

**Lake Grove Water District
Minutes of Regular Board Meeting
March 18, 2024**

The meeting of the Lake Grove Water District Board of Commissioners was called to order at 6:02 p.m. at the Celebrate Conference Center 15555 Bangy Rd. Lake Oswego, OR 97035 and chaired by Dan Taylor. Present in person: JD Pavek, Larry Kitchen, Stephen Koper, Bruce Goldson, Paul Howard, Mark Fitkin, and Tammy Schalk. Virgil Pearce, called in.

1. **PUBLIC COMMENT:** Mark Fitkin attended the rate hearing.
2. **AGENDA APPROVAL:** Larry Kitchen made a motion to approve the agenda. JD Pavek seconded the motion. A vote was called. In favor: All.
3. **CONSENT AGENDA:** Larry Kitchen made a motion to approve the February 2024 Board meeting minutes. Dan Taylor seconded the motion. JD Pavek: Abstained. A vote was called. In favor: All. JD Pavek made a motion to approve the February 2024 financials. Larry Kitchen seconded the motion. A vote was called. In favor: All. JD Pavek made a motion to approve the February 2024 accounts payable. Larry Kitchen seconded the motion. A vote was called. In favor: All.
4. **NEW BUSINESS:** Rate Hearing: Larry Kitchen made a motion to approve resolution 2024-02 amending the fire services lines effective April 1, 2024. Virgil Pearce seconded the motion. Discussion: JD Pavek stated that he wanted a working session to discuss the rate changes and to see an economic analysis. A vote was called. In favor: All. JD Pavek opposed.

Updated Personnel Policies and Procedures: Larry Kitchen made a motion to approve Resolution 2024-03. JD Pavek seconded the motion. A vote was called. In favor: All.

5. **OLD BUSINESS:** City of Portland New Contract, Resolution 2024-04 Approving a water sales agreement between the City of Portland and The Lake Grove Water District with an effective date of July 1, 2026. Larry Kitchen made a motion to approve resolution 2024-04, JD Pavek seconded the motion. A vote was called. In favor: All.

6. DEPARTMENTS:

COMMISSIONERS: Larry Kitchen inquired about the status of the City of Lake Oswego agreement. The District Manager stated that there has been a delay in the review of the draft due to the January storm. The District Manager is still working on the findings of a curtailment plan for the City of Portland.

OFFICE: The District does not need to develop a conservation plan. The District is going forward with future IT upgrades. The .gov domain is work in progress. The application has been submitted. Larry Kitchen made a motion to authorize the District manager to purchase a new copy machine for the District office no more than \$7K. Virgil Pearce seconded the motion. A vote was called. In favor: All.

FIELD OPERATOR: Hiland has reported main line breaks on Carman Dr. and White Oaks during the past month. Lead and copper testing/inventory: Almost 1000 have been done. June is still the goal

for completion. Three services on Shakespeare were reported to be galvanized and will be replaced soon.

ENGINEER: Current updates on the following projects:

Leaks:

Bryant and Upper Drive – An agreement has been reached and signed. Hiland Water is working on the traffic control plan.

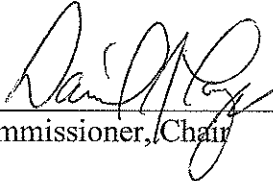
Summer Woods/Washington Ct. (6244 Washinton Ct.) A pre-construction meeting is pending with the city.

5375 Oakridge Bonita Development – The new 1” service procedure was discussed with the builder.


Contract documents for the **Carman Dr. improvements** is pending due to the pothole discovery/ investigation by Hiland.

2024 City of Lake Oswego Paving – 75% of the plans are still being reviewed with comments for Carman Dr.

7. Meeting adjourned at 6:43 pm



Commissioner, Chair Date 4/15/2024



Commissioner Date 4/15/24