



NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM WASTE DISCHARGE PERMIT

Oregon Department of Environmental Quality
Northwest Region – Portland Office
700 NE Multnomah St., Suite 600
Portland, OR 97232
Telephone: 503-229-5263

Issued pursuant to ORS 468B.050 and the federal Clean Water Act.

ISSUED TO:

Tillamook RV Park, LLC
466 Foothill Blvd #387
La Canada, CA 91011-3518

SOURCES COVERED BY THIS PERMIT:

Type of Waste	Outfall Number	Outfall Location
Treated Domestic Wastewater	001	45.486856/-123.848779
	002	45.487254/-123.846800 Subsurface Drainfield

FACILITY LOCATION:

Tillamook RV Park
1950 Suppress Rd
Tillamook, OR 97141
County: Tillamook

EPA Permit Type: Minor

RECEIVING STREAM INFORMATION:

Receiving stream/NHD name: Smith Creek
USGS 12-Digit HUC: 171002030508- Lower Wilson River
OWRD Administrative Basin: North Coast
NHD Reach Code & % along reach: 17100203008702, 100% along reach
ODEQ LLID & RM: 1238493454831-RM0.27
Integrated Report AU ID: OR_WS_171002030508_05_106193

Issued in response to Application No. 948329 received April 1, 2023. This permit is issued based on the land use findings in the permit record.

A handwritten signature in blue ink, appearing to read 'Tiffany Yelton-Bram'.

Tiffany Yelton-Bram, Water Quality Manager
Northwest Region

April 24, 2024
Issuance Date

June 1, 2024
Effective Date

PERMITTED ACTIVITIES

Until this permit expires or is modified or revoked, the permittee is authorized to: 1) operate a wastewater collection, treatment, control and disposal system; and 2) discharge treated wastewater to waters of the state only from the authorized discharge point or points in Schedule A in conformance with the requirements, limits, and conditions set forth in this permit.

Unless specifically authorized by this permit, by another NPDES or Water Pollution Control Facility permit, or by Oregon statute or administrative rule, any other direct or indirect discharge of pollutants to waters of the state is prohibited.

TABLE OF CONTENTS

SCHEDULE A: WASTE DISCHARGE LIMITS.....	3
1. Permit Limits.....	3
2. Regulatory Mixing Zone.....	4
SCHEDULE B: MINIMUM MONITORING AND REPORTING REQUIREMENTS.....	5
1. Reporting Requirements.....	5
2. Monitoring and Reporting Protocols.....	5
3. Monitoring and Reporting Requirements.....	9
SCHEDULE C: COMPLIANCE SCHEDULE	13
1. Compliance Schedule to Meet Final Effluent Limits.....	13
2. Responsibility to Meet Compliance Dates	13
SCHEDULE D: SPECIAL CONDITIONS.....	14
1. Inflow and Infiltration	14
2. Emergency Response and Public Notification Plan.....	14
3. Wastewater Solids Annual Report	14
4. Wastewater Solids Transfers.....	14
5. Hauled Waste Control	14
6. Operator Certification	15
7. Outfall Inspection.....	16
8. Septic and Drainfield Provisions.....	16
9. Ammonia Provision	17
10. Flocculant Provision.....	17
SCHEDULE F: NPDES GENERAL CONDITIONS.....	19

Note: Schedule E (Pretreatment Activities) is not part of this permit.

LIST OF TABLES

Table A1: Outfall 001 Permit Limits	3
Table A2: Outfall 002 Permit Limits	4
Table B1: Reporting Requirements and Due Dates	5
Table B2: Influent Monitoring Requirements	9
Table B3: Outfall 001 Effluent Monitoring Requirements	9
Table B4: Outfall 002 Effluent Monitoring Requirements	11
Table B5: Receiving Stream Monitoring (Smith Creek).....	12

SCHEDULE A: WASTE DISCHARGE LIMITS

1. Permit Limits

During the term of this permit, the permittee must comply with the limits in the following table:

Table A1: Outfall 001 Permit Limits

Parameter	Units	Average Monthly	Average Weekly	Daily Maximum
Effluent Flow (July 1 – October 31)	MGD	No discharge (Daily max limit = 0 MGD) (See note a.)		
Effluent Flow (November 1 – June 30)	MGD	No discharge (Daily max limit = 0 MGD) when dilution ratio at full mix is less than 10 (See note b.)		
BOD ₅	mg/L	10	15	-
	lb/day	0.25	0.38	0.5
	% removal	85	-	-
TSS	mg/L	10	15	-
	lb/day	0.25	0.38	0.5
	% removal	85	-	-
Chlorine, Total Residual (See note c.)	mg/L	0.02	-	0.02
pH	SU	Instantaneous limit between a daily minimum of 6.7 and a daily maximum of 8.6		
<i>E. coli</i> (See note d.)	#/100 mL	Must not exceed a monthly geometric mean of 126, no single sample may exceed 406		
Fecal Coliform Bacteria (June 1 – September 30)	#/100 mL	Must not exceed a monthly median of 25, not more than 10% of the samples may exceed 77		
Fecal Coliform Bacteria (October 1 – May 31)	#/100 mL	Must not exceed a monthly median of 15, not more than 10% of the samples may exceed 47		
Temperature	°C	25°C as a 7-day rolling average		
Notes:				
a. If the drainfield fails to perform properly during the summer discharge period (July 1 – Oct. 31), then the permittee may discharge to Outfall 001 (Smith Creek), until the permittee repairs the drainfield and resumes its normal operation, or until the wet discharge season begins (Nov. 1), whichever occurs first. The permittee must notify DEQ in writing should a discharge to Outfall 001 occur during the summer discharge period (July 1 – Oct. 31). b. Dilution ratio is defined as the stream flow divided by the effluent flow. c. DEQ has established a Quantitation Limit of 0.05 mg/L for Total Residual Chlorine. Any analysis done for Total Residual Chlorine must have a quantitation limit that is either equal to or less than 0.05 mg/L. In cases where the average monthly or maximum daily limit for Total Residual Chlorine is lower than the Quantitation Limit, DEQ will use the reported Quantitation Limit as the compliance evaluation level. d. If a single sample exceeds 406 organisms/100 mL, the permittee may take at least 5 consecutive re-samples at 4-hour intervals beginning within 28 hours after the original sample was taken. A geometric mean of the				

Parameter	Units	Average Monthly	Average Weekly	Daily Maximum
5 re-samples that is less than or equal to 126 <i>E. coli</i> organisms/100 mL demonstrates compliance with the limit.				

Table A2: Outfall 002 Permit Limits

Parameter	Units	Average Monthly	Average Weekly	Daily Maximum
Effluent Flow (November 1 – June 30)	MGD	No discharge (Daily max limit = 0 MGD) (See note a.)		
Effluent Flow (July 1 – October 31)	MGD	Daily Max Limit = 0.005 MGD (See notes b and c.)		
BOD ₅ (Interim) (See note d.)	mg/L	-	-	50
TSS (Interim) (See note d.)	mg/L	-	-	50
BOD ₅ (Final) (See note d.)	mg/L	-	-	20
TSS (Final) (See note d.)	mg/L	-	-	20
Notes: a. If the dilution ratio to Smith Creek is <10 or the treatment system is not performing within the limitations applicable to Outfall 001, then the permittee may discharge to Outfall 002 (drainfield) until a dilution ratio of ≥10 is available in Smith Creek and the treatment system is performing within the limitations applicable to Outfall 001, or until the dry discharge season begins (July 1), whichever occurs first. The permittee must notify DEQ in writing should a discharge to Outfall 002 occur during the November 1 – June 30 time period. b. All wastewater must be discharged into the soil absorption field for dissipation by evapotranspiration and controlled seepage so as to prevent: i. Seepage of the wastewater onto the ground surface ii. Surface water runoff or subsurface drainage through drain pipes iii. The creation of odors, favorable conditions for fly and mosquito breeding, or other nuisance conditions iv. The overloading of the land with nutrients or organics c. No activities may be conducted that could cause an adverse impact on existing or potential beneficial uses of groundwater. All wastewater and process related residuals must be managed and disposed in a manner that will prevent a violation of the Groundwater Quality Protection Rules (OAR 340-040) d. The interim BOD and TSS limits are effective upon permit effective date. The final BOD and TSS limits are effective after completion of the compliance schedule in Schedule C.				

2. Regulatory Mixing Zone

Pursuant to OAR 340-041-0053, the permittee is granted a regulatory mixing zone as described below:

The mixing zone is defined as 50 percent of the Smith Creek flow and the zone of initial dilution is defined as 10 percent of the Smith Creek flow.

SCHEDULE B: MINIMUM MONITORING AND REPORTING REQUIREMENTS

1. Reporting Requirements

The permittee must submit to DEQ monitoring results and reports as listed below.

Table B1: Reporting Requirements and Due Dates

Reporting Requirement	Frequency	Due Date (See note a.)	Report Form (See note b.)	Submit To:
Tables B2, B3, B4 and B5 Influent Monitoring, Effluent Monitoring Outfall 001, Effluent Monitoring Outfall 002, and Receiving Stream Monitoring	Monthly	By the 15th of the following month	Specified in Schedule B. Section 2 of this permit	Electronic reporting as directed by DEQ
Inflow and infiltration report (see Schedule D)	Annually	February 15	Electronic copy in a DEQ- approved format	Attached via electronic reporting as directed by DEQ
Wastewater solids annual report (see Schedule D)	Annually	By February 19 of the following year	Electronic copy in a DEQ- approved format	Attached via electronic reporting as directed by DEQ Electronic copy to DEQ Biosolids Program Coordinator
Outfall Inspection Report (see Schedule D)	Once per permit cycle	Submit by 6/15/2027	Electronic copy in a DEQ- approved format	Attached via electronic reporting as directed by DEQ
Ammonia Minimization Plan (see Schedule D)	Once per permit cycle	Submit by 6/15/2025	Electronic copy in a DEQ- approved format	Attached via electronic reporting as directed by DEQ
Flocculant Minimization Plan (see Schedule D)	Once per permit cycle	Submit by 6/15/2024	Electronic copy in a DEQ- approved format	Attached via electronic reporting as directed by DEQ
Notes: a. For submittals that are provided to DEQ by mail, the postmarked date must not be later than the due date. b. All reporting requirements are to be submitted in a DEQ-approved format, unless otherwise specified in writing.				

2. Monitoring and Reporting Protocols

a. Electronic Submissions

The permittee must submit to DEQ the results of monitoring indicated in Schedule B in an electronic format as specified below.

- i. The permittee must submit monitoring results required by this permit via DEQ-approved web-based Discharge Monitoring Report (DMR) forms to DEQ via electronic reporting.

Any data used to calculate summary statistics must be submitted as a separate attachment approved by DEQ via electronic reporting.

- ii. The reporting period is the calendar month.
- iii. The permittee must submit monitoring data and other information required by this permit for all compliance points by the 15th day of the month following the reporting period unless specified otherwise in this permit or as specified in writing by DEQ.

b. Test Methods

The permittee must conduct monitoring according to test procedures in 40 CFR 136 and 40 CFR 503 for biosolids or other approved procedures as per Schedule F.

c. Detection and Quantitation Limits

- i. Detection Level (DL) – The DL is defined as the minimum measured concentration of a substance that can be distinguished from method blank results with 99% confidence. The DL is derived using the procedure in 40 CFR 136 Appendix B and evaluated for reasonableness relative to method blank concentrations to ensure results reported above the DL are not a result of routine background contamination. The DL is also known as the Method Detection Limit (MDL) or Limit of Detection (LOD).
- ii. Quantitation Limits (QLs) – The QL is the minimum level, concentration or quantity of a target analyte that can be reported with a specified degree of confidence. It is the lowest level at which the entire analytical system gives a recognizable signal and acceptable calibration for the analyte. It is normally equivalent to the concentration of the lowest calibration standard adjusted for sample weights, volumes, preparation, and cleanup procedures employed. The QL as reported by a laboratory is also sometimes referred to as the Method Reporting Limit (MRL) or Limit of Quantitation (LOQ).

d. Sufficient Sensitivity of Quantitation Limits

- i. The Laboratory QLs (adjusted for any dilutions) for analyses performed to demonstrate compliance with permit limits or as part of effluent characterization, must meet at least one of the requirements below:
 - (A) The QL is at or below the level of the water quality criterion for the measured parameter.
 - (B) The QL is above the water quality criterion but the amount of the pollutant in a facility's discharge is high enough that the method detects and quantifies the level of the parameter in the discharge.
 - (C) The QL has the lowest sensitivity of the analytical methods procedure specified in 40 CFR 136.
 - (D) The QL is at or below those defined in Oregon DEQ list of quantitation limits posted online at [DEQ permitting website](#).
- ii. Matrix effects are present that prevent the attainment of QLs and these matrix effects are demonstrated according to procedures described in EPA's "*Solutions to Analytical Chemistry Problems with Clean Water Act Methods*", March 2007. If using alternative methods and taking appropriate steps to eliminate matrix effects does not eliminate the matrix problems, DEQ may authorize in writing re-sampling or allow a higher QL to be reported.

- e. Quality Assurance and Quality Control
- i. Quality Assurance Plan – The permittee must develop and implement a written Quality Assurance Plan that details the facility sampling procedures, equipment calibration and maintenance, analytical methods, quality control activities and laboratory data handling and reporting. The QA/QC program must conform to the requirements of 40 CFR 136.7.
 - ii. If QA/QC requirements are not met for any analysis, the permittee must re-analyze the sample. If the sample cannot be re-analyzed, the permittee must re-sample and analyze at the earliest opportunity. If the permittee is unable to collect a sample that meets QA/QC requirements, then the permittee must include the result in the discharge monitoring report (DMR) along with a notation (data qualifier). In addition, the permittee must explain how the sample does not meet QA/QC requirements. The permittee may not use the result that failed the QA/QC requirements in any calculation required by the permit unless authorized in writing by DEQ. If these method criteria are not met for BOD₅, the permittee must: 1) report the daily BOD₅ values with data qualifiers; 2) include these BOD₅ values in the summary statistic calculations (e.g., weekly averages, monthly averages, % removal); and 3) report the BOD₅ summary statistics with data qualifiers.
 - iii. Flow measurement, field measurement, and continuous monitoring devices - The permittee must:
 - (A) Establish verification and calibration frequency for each device or instrument in the quality assurance plan that conforms to the frequencies recommended by the manufacturer.
 - (B) Verify at least once per year that flow-monitoring devices are functioning properly according to manufacturer's recommendation. Calibrate as needed according to manufacturer's recommendations.
 - (C) Verify at least weekly that the continuous monitoring instruments are functioning properly according to manufacturer's recommendation unless the permittee demonstrates a longer period is sufficient and such longer period is approved by DEQ in writing.
 - iv. The permittee must develop a receiving water sampling and analysis plan that incorporates QA/QC prior to sampling. This plan must be kept at the facility and made available to DEQ upon request.
- f. Reporting Sample Results
- i. The permittee must report the laboratory DL and QL as defined above for each analyte, with the following exceptions: pH, temperature, BOD, CBOD, TSS, Oil & Grease, hardness, alkalinity, bacteria, and nitrate-nitrite. For temperature and pH, neither the QL nor the DL need to be reported. For the other parameters listed above, the permittee is only required to report the QL and only when the result is ND.
 - ii. The permittee must report the same number of significant digits as the permit limit for a given parameter.
 - iii. (For Discharge Monitoring Reports) If a sample result is above the DL but below the QL, the permittee must report the result as the DL preceded by DEQ's data code "e". For example, if the DL is 1.0 µg/l, the QL is 3.0 µg/L and the result is estimated to be between the DL and QL, the permittee must report "e1.0 µg/L" on the DMR. This requirement does not apply in the case of parameters for which the DL does not have to be reported.

- iv. (For Discharge Monitoring Reports) If the sample result is below the DL, the permittee must report the result as less than the specified DL. For example, if the DL is 1.0 µg/L and the result is ND, report “<1.0” on the discharge monitoring report (DMR). This requirement does not apply in the case of parameters for which the DL does not have to be reported.

g. Calculating and Reporting Mass Loads

The permittee must calculate mass loads on each day the parameter is monitored using the following equation:

Example calculation: Flow (in MGD) X Concentration (in mg/L) X 8.34 = Pounds per day

- i. Mass load limits all have two significant figures unless otherwise noted.
- ii. When concentration data are below the DL: To calculate the mass load from this result, use the DL. Report the mass load as less than the calculated mass load. For example, if flow is 2 MGD and the reported sample result is <1.0 µg/L, report “<0.017 lb/day” for mass load on the DMR (1.0 µg/L x 2 MGD x conversion factor = 0.017 lb/day).
- iii. When concentration data are above the DL, but below the QL: To calculate the mass load from this result, use the DL. Report the mass load as the calculated mass load preceded by “e”. For example, if flow is 2 MGD, the DL is 1.0 µg/L, the QL is 5 µg/L and the reported sample result is e3.5 µg/L, report “e0.017 lb/day” for mass load on the DMR (1.0 µg/L x 2 MGD x conversion factor = 0.017 lb/day,).

3. Monitoring and Reporting Requirements

- a. The permittee must monitor influent at the headworks screen assembly and report results in accordance with Table B1 and the table below.

Table B2: Influent Monitoring Requirements

Item or Parameter	Units	Time Period	Minimum Frequency	Sample Type / Required Action	Report Statistic (See note a.)
Flow (50050)	MGD	Year-round	Daily	Metered	1. Monthly Average 2. Daily Maximum
BOD ₅ (00310)	mg/L	Year-round	2/Month (See note b.)	24-hour composite	Monthly Average
TSS (00530)	mg/L	Year-round	2/Month (See note b.)	24-hour composite	Monthly Average
pH (00400)	SU	Year-round	3/Week	Grab	1. Monthly Maximum 2. Monthly Minimum
Notes:					
a. When submitting DMRs electronically, the permittee must submit all data used to determine summary statistics in a DEQ-approved format as a spreadsheet via electronic reporting unless otherwise directed by DEQ.					
b. If the total number of days per month that Outfall 001 is used is less than 14, then only 1 sample is required for that month. If Outfall 001 is not used during the month, then no influent BOD ₅ or TSS monitoring is necessary.					

- b. The permittee must monitor effluent at Outfall 001 immediately downstream of the UV disinfection chamber and report results in accordance with Table B1 and the table below:

Table B3: Outfall 001 Effluent Monitoring Requirements

Item or Parameter	Units	Time Period	Minimum Frequency	Sample Type/ Required Action (See note a.)	Report Statistic (See note b.)
Flow (50050)	MGD	Year-round	Daily (See note c.)	Metered	1. Monthly Average 2. Daily Maximum
BOD ₅ (00310)	mg/L	Year-round	2/Month (See note d.)	24-hour composite	1. Monthly Average 2. Maximum Weekly Average
BOD ₅ (00310)	lb/day	Year-round	2/Month (See note d.)	Calculation	1. Daily Maximum 2. Monthly Average 3. Maximum Weekly Average
BOD ₅ percent removal (See note e.) (81010)	%	Year-round	1/Month	Calculation based on monthly average BOD ₅ concentration values	Monthly Average
TSS (00530)	mg/L	Year-round	2/Month (See note d.)	24-hour composite	1. Monthly Average

Item or Parameter	Units	Time Period	Minimum Frequency	Sample Type/ Required Action (See note a.)	Report Statistic (See note b.)
					2. Maximum Weekly Average
TSS (00530)	lb/day	Year-round	2/Month (See note d.)	Calculation	1. Daily Maximum 2. Monthly Average 3. Maximum Weekly Average
TSS percent removal (81011) (See note e.)	%	Year-round	1/Month	Calculation based on monthly average TSS concentration values	Monthly Average
pH (00400)	SU	Year-round	3/Week (See note f.)	Grab	1. Daily Maximum 2. Daily Minimum
Chlorine, Total Residual (50060)	mg/L	Year-round	Daily (See note c.)	Grab	1. Daily Maximum 2. Monthly Average
Temperature (00010)	°C	Year-round	3/Week (See note f.)	Grab	1. Daily Maximum 2. Monthly Average 3. 7-day Rolling Average of Daily Maximum
<i>E. coli</i> (51040)	#/100 mL	Year-round	2/Month (See note d.)	Grab	1. Daily Maximum 2. Monthly Geometric Mean
Fecal coliform (74055)	#/100 mL	Year-round	2/Month (See note d.)	Grab	1. Daily Maximum 2. Monthly Median
Fecal coliform (30500)	%	June 1 – September 30	1/Month	Calculation	Monthly Percent Over 77
Fecal coliform (30500)	%	October 1 – May 31	1/Month	Calculation	Monthly Percent Over 47
Alkalinity as CaCO ₃ (00410)	mg/L	Year-round	1/Quarter	24-hour composite	Quarterly Maximum
Chlorine used (81400)	lb/day	Year-round	Daily (See note c.)	Scale reading	Monthly Average
Chlorine, Total Residual prior to dechlorination	mg/L	Year-round	Daily (See note c.)	Grab	Maintain records on- site
Dissolved Oxygen (00300)	mg/L	Third year of permit cycle [2026]	Quarterly	24-hour composite (See note g.)	Quarterly Minimum

Item or Parameter	Units	Time Period	Minimum Frequency	Sample Type/ Required Action (See note a.)	Report Statistic (See note b.)
Notes: a. In the event of equipment failure or loss, the permittee must notify DEQ and deploy new equipment to minimize interruption of data collection. If new equipment cannot be immediately deployed, the permittee must perform grab measurements. b. When submitting DMRs electronically, all data used to determine summary statistics must be submitted in a DEQ-approved format as a spreadsheet via electronic reporting unless otherwise directed by DEQ. c. Daily monitoring must be performed on every day when Outfall 001 is used, but it is not required on days when Outfall 001 is not used. d. If the total number of days per month that Outfall 001 is used is less than 14, then only 1 sample is required for that month. e. Percent Removal must be calculated on a monthly basis using the following formula: $\text{Percent Removal} = \frac{[\text{Influent Concentration}] - [\text{Effluent Concentration}]}{[\text{Influent Concentration}]} \times 100$ Where: Influent Concentration = Corresponding Monthly average influent concentration based on the analytical results of the reporting period. Effluent Concentration = Corresponding Monthly average effluent concentration based on the analytical results of the reporting period. f. If the total number of days per week that Outfall 001 is used is less than 5, then only 2 samples must be collected for the week. If the total number of days per week that Outfall 001 is used is 3 or less, then only 1 sample must be collected for the week. g. For Dissolved Oxygen, the permittee must collect and analyze at least four discrete grab samples over the operating day with samples collected no less than one hour apart. The analytical results for all samples in a day must be averaged for reporting purposes.					

- c. The permittee must monitor effluent at Outfall 002 immediately downstream of sand filter and report results in accordance with Table B1 and the table below:

Table B4: Outfall 002 Effluent Monitoring Requirements

Item or Parameter	Units	Time Period	Minimum Frequency	Sample Type/ Required Action (See note a.)	Report Statistic (See note b.)
Flow (50050)	MGD	Year-round	Daily	Calculated (See note c.)	1. Monthly Average 2. Daily Maximum
BOD ₅ (00310)	mg/L	Year-round	1/Month	Grab	Daily Maximum
TSS (00530)	mg/L	Year-round	1/Month	Grab	Daily Maximum

Item or Parameter	Units	Time Period	Minimum Frequency	Sample Type/ Required Action (See note a.)	Report Statistic (See note b.)
Total Ammonia as N (00610)	mg/L	Year-round	1/Month	Grab	Monthly Maximum
Nitrate (NO ₃) Plus Nitrite (NO ₂) Nitrogen (00630)	mg/L	Year-round	1/Month	Grab	Monthly Maximum

Notes:

- In the event of equipment failure or loss, the permittee must notify DEQ and deploy new equipment to minimize interruption of data collection. If new equipment cannot be immediately deployed, the permittee must perform grab measurements.
- When submitting DMRs electronically, all data used to determine summary statistics must be submitted in a DEQ-approved format as a spreadsheet via electronic reporting unless otherwise directed by DEQ.
- Flow must be calculated from the number of batches discharged.

- The permittee must monitor Smith Creek and report the results in accordance with Table B1 and the table below. The permittee must collect samples such that the effluent does not impact the samples (e.g., upstream for riverine discharges).

Table B5: Receiving Stream Monitoring (Smith Creek)

Item or Parameter	Units	Time Period	Minimum Frequency	Sample Type / Required Action	Report Statistic (See note a.)
Flow, stream (00056)	cfs	Year-round	Daily	Grab	1. Daily Maximum 2. Monthly Average
pH (00400)	SU	Year-round	1/month	Grab	Monthly Maximum
Temperature (00010)	°C	Year-round	1/month	Grab	Monthly Maximum
Alkalinity as CaCO ₃ (00410)	mg/L	Year-round	1/quarter	Grab	Value

Note:

- When submitting DMRs electronically, all data used to determine summary statistics must be submitted in a DEQ-approved format as a spreadsheet via electronic reporting unless otherwise directed by DEQ.

SCHEDULE C: COMPLIANCE SCHEDULE

1. Compliance Schedule to Meet Final Effluent Limits

The permittee must comply with the following schedule:

Compliance Date:	Requirement:
By 6/1/2025	The permittee must submit a report to DEQ on the selected option to meet the final effluent limits for BOD ₅ and TSS for Outfall 002 in Schedule A of this permit.
By 12/1/2025	The permittee must submit a draft Pre-Design Report for the selected wastewater treatment plant upgrade to DEQ for review and approval. Permittee must revise documents in accordance with DEQ comments within 60 days of receiving DEQ comments.
By 6/1/2026	The permittee must submit a draft Final Design for the selected wastewater treatment plant upgrade to DEQ for review and approval. Permittee must revise documents in accordance with DEQ comments within 60 days of receiving DEQ comments.
By 12/1/2027	The permittee must complete construction of the selected wastewater treatment plant upgrade and achieve compliance with the final effluent limits for BOD ₅ and TSS for Outfall 002 in Schedule A of this permit.

2. Responsibility to Meet Compliance Dates

No later than 14 days following each compliance date listed in the table above, the permittee must notify DEQ in writing of its compliance or noncompliance with the requirements. Any reports of noncompliance must include the cause of noncompliance, any remedial actions taken, and a discussion of the likelihood of meeting the next scheduled requirement(s).

SCHEDULE D: SPECIAL CONDITIONS

1. Inflow and Infiltration

The permittee must submit to DEQ an annual inflow and infiltration report on a DEQ-approved form as directed in Table B1. The report must include the following:

- a. An assessment of the facility's I/I issues based on a comparison of summer and winter flows to the plant.
- b. Details of activities performed in the previous year to identify and reduce inflow and infiltration.
- c. Details of activities planned for the following year to identify and reduce inflow and infiltration.
- d. A summary of sanitary sewer overflows that occurred during the previous year. This should include the following: date of the SSO, location, estimated volume, cause, follow-up actions and if performed, the results of receiving stream monitoring.

2. Emergency Response and Public Notification Plan

The permittee must develop an Emergency Response and Public Notification Plan ("plan"), or ensure the facility's existing plan is current and accurate, per Schedule F, Section B, and Condition 8 within 6 months of permit effective date. The permittee must update the plan annually to ensure all information contained in the plan, including telephone and email contact information for applicable public agencies, is current and accurate. An updated copy of the plan must be kept on file at the facility for DEQ review. The latest plan revision date must be listed on the plan cover along with the reviewer's initials or signature.

3. Wastewater Solids Annual Report

The permittee must submit a Wastewater Solids Annual Report by February 19 each year documenting removal of wastewater solids from the facility during the previous calendar year. The permittee must use DEQ-approved wastewater solids annual report form. This report must include the volume of material removed and the name of the permitted facility that received the solids.

4. Wastewater Solids Transfers

- a. *Within state.* The permittee may transfer wastewater solids including Class A and Class B biosolids, to another facility permitted to process or dispose of wastewater solids, including but not limited to: another wastewater treatment facility, landfill, or incinerator. The permittee must satisfy the requirements of the receiving facility. The permittee must report the name of the receiving facility and the quantity of material transferred in the wastewater solids or biosolids annual report identified in Schedule B.
- b. *Out of state.* If wastewater solids, including Class A and Class B biosolids, are transferred out of state for use or disposal, the permittee must obtain written authorization from DEQ, meet Oregon requirements for the use or disposal of wastewater solids, notify in writing the receiving state of the proposed use or disposal of wastewater solids, and satisfy the requirements of the receiving state.

5. Hauled Waste Control

The permittee may accept RV waste only. The proposed permit prohibits the permittee from accepting any other type of hauled waste.

6. Operator Certification

- a. Definitions
 - i. “Supervise” means to have full and active responsibility for the daily on site technical operation of a wastewater treatment system or wastewater collection system.
 - ii. “Supervisor” or “designated operator”, means the operator delegated authority by the permittee for establishing and executing the specific practice and procedures for operating the wastewater treatment system or wastewater collection system in accordance with the policies of the owner of the system and any permit requirements.
 - iii. “Shift Supervisor” means the operator delegated authority by the permittee for executing the specific practice and procedures for operating the wastewater treatment system or wastewater collection system when the system is operated on more than one daily shift.
 - iv. “System” includes both the collection system and the treatment systems.
- b. The permittee must comply with OAR Chapter 340, Division 49, “Regulations Pertaining to Certification of Wastewater System Operator Personnel” and designate a supervisor whose certification corresponds with the classification of the collection and/or treatment system as specified in DEQ Supervisory Wastewater Operator Status Report. DEQ may revise the permittee’s classification in writing at any time to reflect changes in the collection or treatment system. This reclassification is not considered a permit modification and may be made after the permit expiration date provided the permit has been administratively extended by DEQ. If a facility is re-classified, a certified letter will be mailed to the system owner from DEQ Operator Certification Program. Current system classifications are publicized on DEQ Supervisory Wastewater Operator Status Report found on [DEQ Wastewater Operator Certification Homepage](#).
- c. The permittee must have its system supervised on a part-time or full-time basis by one or more operators who hold a valid certificate for the type of wastewater treatment or wastewater collection system the operator is supervising and at a grade equal to or greater than the wastewater system’s classification.

When compliance with this section is not possible or practicable because the system supervisor is not available or the position is vacated unexpectedly, and another certified operator is not qualified to assume supervisory responsibility, the Director may grant a time extension for compliance with the requirements in response to a written request from the system owner. The Director will not grant an extension longer than 120 days unless the system owner documents the existence of extraordinary circumstances.
- d. The permittee's wastewater system may be without the designated supervisor for up to 30 consecutive days if another person supervises the system, who is certified at no more than one grade lower than the classification of the wastewater system. The permittee must delegate authority to this operator to supervise the operation of the system.
- e. If the wastewater system has more than one daily shift, the permittee must have another properly certified operator available to supervise operation of the system. Each shift supervisor must be certified at no more than one grade lower than the system classification.
- f. The permittee is not required to have a supervisor on site at all times; however, the supervisor must be available to the permittee and operator at all times.

- g. The permittee must notify DEQ in writing of the name of the system supervisor by completing and submitting the Supervisory Wastewater System Operator Designation Form. The most recent version of this form may be found on [DEQ Wastewater Operator Certification homepage](#) *NOTE: This form is different from the Delegated Authority form. The permittee may replace or re-designate the system supervisor with another properly certified operator at any time and must notify DEQ in writing within 30 days of replacement or re-designation of the operator in charge. As of this writing, the notice of replacement or re-designation must be sent to Water Quality Division, Operator Certification Program, 700 NE Multnomah St, Suite 600, Portland, OR 97232-4100. This address may be updated in writing by DEQ during the term of this permit.

7. Outfall Inspection

The permittee must inspect Outfall 001 including the submerged portion of the outfall line and diffuser to document its integrity and to determine whether it is functioning as designed. The inspection must determine whether diffuser ports are intact, clear, and fully functional. The inspection must verify the latitude and longitude of the diffuser. The permittee must submit a written report to DEQ regarding the results of the outfall inspection by the date in Table B1. The report must include a description of the outfall as originally constructed, the condition of the current outfall and identify any repairs needed to return the outfall to satisfactory condition.

8. Septic and Drainfield Provisions

The following conditions are required for proper septic system and drainfield operation and maintenance.

- a. The permittee must maintain on file a complete Operation and Maintenance Plan approved by DEQ. The permittee must operate, manage, and implement preventative maintenance practices or corrections at the frequencies required in DEQ-approved plan. DEQ must approve changes to the plan.
- b. The wastewater treatment and dispersal system must be maintained by a maintenance provider certified as defined in OAR 340-071-0100 or the treatment unit manufacturer.
- c. A licensed sewage disposal service, as defined in Oregon Administrative Rule 340-071-0100, must manage all septage/sludge.
- d. A deep-rooted, permanent grass cover must be maintained on the drainfield areas at all times and periodically cut to ensure maximum infiltration and evapotranspiration rate.
- e. The drainfield areas including replacement areas must not be subject to activities that would, in the opinion of DEQ, adversely affect the soil or the functioning of the system. This includes, but is not limited to, vehicular or animal traffic, filling or cutting, covering the area with asphalt or concrete, or subjecting the area to excessive saturation.
- f. An adequate contingency plan for prevention and handling of spills and unplanned discharges shall be in force at all times. The permittee shall immediately notify the DEQ office listed on the face page of this permit and the local County Health Department of any occurrence of surfacing sewage. If a spill does occur that reaches or threatens to reach public waters, the permittee shall immediately notify Oregon Emergency Response (OER) at 1-800-452-0311.

9. Ammonia Provision

The permittee is required to operate the facility in a manner that reduces Ammonia as N concentrations as much as feasible while maintaining the facility within the limits outlined in Schedule A. The permittee must submit a plan to minimize ammonia concentrations by the date specified in Table B1.

10. Flocculant Provision

The permittee is required to limit the amount of flocculant used to the minimum amount reasonably necessary to achieve reduction of TSS to within permit limits. The permittee must submit a plan to minimize flocculant use by the date specified in Table B1.

SCHEDULE E: PRETREATMENT ACTIVITIES

This permit does not contain pretreatment activities.

SCHEDULE F: NPDES GENERAL CONDITIONS

DOMESTIC FACILITIES October 1, 2015 Version

SECTION A. STANDARD CONDITIONS

A1. Duty to Comply with Permit

The permittee must comply with all conditions of this permit. Failure to comply with any permit condition is a violation of Oregon Revised Statutes (ORS) 468B.025 and the federal Clean Water Act and is grounds for an enforcement action. Failure to comply is also grounds for DEQ to terminate, modify and reissue, revoke, or deny renewal of a permit.

A2. Penalties for Water Pollution and Permit Condition Violations

The permit is enforceable by DEQ or EPA, and in some circumstances also by third-parties under the citizen suit provisions of 33 USC § 1365. DEQ enforcement is generally based on provisions of state statutes and Environmental Quality Commission (EQC) rules, and EPA enforcement is generally based on provisions of federal statutes and EPA regulations.

ORS 468.140 allows DEQ to impose civil penalties up to \$25,000 per day for violation of a term, condition, or requirement of a permit.

Under ORS 468.943, unlawful water pollution in the second degree, is a Class A misdemeanor and is punishable by a fine of up to \$25,000, imprisonment for not more than one year, or both. Each day on which a violation occurs or continues is a separately punishable offense.

Under ORS 468.946, unlawful water pollution in the first degree is a Class B felony and is punishable by a fine of up to \$250,000, imprisonment for not more than 10 years, or both.

The Clean Water Act provides that any person who violates permit condition, or any requirement imposed in a pretreatment program approved under sections 402(a)(3) or 402(b)(8) of the Act, is subject to a civil penalty not to exceed \$25,000 per day for each violation.

The Clean Water Act provides that any person who negligently violates any condition, or any requirement imposed in a pretreatment program approved under section 402(a)(3) or 402(b)(8) of the Act, is subject to criminal penalties of \$2,500 to \$25,000 per day of violation, or imprisonment of not more than 1 year, or both.

In the case of a second or subsequent conviction for a negligent violation, a person shall be subject to criminal penalties of not more than \$50,000 per day of violation, or by imprisonment of not more than 2 years, or both.

Any person who knowingly violates such sections, or such conditions or limitations is subject to criminal penalties of \$5,000 to \$50,000 per day of violation, or imprisonment for not more than 3 years, or both.

In the case of a second or subsequent conviction for a knowing violation, a person shall be subject to criminal penalties of not more than \$100,000 per day of violation, or imprisonment of not more than 6 years, or both.

Any person who knowingly violates section any permit condition, and who knows at that time that he thereby places another person in imminent danger of death or serious bodily injury, shall, upon conviction, be subject to a fine of not more than \$250,000 or imprisonment of not more than 15 years, or both.

In the case of a second or subsequent conviction for a knowing endangerment violation, a person shall be subject to a fine of not more than \$500,000 or by imprisonment of not more than 30 years, or both.

An organization, as defined in section 309(c)(3)(B)(iii) of the CWA, shall, upon conviction of violating the imminent danger provision, be subject to a fine of not more than \$1,000,000 and can be fined up to \$2,000,000 for second or subsequent convictions.

Any person may be assessed an administrative penalty by the Administrator for violating any permit condition or limitation implementing any of such sections in a permit issued under section 402 of this Act.

Administrative penalties for Class I violations are not to exceed \$10,000 per violation, with the maximum amount of any Class I penalty assessed not to exceed \$25,000.

Penalties for Class II violations are not to exceed \$10,000 per day for each day during which the violation continues, with the maximum amount of any Class II penalty not to exceed \$125,000.

A3. Duty to Mitigate

The permittee must take all reasonable steps to minimize or prevent any discharge or sludge use or disposal in violation of this permit. In addition, upon request of DEQ, the permittee must correct any adverse impact on the environment or human health resulting from noncompliance with this permit, including such accelerated or additional monitoring as necessary to determine the nature and impact of the noncomplying discharge.

A4. Duty to Reapply

If the permittee wishes to continue an activity regulated by this permit after the expiration date of this permit, the permittee must apply for and have the permit renewed. The application must be submitted at least 180 days before the expiration date of this permit.

DEQ may grant permission to submit an application less than 180 days in advance but no later than the permit expiration date.

A5. Permit Actions

This permit may be modified, revoked and reissued, or terminated for cause including, but not limited to, the following:

- a. Violation of any term, condition, or requirement of this permit, a rule, or a statute.
- b. Obtaining this permit by misrepresentation or failure to disclose fully all material facts.
- c. A change in any condition that requires either a temporary or permanent reduction or elimination of the authorized discharge.
- d. The permittee is identified as a Designated Management Agency or allocated a wasteload under a total maximum daily load (TMDL).
- e. New information or regulations.
- f. Modification of compliance schedules.
- g. Requirements of permit reopener conditions
- h. Correction of technical mistakes made in determining permit conditions.
- i. Determination that the permitted activity endangers human health or the environment.
- j. Other causes as specified in 40 CFR §§ 122.62, 122.64, and 124.5.
- k. For communities with combined sewer overflows (CSOs):
 - (1) To comply with any state or federal law regulation for CSOs that is adopted or promulgated subsequent to the effective date of this permit.
 - (2) If new information that was not available at the time of permit issuance indicates that CSO controls imposed under this permit have failed to ensure attainment of water quality standards, including protection of designated uses.
 - (3) Resulting from implementation of the permittee's long-term control plan and/or permit conditions related to CSOs.

The filing of a request by the permittee for a permit modification, revocation or reissuance, termination, or a notification of planned changes or anticipated noncompliance does not stay any permit condition.

A6. Toxic Pollutants

The permittee must comply with any applicable effluent standards or prohibitions established under Oregon Administrative Rule (OAR) 340-041-0033 and section 307(a) of the federal Clean Water Act for toxic pollutants, and with standards for sewage sludge use or disposal established under section 405(d) of the federal Clean Water Act, within the time provided in the regulations that establish those standards or prohibitions, even if the permit has not yet been modified to incorporate the requirement.

A7. Property Rights and Other Legal Requirements

The issuance of this permit does not convey any property rights of any sort, or any exclusive privilege, or authorize any injury to persons or property or invasion of any other private rights, or any infringement of federal, tribal, state, or local laws or regulations.

A8. Permit References

Except for effluent standards or prohibitions established under section 307(a) of the federal Clean Water Act and OAR 340-041-0033 for toxic pollutants, and standards for sewage sludge use or disposal established under section 405(d) of the federal Clean Water Act, all rules and statutes referred to in this permit are those in effect on the date this permit is issued.

A9. Permit Fees

The permittee must pay the fees required by OAR.

SECTION B. OPERATION AND MAINTENANCE OF POLLUTION CONTROLS

B1. Proper Operation and Maintenance

The permittee must at all times properly operate and maintain all facilities and systems of treatment and control (and related appurtenances) that are installed or used by the permittee to achieve compliance with the conditions of this permit. Proper operation and maintenance also includes adequate laboratory controls and appropriate quality assurance procedures. This provision requires the operation of back-up or auxiliary facilities or similar systems that are installed by a permittee only when the operation is necessary to achieve compliance with the conditions of the permit.

B2. Need to Halt or Reduce Activity Not a Defense

For industrial or commercial facilities, upon reduction, loss, or failure of the treatment facility, the permittee must, to the extent necessary to maintain compliance with its permit, control production or all discharges or both until the facility is restored or an alternative method of treatment is provided. This requirement applies, for example, when the primary source of power of the treatment facility fails or is reduced or lost. It is not a defense for a permittee in an enforcement action that it would have been necessary to halt or reduce the permitted activity in order to maintain compliance with the conditions of this permit.

B3. Bypass of Treatment Facilities

a. Definitions

- (1) "Bypass" means intentional diversion of waste streams from any portion of the treatment facility. The permittee may allow any bypass to occur which does not cause effluent limitations to be exceeded, provided the diversion is to allow essential maintenance to assure efficient operation. These bypasses are not subject to the provisions of paragraphs b and c of this section.
- (2) "Severe property damage" means substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural

resources that can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.

- b. Prohibition of bypass.
 - (1) Bypass is prohibited and DEQ may take enforcement action against a permittee for bypass unless:
 - i. Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
 - ii. There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate backup equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass that occurred during normal periods of equipment downtime or preventative maintenance; and
 - iii. The permittee submitted notices and requests as required under General Condition B3.c.
 - (2) DEQ may approve an anticipated bypass, after considering its adverse effects and any alternatives to bypassing, if DEQ determines that it will meet the three conditions listed above in General Condition B3.b.(1).
- c. Notice and request for bypass.
 - (1) Anticipated bypass. If the permittee knows in advance of the need for a bypass, a written notice must be submitted to DEQ at least ten days before the date of the bypass.
 - (2) Unanticipated bypass. The permittee must submit notice of an unanticipated bypass as required in General Condition D5.

B4. Upset

- a. Definition. "Upset" means an exceptional incident in which there is unintentional and temporary noncompliance with technology based permit effluent limitations because of factors beyond the reasonable control of the permittee. An upset does not include noncompliance to the extent caused by operation error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventative maintenance, or careless or improper operation.
- b. Effect of an upset. An upset constitutes an affirmative defense to an action brought for noncompliance with such technology-based permit effluent limitations if the requirements of General Condition B4.c are met. No determination made during administrative review of claims that noncompliance was caused by upset, and before an action for noncompliance, is final administrative action subject to judicial review.
- c. Conditions necessary for a demonstration of upset. A permittee who wishes to establish the affirmative defense of upset must demonstrate, through properly signed, contemporaneous operating logs, or other relevant evidence that:
 - (1) An upset occurred and that the permittee can identify the causes(s) of the upset;
 - (2) The permitted facility was at the time being properly operated;
 - (3) The permittee submitted notice of the upset as required in General Condition D5, hereof (24-hour notice); and
 - (4) The permittee complied with any remedial measures required under General Condition A3 hereof.
- d. Burden of proof. In any enforcement proceeding the permittee seeking to establish the occurrence of an upset has the burden of proof.

B5. Treatment of Single Operational Upset

For purposes of this permit, a single operational upset that leads to simultaneous violations of more than one pollutant parameter will be treated as a single violation. A single operational upset is an exceptional incident that causes simultaneous, unintentional, unknowing (not the result of a knowing act or omission), temporary noncompliance with more than one federal Clean Water Act effluent discharge pollutant parameter. A single operational upset does not include federal Clean Water Act violations involving discharge without a NPDES permit or noncompliance to the extent caused by improperly designed or inadequate treatment facilities. Each day of a single operational upset is a violation.

B6. Overflows from Wastewater Conveyance Systems and Associated Pump Stations

- a. Definition. "Overflow" means any spill, release or diversion of sewage including:
 - (1) An overflow that results in a discharge to waters of the United States; and
 - (2) An overflow of wastewater, including a wastewater backup into a building (other than a backup caused solely by a blockage or other malfunction in a privately owned sewer or building lateral), even if that overflow does not reach waters of the United States.
- b. Reporting required. All overflows must be reported orally to DEQ within 24 hours from the time the permittee becomes aware of the overflow. Reporting procedures are described in more detail in General Condition D5.

B7. Public Notification of Effluent Violation or Overflow

If effluent limitations specified in this permit are exceeded or an overflow occurs that threatens public health, the permittee must take such steps as are necessary to alert the public, health agencies and other affected entities (for example, public water systems) about the extent and nature of the discharge in accordance with the notification procedures developed under General Condition B8. Such steps may include, but are not limited to, posting of the river at access points and other places, news releases, and paid announcements on radio and television.

B8. Emergency Response and Public Notification Plan

The permittee must develop and implement an emergency response and public notification plan that identifies measures to protect public health from overflows, bypasses, or upsets that may endanger public health. At a minimum the plan must include mechanisms to:

- a. Ensure that the permittee is aware (to the greatest extent possible) of such events;
- b. Ensure notification of appropriate personnel and ensure that they are immediately dispatched for investigation and response;
- c. Ensure immediate notification to the public, health agencies, and other affected public entities (including public water systems). The overflow response plan must identify the public health and other officials who will receive immediate notification;
- d. Ensure that appropriate personnel are aware of and follow the plan and are appropriately trained;
- e. Provide emergency operations; and
- f. Ensure that DEQ is notified of the public notification steps taken.

B9. Removed Substances

Solids, sludges, filter backwash, or other pollutants removed in the course of treatment or control of wastewaters must be disposed of in such a manner as to prevent any pollutant from such materials from entering waters of the state, causing nuisance conditions, or creating a public health hazard.

SECTION C. MONITORING AND RECORDS

C1. Representative Sampling

Sampling and measurements taken as required herein must be representative of the volume and nature of the monitored discharge. All samples must be taken at the monitoring points specified in this permit, and must be taken, unless otherwise specified, before the effluent joins or is diluted by any other waste stream, body of water, or substance. Monitoring points must not be changed without notification to and the approval of DEQ. Samples must be collected in accordance with requirements in 40 CFR part 122.21 and 40 CFR part 403 Appendix E.

C2. Flow Measurements

Appropriate flow measurement devices and methods consistent with accepted scientific practices must be selected and used to ensure the accuracy and reliability of measurements of the volume of monitored discharges. The devices must be installed, calibrated and maintained to insure that the accuracy of the measurements is consistent with the accepted capability of that type of device. Devices selected must be

capable of measuring flows with a maximum deviation of less than ± 10 percent from true discharge rates throughout the range of expected discharge volumes.

C3. Monitoring Procedures

Monitoring must be conducted according to test procedures approved under 40 CFR part 136 or, in the case of sludge (biosolids) use and disposal, approved under 40 CFR part 503 unless other test procedures have been specified in this permit.

For monitoring of recycled water with no discharge to waters of the state, monitoring must be conducted according to test procedures approved under 40 CFR part 136 or as specified in the most recent edition of Standard Methods for the Examination of Water and Wastewater unless other test procedures have been specified in this permit or approved in writing by DEQ.

C4. Penalties for Tampering

The federal Clean Water Act provides that any person who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required to be maintained under this permit may, upon conviction, be punished by a fine of not more than \$10,000 per violation, imprisonment for not more than two years, or both. If a conviction of a person is for a violation committed after a first conviction of such person, punishment is a fine not more than \$20,000 per day of violation, or by imprisonment of not more than four years, or both.

C5. Reporting of Monitoring Results

Monitoring results must be summarized each month on a discharge monitoring report form approved by DEQ. The reports must be submitted monthly and are to be mailed, delivered or otherwise transmitted by the 15th day of the following month unless specifically approved otherwise in Schedule B of this permit.

C6. Additional Monitoring by the Permittee

If the permittee monitors any pollutant more frequently than required by this permit, using test procedures approved under 40 CFR part 136 or, in the case of sludge (biosolids) use and disposal, approved under 40 CFR part 503, or as specified in this permit, the results of this monitoring must be included in the calculation and reporting of the data submitted in the discharge monitoring report. Such increased frequency must also be indicated. For a pollutant parameter that may be sampled more than once per day (for example, total residual chlorine), only the average daily value must be recorded unless otherwise specified in this permit.

C7. Averaging of Measurements

Calculations for all limitations that require averaging of measurements must utilize an arithmetic mean, except for bacteria which must be averaged as specified in this permit.

C8. Retention of Records

Records of monitoring information required by this permit related to the permittee's sewage sludge use and disposal activities must be retained for a period of at least 5 years (or longer as required by 40 CFR part 503). Records of all monitoring information including all calibration and maintenance records, all original strip chart recordings for continuous monitoring instrumentation, copies of all reports required by this permit and records of all data used to complete the application for this permit must be retained for a period of at least 3 years from the date of the sample, measurement, report, or application. This period may be extended by request of DEQ at any time.

C9. Records Contents

Records of monitoring information must include:

- a. The date, exact place, time, and methods of sampling or measurements;
- b. The individual(s) who performed the sampling or measurements;
- c. The date(s) analyses were performed;

- d. The individual(s) who performed the analyses;
- e. The analytical techniques or methods used; and
- f. The results of such analyses.

C10. Inspection and Entry

The permittee must allow DEQ or EPA upon the presentation of credentials to:

- a. Enter upon the permittee's premises where a regulated facility or activity is located or conducted, or where records must be kept under the conditions of this permit;
- b. Have access to and copy, at reasonable times, any records that must be kept under the conditions of this permit;
- c. Inspect at reasonable times any facilities, equipment (including monitoring and control equipment), practices, or operations regulated or required under this permit; and
- d. Sample or monitor at reasonable times, for the purpose of assuring permit compliance or as otherwise authorized by state law, any substances or parameters at any location.

C11. Confidentiality of Information

Any information relating to this permit that is submitted to or obtained by DEQ is available to the public unless classified as confidential by the Director of DEQ under ORS 468.095. The permittee may request that information be classified as confidential if it is a trade secret as defined by that statute. The name and address of the permittee, permit applications, permits, effluent data, and information required by NPDES application forms under 40 CFR § 122.21 are not classified as confidential [40 CFR § 122.7(b)].

SECTION D. REPORTING REQUIREMENTS

D1. Planned Changes

The permittee must comply with OAR 340-052, "Review of Plans and Specifications" and 40 CFR § 122.41(l)(1). Except where exempted under OAR 340-052, no construction, installation, or modification involving disposal systems, treatment works, sewerage systems, or common sewers may be commenced until the plans and specifications are submitted to and approved by DEQ. The permittee must give notice to DEQ as soon as possible of any planned physical alternations or additions to the permitted facility.

D2. Anticipated Noncompliance

The permittee must give advance notice to DEQ of any planned changes in the permitted facility or activity that may result in noncompliance with permit requirements.

D3. Transfers

This permit may be transferred to a new permittee provided the transferee acquires a property interest in the permitted activity and agrees in writing to fully comply with all the terms and conditions of the permit and EQC rules. No permit may be transferred to a third party without prior written approval from DEQ. DEQ may require modification, revocation, and reissuance of the permit to change the name of the permittee and incorporate such other requirements as may be necessary under 40 CFR § 122.61. The permittee must notify DEQ when a transfer of property interest takes place.

D4. Compliance Schedule

Reports of compliance or noncompliance with, or any progress reports on interim and final requirements contained in any compliance schedule of this permit must be submitted no later than 14 days following each schedule date. Any reports of noncompliance must include the cause of noncompliance, any remedial actions taken, and the probability of meeting the next scheduled requirements.

D5. Twenty-Four Hour Reporting

The permittee must report any noncompliance that may endanger health or the environment. Any information must be provided orally (by telephone) to the DEQ regional office or Oregon Emergency Response System (1-

800-452-0311) as specified below within 24 hours from the time the permittee becomes aware of the circumstances.

a. Overflows.

(1) Oral Reporting within 24 hours.

- i. For overflows other than basement backups, the following information must be reported to the Oregon Emergency Response System (OERS) at 1-800-452-0311. For basement backups, this information should be reported directly to the DEQ regional office.
 - (a) The location of the overflow;
 - (b) The receiving water (if there is one);
 - (c) An estimate of the volume of the overflow;
 - (d) A description of the sewer system component from which the release occurred (for example, manhole, constructed overflow pipe, crack in pipe); and
 - (e) The estimated date and time when the overflow began and stopped or will be stopped.
- ii. The following information must be reported to the DEQ regional office within 24 hours, or during normal business hours, whichever is earlier:
 - (a) The OERS incident number (if applicable); and
 - (b) A brief description of the event.

(2) Written reporting postmarked within 5 days.

- i. The following information must be provided in writing to the DEQ regional office within 5 days of the time the permittee becomes aware of the overflow:
 - (a) The OERS incident number (if applicable);
 - (b) The cause or suspected cause of the overflow;
 - (c) Steps taken or planned to reduce, eliminate, and prevent reoccurrence of the overflow and a schedule of major milestones for those steps;
 - (d) Steps taken or planned to mitigate the impact(s) of the overflow and a schedule of major milestones for those steps; and
 - (e) For storm-related overflows, the rainfall intensity (inches/hour) and duration of the storm associated with the overflow.

DEQ may waive the written report on a case-by-case basis if the oral report has been received within 24 hours.

b. Other instances of noncompliance.

(1) The following instances of noncompliance must be reported:

- i. Any unanticipated bypass that exceeds any effluent limitation in this permit;
- ii. Any upset that exceeds any effluent limitation in this permit;
- iii. Violation of maximum daily discharge limitation for any of the pollutants listed by DEQ in this permit; and
- iv. Any noncompliance that may endanger human health or the environment.

(2) During normal business hours, the DEQ regional office must be called. Outside of normal business hours, DEQ must be contacted at 1-800-452-0311 (Oregon Emergency Response System).

(3) A written submission must be provided within 5 days of the time the permittee becomes aware of the circumstances. The written submission must contain:

- i. A description of the noncompliance and its cause;
- ii. The period of noncompliance, including exact dates and times;
- iii. The estimated time noncompliance is expected to continue if it has not been corrected;
- iv. Steps taken or planned to reduce, eliminate, and prevent reoccurrence of the noncompliance; and
- v. Public notification steps taken, pursuant to General Condition B7.

(4) DEQ may waive the written report on a case-by-case basis if the oral report has been received within 24 hours.

D6. Other Noncompliance

The permittee must report all instances of noncompliance not reported under General Condition D4 or D5 at the time monitoring reports are submitted. The reports must contain:

- a. A description of the noncompliance and its cause;
- b. The period of noncompliance, including exact dates and times;
- c. The estimated time noncompliance is expected to continue if it has not been corrected; and
- d. Steps taken or planned to reduce, eliminate, and prevent reoccurrence of the noncompliance.

D7. Duty to Provide Information

The permittee must furnish to DEQ within a reasonable time any information that DEQ may request to determine compliance with the permit or to determine whether cause exists for modifying, revoking and reissuing, or terminating this permit. The permittee must also furnish to DEQ, upon request, copies of records required to be kept by this permit.

Other Information: When the permittee becomes aware that it has failed to submit any relevant facts or has submitted incorrect information in a permit application or any report to DEQ, it must promptly submit such facts or information.

D8. Signatory Requirements

All applications, reports or information submitted to DEQ must be signed and certified in accordance with 40 CFR § 122.22.

D9. Falsification of Information

Under ORS 468.953, any person who knowingly makes any false statement, representation, or certification in any record or other document submitted or required to be maintained under this permit, including monitoring reports or reports of compliance or noncompliance, is subject to a Class C felony punishable by a fine not to exceed \$125,000 per violation and up to 5 years in prison per ORS chapter 161. Additionally, according to 40 CFR § 122.41(k)(2), any person who knowingly makes any false statement, representation, or certification in any record or other document submitted or required to be maintained under this permit including monitoring reports or reports of compliance or non-compliance will, upon conviction, be punished by a federal civil penalty not to exceed \$10,000 per violation, or by imprisonment for not more than 6 months per violation, or by both.

D10. Changes to Indirect Dischargers

The permittee must provide adequate notice to DEQ of the following:

- a. Any new introduction of pollutants into the POTW from an indirect discharger which would be subject to section 301 or 306 of the federal Clean Water Act if it were directly discharging those pollutants and;
- b. Any substantial change in the volume or character of pollutants being introduced into the POTW by a source introducing pollutants into the POTW at the time of issuance of the permit.
- c. For the purposes of this paragraph, adequate notice must include information on (i) the quality and quantity of effluent introduced into the POTW, and (ii) any anticipated impact of the change on the quantity or quality of effluent to be discharged from the POTW.

SECTION E. DEFINITIONS

E1. *BOD* or *BOD₅* means five-day biochemical oxygen demand.

E2. *CBOD* or *CBOD₅* means five-day carbonaceous biochemical oxygen demand.

E3. *TSS* means total suspended solids.

E4. *Bacteria* means but is not limited to fecal coliform bacteria, total coliform bacteria, *Escherichia coli* (*E. coli*) bacteria, and *Enterococcus* bacteria.

E5. *FC* means fecal coliform bacteria.

E6. *Total residual chlorine* means combined chlorine forms plus free residual chlorine

- E7. *Technology based permit effluent limitations* means technology-based treatment requirements as defined in 40 CFR § 125.3, and concentration and mass load effluent limitations that are based on minimum design criteria specified in OAR 340-041.
- E8. *mg/l* means milligrams per liter.
- E9. *µg/l* means microgram per liter.
- E10. *kg* means kilograms.
- E11. *m³/d* means cubic meters per day.
- E12. *MGD* means million gallons per day.
- E13. *Average monthly effluent limitation* as defined at 40 CFR § 122.2 means the highest allowable average of daily discharges over a calendar month, calculated as the sum of all daily discharges measured during a calendar month divided by the number of daily discharges measured during that month.
- E14. *Average weekly effluent limitation* as defined at 40 CFR § 122.2 means the highest allowable average of daily discharges over a calendar week, calculated as the sum of all daily discharges measured during a calendar week divided by the number of daily discharges measured during that week.
- E15. *Daily discharge* as defined at 40 CFR § 122.2 means the discharge of a pollutant measured during a calendar day or any 24-hour period that reasonably represents the calendar day for purposes of sampling. For pollutants with limitations expressed in units of mass, the daily discharge must be calculated as the total mass of the pollutant discharged over the day. For pollutants with limitations expressed in other units of measurement, the daily discharge must be calculated as the average measurement of the pollutant over the day.
- E16. *24-hour composite sample* means a sample formed by collecting and mixing discrete samples taken periodically and based on time or flow.
- E17. *Grab sample* means an individual discrete sample collected over a period of time not to exceed 15 minutes.
- E18. *Quarter* means January through March, April through June, July through September, or October through December.
- E19. *Month* means calendar month.
- E20. *Week* means a calendar week of Sunday through Saturday.
- E21. *POTW* means a publicly-owned treatment works.