
State Assistance	3,805,978	4,617,622	4,847,500	2,977,998	(1,869,502)	-39%
Local Assistance	64,000	0	0	0		
Miscellaneous	0	0	0	0		
Other Sources	\$12,420,116	\$9,123,845	\$4,680,547	\$6,675,635	\$1,995,088	43%
Transfer from General Fund	12,420,116	9,123,845	4,680,547	6,675,635	1,995,088	43%
Working Capital Resources	\$0	\$31,816,398	\$5,679,338	\$0	\$0	0%
Working Capital Resources utilized	0	0	5,679,338	0		
Total Resources with Beginning Working Capital	20,536,087	31,816,398	40,768,294	36,640,620	(4,127,674)	-10%

Requirements	FY2021-22 Actuals	FY2022-23 Actuals	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
Improvement Projects (IP)	\$2,370,048	\$1,573,456	\$23,463,090	\$16,215,549	(\$7,247,541)	-31%
Frequent Transit Network						
Franklin Raise Project Grant Match	0	0	2,500,000	0	(2,500,000)	-100%
MovingAhead Design Refinement	29,835	384	600,000	0	(600,000)	-100%
West Eugene EmX Extension	657	3,240	0	0	0	0%
Safety & Amenity Improvements				1,561,090	1,561,090	100%
River Road Transit Disposal	1,734	0	0	25,000	25,000	100%
Planning Studies	163,999	146,244	525,000	780,000	255,000	49%
Facilities						
Santa Clara Transit Center	6,544	0	0	0	0	0%
OCC/Training/Lounge	0	0	10,500,000	9,500,000	(1,000,000)	-10%
Eugene Station Modernization	61,151	363,917	4,600,000	810,000	(3,790,000)	-82%
Fleet Crane and Fall Protection	0	0	750,000	825,000	75,000	10%
Hunsaker Development Project	6,934	0	10,000	0	(10,000)	-100%
Passenger Boarding & System Facility Improvements	152,989	141,316	200,000	200,000	0	0%
Technology Infrastructure & Systems						
Fare Management System	2,937	0	0	0	0	0%
Novus Modules	56,625	203,506	0	0	0	0%
Regional Mobility Enabling Technologies	0	0	697,000	1,864,459	1,167,459	167%
Website	0	0	450,000	650,000	200,000	44%
Safety & Security						
FTN Safety and Amenity Improvements	1,886,643	714,849	2,331,090	0	(2,331,090)	-100%
System Security Improvements	0	0	300,000	0	(300,000)	-100%

Requirements	FY2021-22 Actuals	FY2022-23 Actuals	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
State of Good Repair (SGR)	\$4,160,727	\$21,125,124	\$17,305,204	\$20,425,071	\$3,119,867	18%
Frequent Transit Network						
none						
Fleet						
Ten Yr. Fixed Route Fleet Replacement	1,477,981	16,965,646	12,500,000	11,400,000	(1,100,000)	-9%
Ten-Year Non-Rev Fleet	213,715	284,235	146,880	488,250	341,370	232%
Ten Yr. Spec Srvc Fleet Replacement	0	0	1,353,550	1,411,200	57,650	4%
Spare Parts for Vehicles	99,946	0	0	0	0	0%
Major bus components	0	0	304,774	548,429	243,655	80%
Replacement Parts	0	0	0	0	0	0%
Fleet Procurement Plan	74,550	105,659	0	0	0	0%
Facilities						
OCC/Training /Lounge facility	86,564	404,504	0	0	0	100%
Glenwood Petroleum Fuel Sys. Improvements	0	0	900,000	100,000	(800,000)	-89%
Glenwood Admin Roof Replacement				1,500,000	1,500,000	100%
Bus Wash Improvements	81,481	688,083	10,000	135,000	125,000	1250%
Passenger Boarding & System Facilities SGR				200,000	200,000	100%
Transit facilities state of good repairs	362,627	463,795	515,000	285,000	(230,000)	-45%
Technology Infrastructure & Systems						
Computer Hardware & Software	240,580	110,624	0	0	0	0%
NTD software	85,685	0	0	0	0	0%
Scheduling software	51,984	20,619	0	0	0	0%
Administrative software	10,872	2,429	0	0	0	0%
CAD/AVL	538	1,412	25,000	210,000	185,000	740%
Data Warehouse	28,178	35,812	100,000	0	(100,000)	-100%
ERP	68,982	558,268	600,000	400,000	(200,000)	-33%
Microsoft 365	62,298	8,900	100,000	0	(100,000)	-100%
Mobile Gateways	2,689	1,483	260,000	0	(260,000)	-100%
Operations Software/Midas Replacement	20,622	70,450	225,000	837,192	612,192	272%
VMWare	0	0	100,000	0	(100,000)	-100%
Disaster recovery preparedness	208,636	183,766	0	0	0	0%
IT Hardware/Software Replacement	0	0	165,000	885,000	720,000	436%
Safety & Security						
System security improvements	982,799	1,219,439	0	25,000	25,000	100%
ITS Video Systems Replacement	0	0	0	2,000,000	2,000,000	100%
Other Projects						
COVID-19	95,686	0	0	0	0	0%
Total Capital Outlay	\$ 6,626,461	\$ 22,698,580	\$ 40,768,294	\$ 36,640,620	\$ (4,127,674)	-10%



**Lane Transit District
Sustainable Services Fund
Fiscal Year 2024-2025**

Resources	FY2022-23 Actuals	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
Other Sources					
Interest	168,200	0	200,000	200,000	100%
Transfer from General Fund *	10,348,740	238,919	300,000	61,081	26%
Total Resources	\$10,516,940	\$238,919	\$500,000	\$261,081	109%

Requirements	FY2022-23 Actuals	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
Reserve Requirements					
Fixed Route Sustainable Service Reserve	10,516,940	238,919	500,000	261,081	109%
STIF Sustainable Service Reserve	-	0			
Total Requirements	10,516,940	238,919	500,000	\$261,081	109%



**Lane Transit District
Executive Office
Fiscal Year 2024-2025**

Requirements	FY2021-22 Actual	FY2022-23 Actual	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
Operating Requirements						
Personnel Services	727,652	1,109,605	1,531,395	2,131,785	600,390	39.21%
Materials & Services	429,672	387,935	482,303	492,335	10,032	2.08%
Total Requirements	\$1,157,324	\$1,497,540	\$2,013,698	\$2,624,120	\$610,422	30.30%

Personnel Profile	FY2023-24 Budget	FY2024-25 Budget	Change from FY24 Budget	Percentage Change
Executive Office	9	9.25	0.25	2.78%



**Lane Transit District
Administration
Fiscal Year 2024-2025**

Requirements	FY2021-22 Actual	FY2022-23 Actual	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
Operating Requirements						
Personnel Services	2,416,518	3,004,717	3,597,473	4,194,255	596,782	17%
Materials & Services	1,294,015	1,175,469	2,174,567	2,178,782	4,215	0%
Insurance & Risk Services	513,271	878,287	639,598	977,858	338,260	53%
Total Requirements	\$4,223,804	\$5,058,473	\$6,411,638	\$7,350,895	\$939,257	15%

Personnel Profile	FY2023-24 Budget	FY2024-25 Budget	Change from FY24 Budget	Percentage Change
Marketing	7	7.75	0.75	10.71%
Human Resources & Risk Management	9	9	0	0.00%
Compliance	3	3	0	0.00%



**Lane Transit District
Finance
Fiscal Year 2024-2025**

Requirements	FY2021-22 Actual	FY2022-23 Actual	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
Operating Requirements						
Personnel Services	2,220,540	2,487,365	2,800,946	2,533,838	(267,108)	-10%
Materials & Services	4,346,534	5,995,481	6,062,303	6,980,143	917,840	15%
Total Requirements	\$6,567,074	\$8,482,846	\$8,863,249	\$9,513,981	\$650,732	7%

Personnel Profile	<u>FY2023-24</u> <u>Budget</u>	<u>FY2024-25</u> <u>Budget</u>	<u>Change from</u> <u>FY24 Budget</u>	<u>Percentage</u> <u>Change</u>
Finance	7	7	0	0.00%
Grant Administrator	0	1	1	100.00%
Materials Management	6	6	0	0.00%
Procurement	4	4	0	0.00%



**Lane Transit District
Operations
Fiscal Year 2024-2025**

Requirements	FY2021-22 Actual	FY2022-23 Actual	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
Operating Requirements						
Personnel Services	28,608,366	30,774,153	36,115,447	39,891,900	3,776,453	10%
Materials & Services	596,569	597,071	1,211,886	1,610,462	398,576	33%
Total Requirements	\$29,204,935	\$31,371,224	\$37,327,333	\$41,502,362	\$4,175,029	11%

Personnel Profile	FY2023-24 Budget	FY2024-25 Budget	Change from FY24 Budget	Percentage Change
Mobility Services	11	12	1	9.09%
Transit Operations	207	236	29	14.01%
Public Safety	16	27	11	68.75%
Fleet Management	42	47	5	11.90%



**Lane Transit District
Planning & Development
Fiscal Year 2024-2025**

District Wide Requirements	FY2021-22 Actual	FY2022-23 Actual	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
Operating Requirements						
Personnel Services	2,249,751	2,421,322	2,833,721	2,448,591	(385,130)	-14%
Materials & Services	1,696,323	1,844,195	1,908,300	2,081,944	173,644	9%
Total Requirements	\$3,946,074	\$4,265,517	\$4,742,021	\$4,530,535	(\$211,486)	-4%

Personnel Profile	FY2023-24 Budget	FY2024-25 Budget	Change from FY24 Budget	Percentage Change
Service Planning	4	5	1	25.00%
Facilities	12	12	0	0.00%



**Lane Transit District
Business Intelligence
Fiscal Year 2024-2025**

District Wide Requirements	FY2021-22 Actual	FY2022-23 Actual	FY2023-24 Adopted	FY2024-25 Proposed	Change from FY24 Budget	Percentage Change
Operating Requirements						
Personnel Services	925,425	1,072,174	1,143,001	2,042,532	899,531	79%
Materials & Services	1,520,170	1,958,695	2,929,700	3,482,196	552,496	19%
Total Requirements	\$2,445,595	\$3,030,869	\$4,072,701	\$5,524,728	\$1,452,027	36%

Personnel Profile	FY2023-24 Budget	FY2024-25 Budget	Change from FY24 Budget	Percentage Change
Business Intelligence	2	2	0	0.00%
Information Technology & Intelligent Transportation Systems (ITS)	7	10.75	3.75	53.57%
Intelligent Transportation Systems	2	2	0	0.00%



LTD Budget Committee

May 7, 2024



What is this budget solving for?

- Increasing service levels to the public
 - Recruitment / Retention
 - Fleet Maintenance
 - Service Evaluations
 - Partner Coordination
- Increasing fare collection and public safety presence
- Continuing to Build Public Trust
 - Business Intelligence
 - Community Liaison
 - External Reporting

LTD: Current State

Strengths

- People: Commitment to serving
- Engaged Community & Stakeholders
- Relationships with community leaders
- Existing internal and external partnerships financial reserves are healthy

Weaknesses

- Ridership growth rate
- Operating costs v. revenues
- Outcomes focus & reporting
- Recruitment & Retention Impacts
 - Key Positions open
 - Workforce retention rates
 - Fiscal imbalance

LTD: Current State

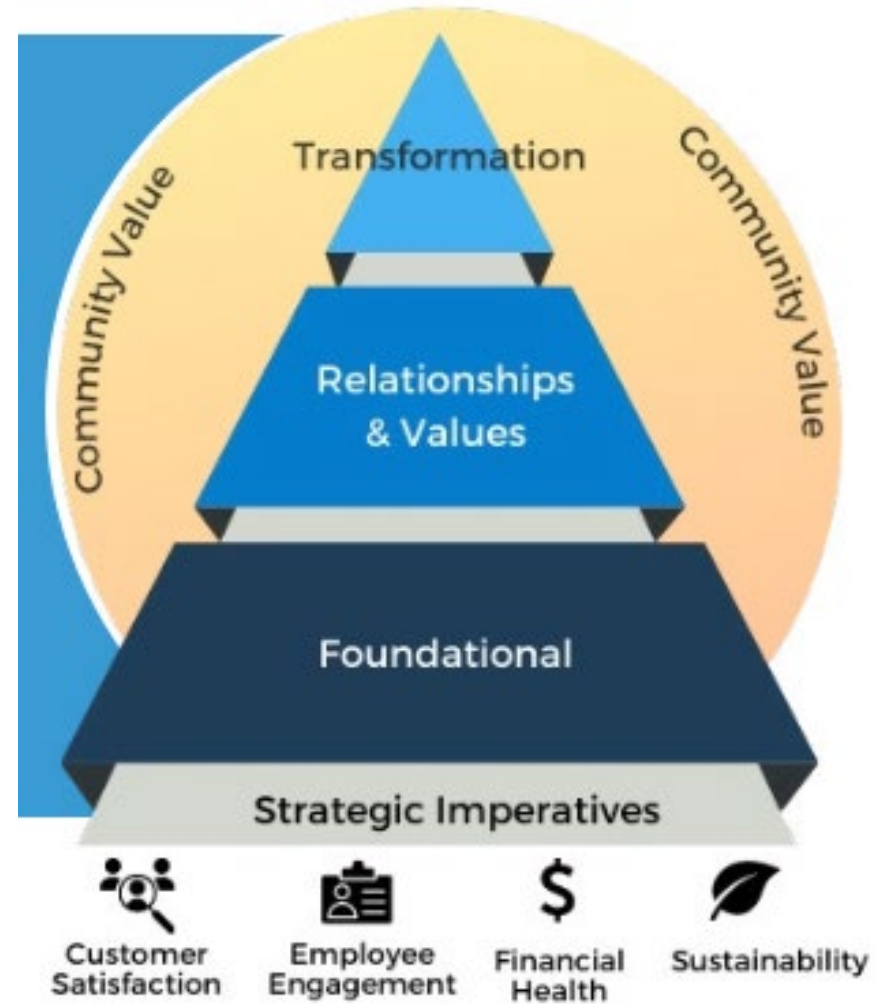
Opportunities

- Reimagine the Ride
- Varied funding sources
- New recruiting Partnerships
- Data to Information
- Long Range Mobility Plan

Threats

- Additional modes funded through transit funding sources
- Safety perceptions and realities
- Federal funding reauthorization
- Lack of U.S. bus manufacturers

LTD Strategic Business Plan



Strategic Business Plan Activities

- Regional Mobility
 - ATTAIN Grant
 - COA, RSA
- Community Relations
 - Eugene Neighborhood Groups
 - Increased Transparency- Stakeholder Event
 - Community Outreach and Communications Assessment (COCA)
- Recruitment and Retention Approach
 - External Partners
 - Hiring Goal
 - Training
 - Apprenticeship Program

Questions?



Long Range Financial Plan 2024-2033 DRAFT

Finance Committee – March 12, 2024



Lane Transit District

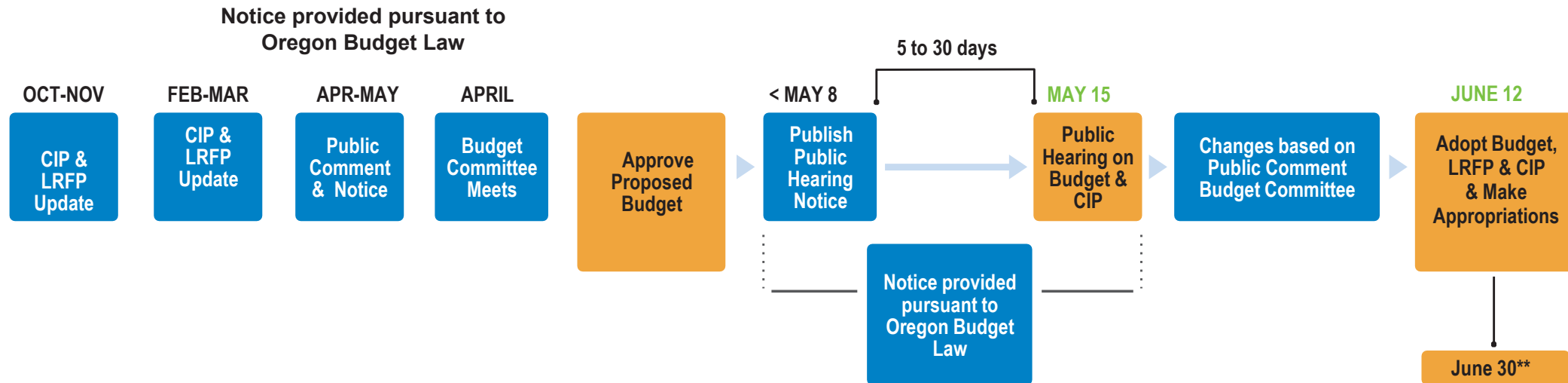
Agenda



- Key inputs
- Trends
- LRFP & CIP
- Moving forward



BUDGET PROCESS



****NOTE: Budget must be adopted by June 30 (ORS 294.408)**

Key Inputs to the LRFP

- Current Year budget estimate, requests
- Staffing current, historical, projected
- Tax revenues (Oregon Economic variables)
- Operational data (i.e. revenue speed, productivity)
- Other short and long-range plans: (i.e. Reimagine the ride, STIF plan, Fleet Plan, CIP)
- Transfers for other services & capital
- ~ 30 elements/assumptions (independent factors or driven by assumed service levels in plan year)
- ~ 20 years 2002-2023 historical actuals (financial, operational, staffing, etc.)



LONG-RANGE FINANCIAL PLAN

REVENUES: LRFP KEY DRIVERS & ASSUMPTIONS

PASSENGER FARE ASSUMPTIONS: YEARS 1-3 (FY2021-2023)

Before the COVID-19 pandemic, policy changes related to STIF-funded fare programs combined with our investment in the TouchPass fare system resulted in lower fare revenues than in previous years. For the protection of our employees and passengers during the COVID-19 pandemic, the District did not collect fares for portions of FY2020 and the majority of FY2021. Fare collection resumed in the latter half of FY2021. We expect our projected fare revenues to recover to roughly 95% of pre-pandemic levels by FY2023 as we continue to return to full service.





Trend Changes

Considered in FY24 LRFP 2nd Draft

- Higher adjustment factors for M&S
- Healthcare Costs max 7%
- Federal Assistance – Ops \$2.2, FY26 \$4.2, Covid Relief allocated
- STIF increased service \$3M+
- CIP updates

Changing trends

- Slowing inflation, technology costs, aging fleet equipment
- Labor Contracts - IT 7/1(tentative), PSO effective 7/1/24



LRFP 2024-2033 Draft - Operating Revenues

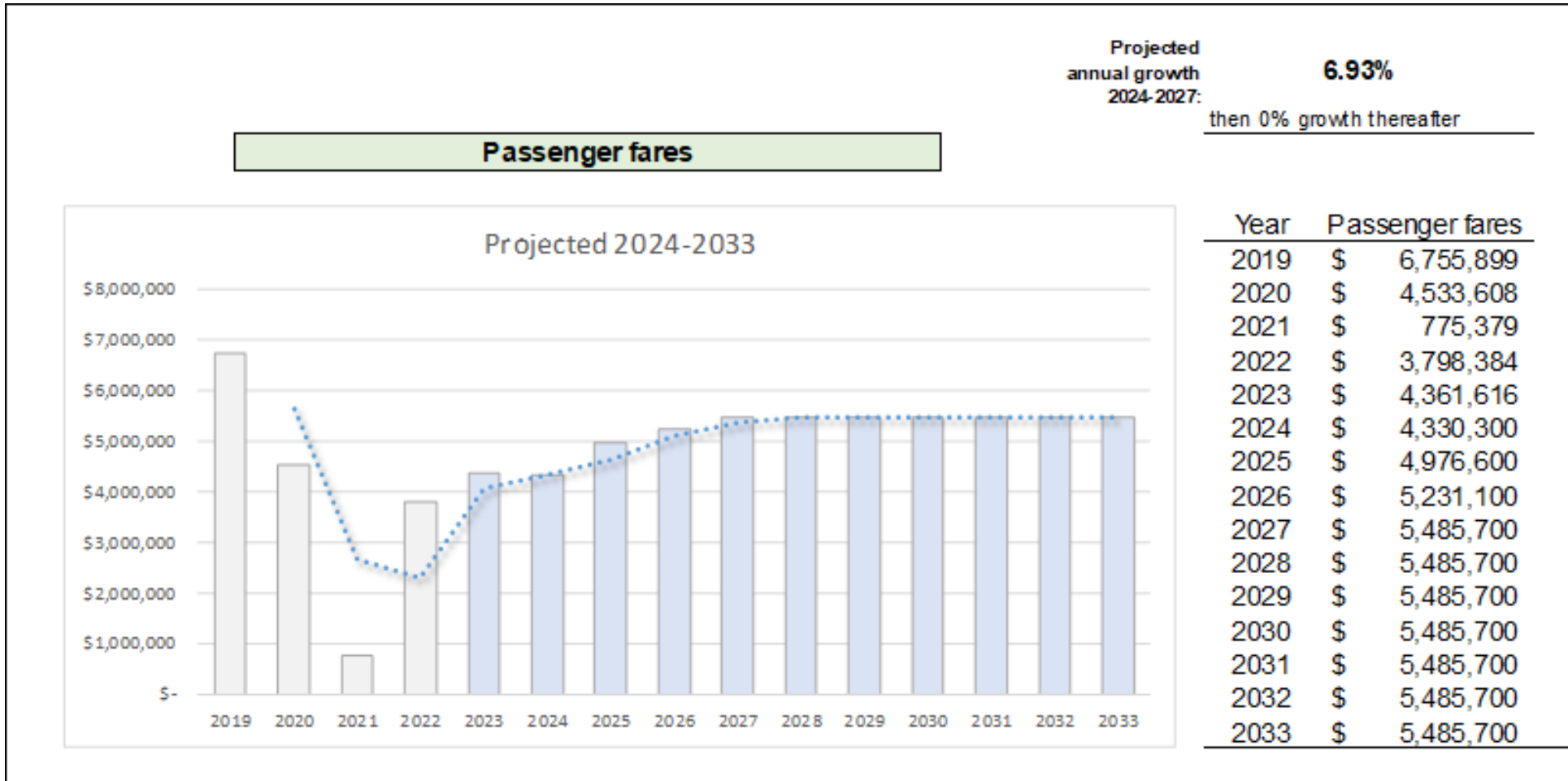
Resources	FY2022-23 Actual	FY2023-24 Budget	FY2024-25 Forecast	FY2025-26 Forecast	FY2026-27 Forecast	FY2027-28 Forecast	FY2028-29 Forecast	FY2029-30 Forecast	FY2030-31 Forecast	FY2031-32 Forecast	FY2032-33 Forecast
Operating Revenues											
Cash Fares & Passes	2,472,344	2,408,400	2,839,500	3,012,100	3,185,700	3,185,700	3,185,700	3,185,700	3,185,700	3,185,700	3,185,700
Group Passes	1,889,271	1,921,900	2,137,000	2,219,000	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000
Advertising	0	0	150,000	225,000	300,000	345,000	390,000	450,000	450,000	450,000	450,000
Special Services	31,300	27,400	27,400	27,400	27,400	27,400	27,400	27,400	27,400	27,400	27,400
	\$4,392,916	\$4,357,700	\$5,153,900	\$5,483,500	\$5,813,100	\$5,858,100	\$5,903,100	\$5,963,100	\$5,963,100	\$5,963,100	\$5,963,100

LRFP Forecasted Service (VRH)	223,100	242,700	253,500	266,500	279,400	279,400	279,400	279,400	279,400	279,400	279,400
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Fares revenues increase while service is increasing, then flat
Slight decrease in forecast service vs last draft LRFP

Advertising revenue is restored and increases

LRFP 2024-2033 Draft - Passenger Fares



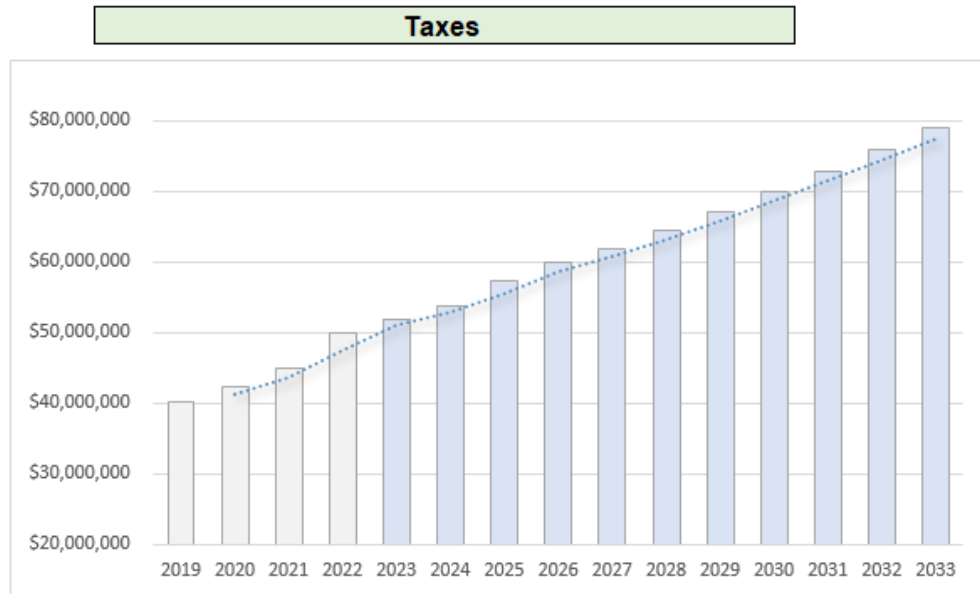


LRFP 2024-2033 Draft - Nonoperating Revenues

Resources	FY2022-23 Actual	FY2023-24 Budget	FY2024-25 Forecast	FY2025-26 Forecast	FY2026-27 Forecast	FY2027-28 Forecast	FY2028-29 Forecast	FY2029-30 Forecast	FY2030-31 Forecast	FY2031-32 Forecast	FY2032-33 Forecast
Nonoperating Revenues											
Payroll Taxes	49,019,822	50,841,071	53,873,247	56,291,374	58,037,259	60,561,951	63,140,676	65,824,210	68,567,740	71,382,504	74,362,211
Self-employment Taxes	2,434,645	2,142,737	2,685,256	2,775,770	2,833,044	2,927,214	3,022,370	3,121,552	3,221,735	3,323,577	3,431,500
State-in-Lieu	521,887	789,450	841,922	879,853	918,625	958,586	999,403	1,041,878	1,085,304	1,129,856	1,177,020
Federal Assistance	14,811,345	13,300,000	6,216,700	10,216,700	7,716,700	5,750,000	4,250,000	4,250,000	4,250,000	4,250,000	4,250,000
State Assistance	1,168,824	1,110,000	4,351,900	4,652,100	4,931,900	5,146,500	5,275,100	5,407,000	5,542,200	5,680,700	5,822,800
Local Assistance	5,000										
Miscellaneous	398,662	400,000	423,900	443,000	462,500	482,700	503,200	524,600	546,500	568,900	592,700
Interest	1,405,436	729,644	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Transfer from Sus Serv Reserve											
	\$69,765,621	\$69,312,902	\$69,592,925	\$76,458,797	\$76,100,028	\$77,026,951	\$78,390,749	\$81,369,240	\$84,413,479	\$87,535,537	\$90,836,231

Payroll tax continued growth
 Federal Assistance decreases and continues
 STIF funding used for increased service
 Interest earnings flat

LRFP 2024-2033 Draft - Tax Revenues

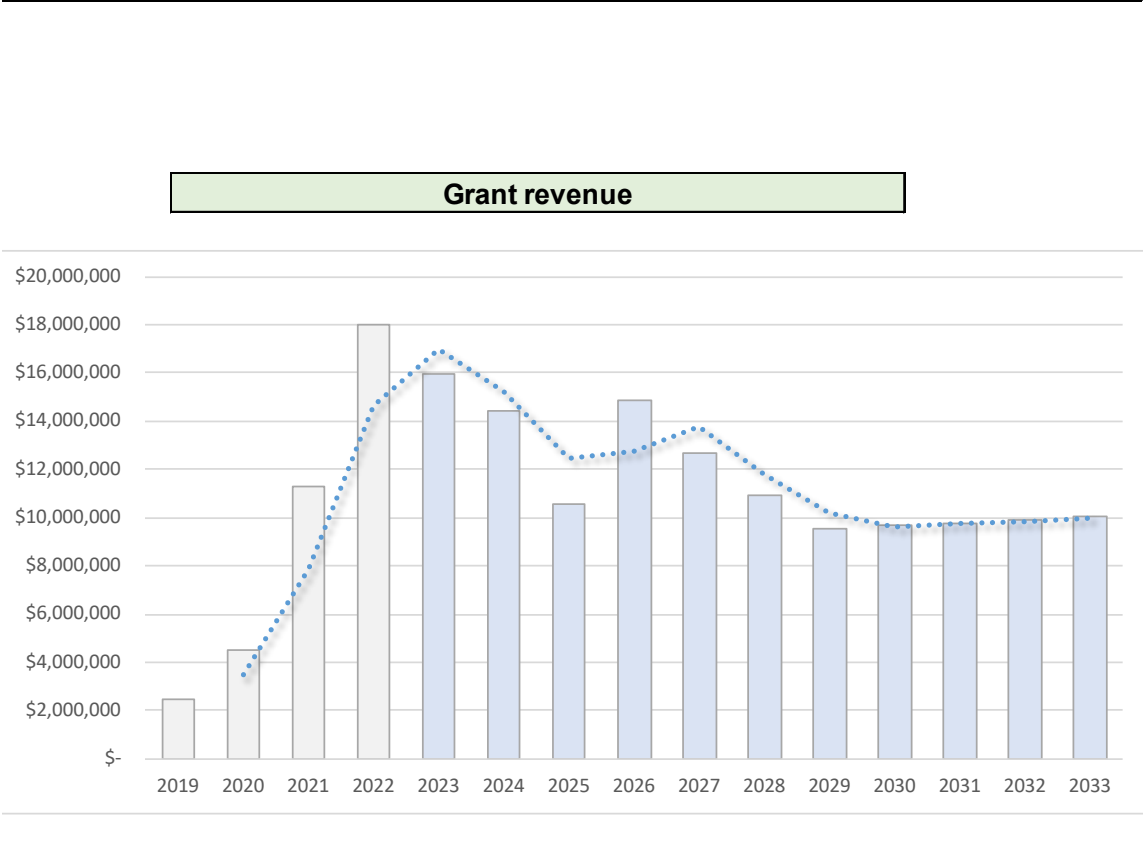


Projected annual growth 2024-2033:

4.30%

Year	Taxes
2019	\$ 40,121,864
2020	\$ 42,415,260
2021	\$ 44,874,350
2022	\$ 50,018,018
2023	\$ 51,869,573
2024	\$ 53,773,258
2025	\$ 57,400,425
2026	\$ 59,946,997
2027	\$ 61,788,928
2028	\$ 64,447,752
2029	\$ 67,162,449
2030	\$ 69,987,640
2031	\$ 72,874,778
2032	\$ 75,835,937
2033	\$ 78,970,730

LRFP 2024-2033 Draft - Grant Revenues



Projected annual growth 2024-2033: **-3.16%**

Year	Grant revenue
2019	\$ 2,487,542
2020	\$ 4,491,450
2021	\$ 11,289,770
2022	\$ 17,974,451
2023	\$ 15,985,169
2024	\$ 14,410,000
2025	\$ 10,568,600
2026	\$ 14,868,800
2027	\$ 12,648,600
2028	\$ 10,896,500
2029	\$ 9,525,100
2030	\$ 9,657,000
2031	\$ 9,792,200
2032	\$ 9,930,700
2033	\$ 10,072,800

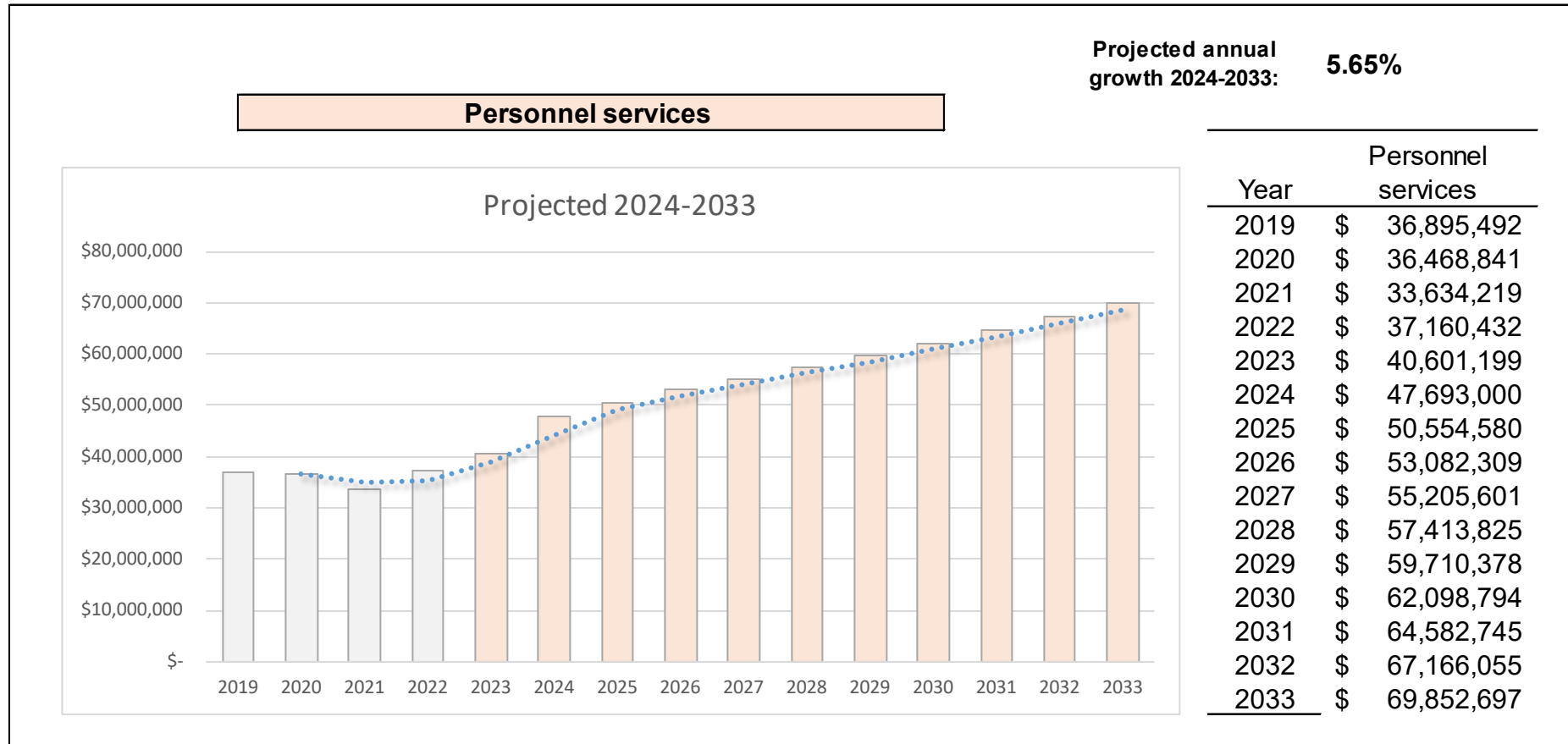


LRFP 2024-2033 Draft - Operating Requirements

Requirements	FY2022-23 Actual	FY2023-24 Budget	FY2024-25 Forecast	FY2025-26 Forecast	FY2026-27 Forecast	FY2027-28 Forecast	FY2028-29 Forecast	FY2029-30 Forecast	FY2030-31 Forecast	FY2031-32 Forecast	FY2032-33 Forecast
Operating Requirements											
Personnel Services	40,601,199	47,693,000	50,554,580	53,082,309	55,205,601	57,413,825	59,710,378	62,098,794	64,582,745	67,166,055	69,852,697
Materials & Services	11,872,246	14,125,600	14,973,136	15,422,330	15,885,000	16,361,550	16,852,396	17,357,968	17,878,707	18,415,069	18,967,521
Insurance & Risk Services	884,345	649,598	1,061,214	1,093,051	1,125,842	1,159,617	1,194,406	1,230,238	1,267,145	1,305,160	1,344,314
	\$53,357,790	\$62,468,198	\$66,588,930	\$69,597,690	\$72,216,444	\$74,934,993	\$77,757,181	\$80,687,000	\$83,728,598	\$86,886,283	\$90,164,533

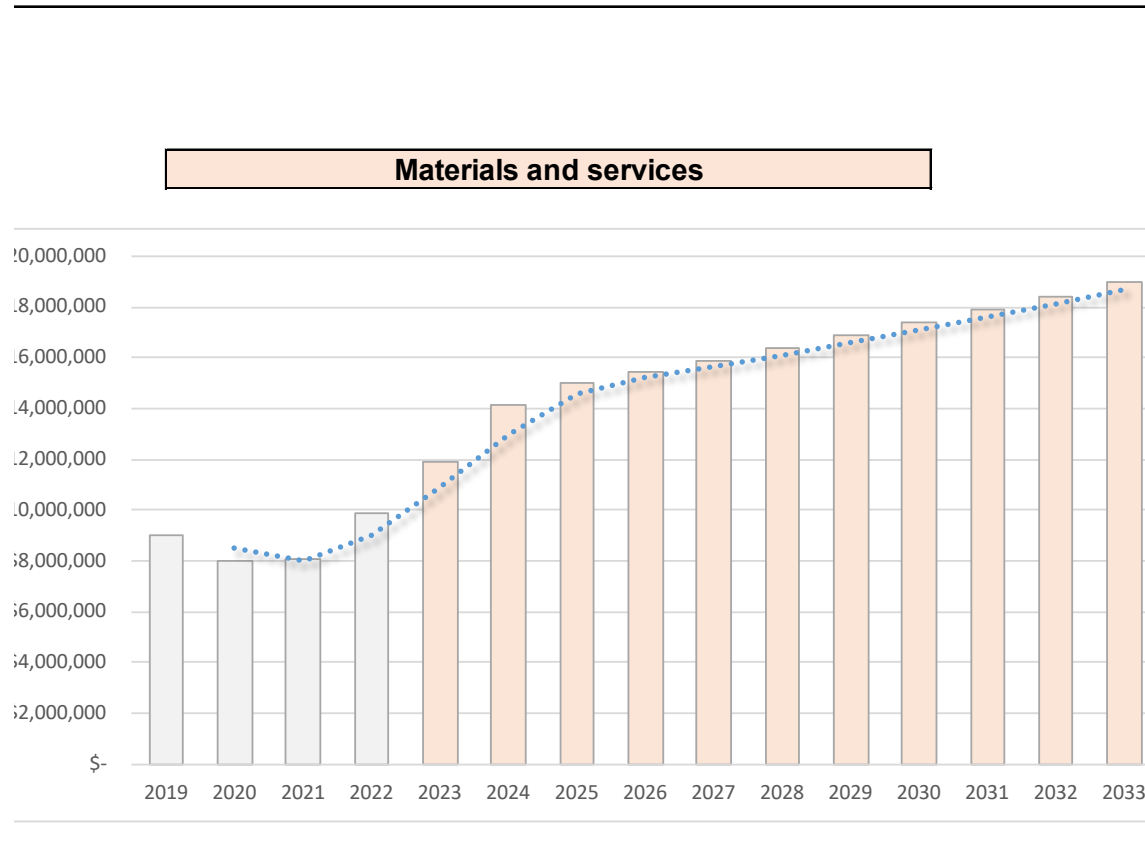
Personnel Services include service increases, CBA through 2026, decreasing annual wage increases to match CPI, medical cost max 7% per year
 Materials & Services 6% from FY24 to FY25 and then 3%
 Insurance & Risk 20% growth due to increases in premiums then 3%

LRFP 2024-2033 Draft - Personnel Services Expense





LRFP 2024-2033 Draft – Materials & Services Expense



Projected annual growth 2024-2033:

4.90%

Year	Materials and services
2019	\$ 9,041,053
2020	\$ 7,971,037
2021	\$ 8,104,229
2022	\$ 9,874,448
2023	\$ 11,872,246
2024	\$ 14,125,600
2025	\$ 14,973,136
2026	\$ 15,422,330
2027	\$ 15,885,000
2028	\$ 16,361,550
2029	\$ 16,852,396
2030	\$ 17,357,968
2031	\$ 17,878,707
2032	\$ 18,415,069
2033	\$ 18,967,521





LRFP 2024-2033 Draft - Transfers

Requirements	FY2022-23 Actual	FY2023-24 Budget	FY2024-25 Forecast	FY2025-26 Forecast	FY2026-27 Forecast	FY2027-28 Forecast	FY2028-29 Forecast	FY2029-30 Forecast	FY2030-31 Forecast	FY2031-32 Forecast	FY2032-33 Forecast
Transfers											
Transfer to Specialized Services	2,900,000	4,485,186	4,485,200	4,485,200	4,485,200	4,485,200	4,485,200	4,485,200	4,485,200	4,485,200	4,485,200
Transfer to Medicaid Fund	327,750	327,750	327,800	327,800	327,800	327,800	327,800	327,800	327,800	327,800	327,800
Transfer to Point2point Fund	280,655	182,778	214,900	168,400	168,400	168,400	168,400	168,400	168,400	168,400	168,400
Transfer to the Sus Serv Reserve	10,348,740	238,919	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Transfer to Capital Projects Fund	9,123,845	4,510,409	6,811,590	4,230,736	7,739,671	2,845,750	1,807,705	1,781,701	2,341,476	2,849,482	2,088,028
	\$22,980,990	\$9,745,042	\$12,089,490	\$9,462,136	\$12,971,071	\$8,077,150	\$7,039,105	\$7,013,101	\$7,572,876	\$8,080,882	\$7,319,428

Specialized Services & Medicaid growth during service increases then flat
 Point2Point grants completing, Van Pool continuing
 Sustainable Services Reserve flat to maintain 2 month minimum
 Capital Projects per draft CIP



LRFP 2024-2033 Draft – Total Revenues and Requirements

Resources/Requirements	FY2022-23 Actual	FY2023-24 Budget	FY2024-25 Forecast	FY2025-26 Forecast	FY2026-27 Forecast	FY2027-28 Forecast	FY2028-29 Forecast	FY2029-30 Forecast	FY2030-31 Forecast	FY2031-32 Forecast	FY2032-33 Forecast
Total Revenues	\$74,158,536	\$73,670,602	\$74,746,825	\$81,942,297	\$81,913,128	\$82,885,051	\$84,293,849	\$87,332,340	\$90,376,579	\$93,498,637	\$96,799,331
Total Requirements	\$76,338,780	\$72,213,240	\$78,678,420	\$79,059,826	\$85,187,515	\$83,012,143	\$84,796,286	\$87,700,101	\$91,301,474	\$94,967,165	\$97,483,961
Total Rev - Total Reqmts	(\$2,180,244)	\$1,457,362	(\$3,931,595)	\$2,882,471	(\$3,274,387)	(\$127,092)	(\$502,437)	(\$367,761)	(\$924,895)	(\$1,468,528)	(\$684,630)

Actual spending will based on annual budget

Unrestricted working capital used for shortfalls



LRFP 2024-2033 Draft - Working Capital

Working Capital	FY2022-23 Actual	FY2023-24 Budget	FY2024-25 Forecast	FY2025-26 Forecast	FY2026-27 Forecast	FY2027-28 Forecast	FY2028-29 Forecast	FY2029-30 Forecast	FY2030-31 Forecast	FY2031-32 Forecast	FY2032-33 Forecast
Gen Fund Beg. Working Capital	36,546,728	35,424,296	36,881,658	32,950,063	35,832,534	32,558,147	32,431,055	31,928,619	31,560,857	30,635,962	29,167,434
Gen Fund End. Wkg Capital	35,424,296	36,881,658	32,950,063	35,832,534	32,558,147	32,431,055	31,928,619	31,560,857	30,635,962	29,167,434	28,482,804
Less: Unapprop Ending Fund Balance (2 mos)	(12,723,130)	(12,035,540)	(13,113,070)	(13,176,638)	(14,197,919)	(13,835,357)	(14,132,714)	(14,616,684)	(15,216,912)	(15,827,861)	(16,247,327)
General Fund Unrestricted End. Working Capital	22,701,166	24,846,118	19,836,993	22,655,896	18,360,228	18,595,698	17,795,904	16,944,174	15,419,050	13,339,573	12,235,478

Unrestricted working capital used for shortfalls 2024-2033 \$9.1M



Moving Forward

- Complete the FY25 budget
- Seek alternative revenue sources
- Track cost drivers as we continually look for ways to improve efficiency
- Technology investment returns
- Transition to the area Mobility Manager

Questions?

