

BEAUTIFICATION AND TREE COMMITTEE AGENDA

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**AGENDA**

**BEAUTIFICATION AND TREE COMMITTEE MEETING**

March 4, 2024

4:00 p.m.

City Hall Council Chamber

VIA ZOOM

<https://zoom.us/j/95147361566?pwd=S2N6bnRSbHVqZkdwaFJEVkhVNFBZQT09>

Meeting ID: 951 4736 1566      Passcode: 197873

Dial 1(346) 248-7799 or 1(669) 900-6833

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
  - A. Approval of February 5, 2024 Beautification & Tree Minutes
5. AUDIENCE PARTICIPATION/PRESENTATIONS
  - A. Robert Wells-Clark, Columbia Gorge Community College Director of Technology and Trades
6. COMMITTEE REPORTS
  - A. February Work Session
  - B. Future Advertising Budget
  - C. Staff Liaison
7. ACTION ITEMS
8. DISCUSSION ITEMS
  - A. Residential Tree Grant Budget
  - B. Map Plot for Garden Show Participation
  - C. Heritage Trees Proposal
9. ADJOURNMENT

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This meeting conducted Via ZOOM

Prepared by/  
Abigail Jara, Executive Assistant

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**CITY OF THE DALLES BEAUTIFICATION & TREE COMMITTEE**

To promote and honor our rich cultural history, share and enhance the beauty of our community, and strengthen communal pride in our public spaces through citizen engagement, advocacy, recognition, and partnerships.

MINUTES

BEAUTIFICATION AND TREE COMMITTEE MEETING  
February 5, 2024

VIA ZOOM/IN PERSON

PRESIDING: Janet Kavanagh

MEMBERS PRESENT: Debi Ferrer, Janet Kavanagh, John Nelson, Angel Drinkwine,  
Sarah Mello, Adam Rahmlow

STAFF LIAISON: Abby Jara, Staff Liaison

ALSO IN ATTENDANCE: Amie Ell, City Clerk

CALL TO ORDER

Kavanagh called the meeting to order at 4:00 p.m.

ROLL CALL

Executive Assistant Abby Jara conducted roll call; Ferrer, Kavanagh, Nelson, Drinkwine, Rahmlow, Mello present

APPROVAL OF AGENDA

It was moved by Nelson and seconded by Ferrer to approve the agenda as presented. The motion carried 6 to 0; Nelson, Ferrer, Drinkwine, Mello, Rahmlow, Kavanagh voting in favor; none opposed; none absent

APPROVAL OF MINUTES

It was moved by Ferrer and seconded by Nelson to approve the December 18, 2023 minutes as presented. The motion carried 6 to 0; Ferrer, Nelson, Drinkwine, Mello, Rahmlow, Kavanagh voting in favor; none opposed; none absent

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## MINUTES

Beautification and Tree Committee Meeting

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## COMMITTEE REPORTS

### Reports from January work session

Ferrer drafted timeline for tree grant, will discuss at the next meeting.

- Revise application, then
- Send to Legal Department for approval

### Progress on sculpture for Trevitt Triangle

Rahmlow said sculpture is on Spring docket from CGCC Instructors (Robert and Chris). Renderings should be coming down the pipeline. Robert & Chris are working to get the timeline set.

Kavanagh asked what the BTC (Beautification & Tree Committee) is looking at for timeline.

Rahmlow mentioned a June completion.

Kavanagh will maintain communication with Robert regarding the matter of benches.

### Staff Liaison updates

Ell said the City Manager will need a budget request for FY 2024-2025 for Tree Grant right away. The BTC should go over strategic plan and determine what funds BTC needs, by early March.

Ferrer stated in the past, BTC had received \$10,000 every year, except prior year received an extra \$20,000 designated for Downtown Street Tree project.

Ell will get budget reports from previous years.

Mello suggested a work session for a budget plan to have some structure to bring to March 1<sup>st</sup> meeting.

Jara will send out a poll to determine a work session date.

## DISCUSSION

### Heritage Trees Identification

Kavanagh stated the timeline for Heritage Trees is a tricky one due to no leaves currently to help identify tree types.

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MINUTES

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Mello stated she got the impression that various city planners have GIS mapping and asked if the City can help create a map, that included:

- BTC Award winning homes, as a walking/driving tour
- Identifying Heritage Trees

Ell will contact Planning Department regarding the creation of map.

Ell also stated she will do a press release, that will go to Newspapers, add it to the City website, and the City's Facebook page, once information is received from the BTC.

Mapping past Beautification Award winners for TDAC Garden event driving tour

BTC will be contacting past winners by starting with an email, letter, and phone calls, as needed.

A letter will be sent by Monday, February 12<sup>th</sup>, along with an email.

Urban Renewal fund grants to include benches in proposal for trash receptables

Kavanagh spoke with Robert (CGCC Instructor) regarding benches. A rough estimate of \$300 per bench. Coating and painting can increase costs, including dimension changes.

Ell suggested to get proposal in to Urban Renewal before budget planning meetings.

Ferrer & Kavanagh will create bench proposal in addition to trash cans after confirming cost and number of benches with CGCC cost rate.

Next Meeting: March 4, 2024

Items for Next Meeting: Beautification & Tree Committee Budget plan

ADJOURNMENT

Being no further business, the meeting was adjourned at 5:25 pm.

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Submitted by/

Abby Jara, Executive Assistant

SIGNED:

\_\_\_\_\_  
Janet Kavanagh, Chair

ATTEST:

\_\_\_\_\_  
Abby Jara, Executive Assistant

**BEAUTIFICATION & TREE COMMITTEE**

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## Abigail Jara

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**From:** Janet Kavanagh <janet450@gmail.com>  
**Sent:** Monday, February 5, 2024 10:13 AM  
**To:** Abigail Jara  
**Cc:** John Nelson; Sarah Mello; Debi Ferrer; Angel Drinkwine; Adam Rahmlow  
**Subject:** The Dalles' Beautification and Tree Committee invites all members...

WARNING: Email from external source. Links and attachments could pose security risks. Investigate sender and think before you click.

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## Hi Abigail,

Can you print this for our discussion today?  
Thanks, Janet

The Dalles' Beautification and Tree Committee invites all members of our community to participate in identifying and honoring our heritage trees. We are joining many towns in Oregon, other states, and around the world that have created listings and mapped the locations of trees with aesthetic, botanical, ecological, and historical value.

A heritage tree definition is broad and diverse; it may have a uniquely exquisite structure, be very old, a rare species, have historical significance, generational family memory, be the last of a long ago orchard for example, have a story to tell, be exceptionally large, etc.

A town without trees is a wasteland. Many older trees have been felled here for housing developments, and others died from drought and disease as the climate changes. It's encouraging to see new trees planted recently through initiatives by the City, Parks Department, and individual homeowners. With our incipient Heritage Tree Program, we aim to raise the awareness of the amazing special trees that grace our community. Look up and around as you drive to work, run errands, and take your children to school and appreciate the beauty, significance and value of our heritage trees.

We invite you to nominate a tree that you feel meets the definition of a heritage tree, and tell us a story. It could be in your yard, a parking strip, a business, on a bluff or side of the road, anywhere in The Dalles.

## Abigail Jara

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**From:** Janet Kavanagh <janet450@gmail.com>  
**Sent:** Sunday, February 4, 2024 1:19 PM  
**To:** Abigail Jara  
**Subject:** More pics

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These pics are of a memorial bench Robert and his students made for the high school.







# The Dalles Downtown Tree Project Map

