

FIRE
COMMITTEE
MINUTES

1977 to 1980

Fire Committee Minutes

1978 1979
1977 1980

3/10/77

6/15/77

8/9/77

8/18/77

11/18/77

3/22/78

11/28/78

1/30/79

2/7/79

11/6/79

1/4/80

2/27/80

3/20/80

NEWBERG CITY COUNCIL

FIRE COMMITTEE MEETING

March 10, 1977

Members Present: Committee Chairman Roger Gano
Jack Nulsen
Fire Chief John Paola

NEW FIRE ENGINE BID RESULTS:

Chassis:

Gateway Ford	\$ 13,424.00*
Philippi Ford	\$ 13,443.90
Western States	\$ 13,200.00**
Pierce Corporation	\$ 13,011.00***

* This figure, apparent general low bidder, is used below for first chassis figures.

** This bid is used for second chassis bid for Western States Co.

*** This bid is used for second chassis bid for Pierce Corp.

Body:

	<u>Body</u>	<u>Chassis</u>	<u>Add-ons</u>	<u>Total</u>
Pierce Corporation	30,583.00 (1)	13,424.00	4,753.00	\$ 48,760.00
	30,583.00 (1)	13,011.00	4,753.00	\$ 48,347.00
	31,686.00 (2)	13,424.00	4,753.00	\$ 49,863.00
	31,686.00 (2)	13,011.00	4,753.00	\$ 49,450.00
Peter Pirsch Company	32,742.00 (MS)	13,424.00	4,357.00	\$ 50,505.00
	32,168.00 (FM)	13,424.00	4,357.00	\$ 49,949.00
Western States	32,751.00 (1)	13,424.00	4,179.50	\$ 50,354.50
	32,751.00 (1)	13,200.00	4,179.50	\$ 50,130.50
	33,351.00 (2)	13,424.00	4,179.50	\$ 50,954.50
	33,351.00 (2)	13,200.00	4,179.50	\$ 50,730.50

(1) 1,000 GPM pumper

(MS) Mid-ship pump

(2) 1,250 GPM pumper

(FM) Front mount pump

The Committee recommends the awarding of the bid to Western States Fire Apparatus Co., Cornelius, Oregon, for one (1) 1,250 GPM triple combination fire engine for a bid price of \$50,730.50 plus the following exclusions per the bid sheet:

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Tank warranty of only 10 years	subtract \$500.00
Truck delivery from Cornelius	subtract \$300.00
Individual discharge pressure guages	subtract \$140.00
Compartment floor wood slats	subtract \$ 94.00
Acceptance of "standard" muffler	subtract \$100.00

Addition of brake vacuum tank	(add \$ 47.88)
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TOTAL \$1,086.12

With these exclusions, the Committee recommends the purchase of the above described fire engine for a total price of \$49,644.38.

A MEETING OF THE FIRE COMMITTEE

June 15, 1977

7:30 P.M.

Present: Roger Gano, Chairman
Jack Nulsen
Maurice Chandler

Others Present: Fred LaBonte & Janet Nybakke, Council Members
John Paola, Fire Chief
Kenny Andrews, Fire Inspector
Arvilla Page, Asst. City Recorder

City Attorney George Layman could not be present, but has requested a copy of the revised proposed fire code ordinance to check for legal technicalities.

The purpose of the fire code and the need for revising the present code were discussed.

The present fire code ordinance #1614 was compared with the proposed ordinance and the following changes were made:

Section 4, Subsection B - change "Building" Code to "Fire" Code.

Under Section 6 of the new ordinance add - section defining truck routes through Newberg identical to sections 8 and 9 of the present ordinance.

Section 7, Subsection 6a - Separate into 3 paragraphs and rewrite for clarification.

After Section 7 - all new section entitled "modification" as in Section 11 of the present ordinance #1614.

Also discussed was weed control inspection responsibility as required in Section 7, Subsection 5 of the Proposed Ordinance. It was felt this should be a responsibility of the Public Works Department and the Committee should recommend an ordinance change at a later date.

Other subjects discussed were problems with the Plectron Unit and switch-board operator training improvements.

Mr. Gano reported the rescue unit is expected to be ready about August 1.

Meeting adjourned.

Meeting Of Finance
And Fire Committee

August 9, 1977

Present:

Fred LaBonte
Roger Gano
Robert Hurford

Mayor Hall
John Paola
M. C. Gilbert

Purpose of the meeting was to discuss and consider request of Chief Paola to have salary equal to police chief.

Survey of Forest Grove, Dallas, Woodburn and McMinnville in regard to use by Fire Chief and Police Chief of City vehicles. Three of the Cities provide Fire Chief and Police Chief with auto to take home for business use only. McMinnville provides auto only for Fire Chief.

Gilbert advised that most other cities provide vehicles for their department heads.

Mr. Hurford stated that the majority of the cities in Oregon pay the Police Chief more than their Fire Chief.

Mr. Paola stated that he is called on frequently for fire investigations other than regular business hours. That he saves the City money by personally investigating these calls. Also that he would rather have the additional pay than use of the City vehicle. He further stated that the equal pay status had been discussed and worked on by previous Fire Committee members.

Mr. LaBonte stated he would like more time to consider this, and would also like to talk with previous Fire Committee members.

Mr. Hurford stated he felt there should be a differential due to responsibilities entailed in the two positions.

Meeting adjourned to September, 1977.

Finance Committee approved merit step increase for Ron Niehus.

NEWBERG CITY COUNCIL

FIRE COMMITTEE MEETING

August 18, 1977

Members present: Committee Chairman Roger Gano
Maurice Chandler
Jack Nulsen
Fire Chief John Paola

Chief Paola advised the Committee that the Department's new Rescue/Salvage Truck would be on the road for Newberg on August 19, 1977, driven by Volunteer Assistant Chief Garrett Cooke and Volunteer Captain Al Blodgett.

Chief Paola also advised the Committee of the availability to buy two used portable radios and a used mobile radio unit from a municipality in Central Washington. The Committee agreed to the purchase.

On August 19, 1977, Al Nesbett, State of Oregon Fire Rating Bureau, will visit the Newberg Fire Department to advise the Rural Fire District Board on the specific requirements surrounding the establishment of a Fire Department sub-station near Ewing Young School. The Committee discussed the disposition of soon-to-be-retired Engine #9 and its possible use to the Rural Fire District in that sub-station.

A motion was made, seconded, and passed subject to Council approval, to provide Engine #9 to the Rural Fire District for their sub-station for a set cost to be added to the Rural Fire District's fire protection contract with the City of Newberg; that "set cost" is to cover maintenance and upkeep on the vehicle and training costs involved in the training of the new volunteers to man the sub-station.

Chief Paola is to research and report back to the Committee on the estimated costs for this maintenance and training.

Discussion was held regarding Chief Paola's salary review meeting of August 9, 1977. The Committee recommends that Chief Paola compile a complete, detailed resume of his job responsibilities and educational background to present to the Finance Committee for evaluation and final action on the salary review.

Chief Paola advised the Committee of the City's receipt of a letter from Western States Fire Apparatus Company stating that delivery of the new fire engine could be expected on or near October 1, 1977.

Citing the need for dependable, immediate emergency power generation in the event of black-outs, Chief Paola requested permission to spend approximately \$600.00 from his Building Repair fund to permanently install one of the Department's emergency generators in the corner of the Fire Department shop area. The Committee approved the request.

N E W B E R G C I T Y C O U N C I L

FIRE COMMITTEE MEETING

November 18, 1977

Members present: Committee Chairman Roger Gano
Maurice Chandler
Jack Nulsen
Fire Chief John Paola

Purpose of this meeting was to discuss a change in the Newberg Fire Code ordinance transferring the appeal process from the City Council to a six-member Building Board. At this writing, those six members are: Paul Halstead, Roy Sherlock, Dave Wareham, Wynn Stuckey, Henry Rosen, and Ken Andrews.

Nulsen recommended the amending of the Newberg Fire Code ordinance pertaining to appeals as under the Uniform Fire Code. These appeals would go first to a Building Board, rather than to the Common Council. That recommendation, prepared in ordinance form by the City Attorney, was moved by Nulsen, seconded by Chandler, then passed by the Fire Committee.

One final question was raised by the Committee: does the City of Newberg have another section in the Fire Code ordinance allowing appeal from the Building Board to the Common Council?

NEWBERG CITY COUNCIL
FIRE COMMITTEE MEETING

7:30 PM, Wednesday, March 22, 1978

Members in attendance: Maurice Chandler, Jack Nulsen, Fire Chief John Paola, and Committee Chairman Roger Gano.

The first topic of discussion focused on promises made by General Telephone Company prior to implementation of the 911 Emergency Reporting system, i.e. that General Telephone would include self-adhesive 911 Emergency Number stickers in their telephone bills to Newberg-area customers. This has not been done. The Committee recommends that the City Administrator follow through with General Telephone to see when these will be mailed.

As an outcome of the critique following the Newberg Emergency Services "Disaster Drill" on Saturday, March 18, the Fire Committee recommends a review of Newberg's total communications system between the hospital, Police, and Fire departments. In this review, the Committee also suggests that is perhaps time to separate the City's communication operations from the daily secretarial-receptionist duties in the Police station.

Radio and radio equipment maintenance was discussed, particularly the poor service the City has been receiving from Yamhill County. Chief Paola is to investigate alternate radio maintenance sources with the possibility of not renewing the City's contract with Yamhill County on July 1, 1978.

Upon completion and opening of the new City employee parking lot South of the Fire station, the Fire Committee requests the closure of the Northwest $\frac{1}{4}$ block parking area to all but fire department personnel.

A City recognition banquet for the Volunteer firemen, similar to the banquet hosted for the City employees, was discussed and approved by the Committee. Chief Paola, City Administrator Gilbert, and Fire Committee Chairman Gano are to work out the details.

The meeting was adjourned at 8:30 PM with Chief Paola advising the Fire Committee of the Newberg Rural Fire Protection District Board's desire to meet with the Committee and start discussion towards the District's new Fire Protection contract with the City. Chief Paola is to prepare some preliminary budget figures for the Committee to see prior to such a meeting with the District people.

NEWBERG CITY COUNCIL

FIRE COMMITTEE MEETING

Tuesday, November 28, 1978, 7:30 PM, Newberg Fire Station

In attendance:

Mayor Elvern Hall
City Administrator Myrland Gilbert
Fire Chief John Paola
Maurice Chandler
Jack Nulsen
Committee Chairman Roger Gano

The first item for discussion was the City of Newberg/Newberg Rural Fire Protection District contract. Myrland Gilbert advised the Committee that the Rural District payment to the City this year ('78-79) amounted to \$76,793.00. This is the last year of a five year contract.

Ensuing discussion focused on the percentage balance of the payments made during the five year contract, and the Committee recommends keeping the current 60/40 split in any new contract (this meaning that the Rural Fire District pays to the City roughly 40% of the operating costs of Newberg Fire Department). Chief Paola reported that the number of alarms answered by the Department average about 50% City and 50% rural.

The Fire Committee suggests another five year contract, with an added "re-negotiation" clause to terminate or change the contract upon 60 days written notice by either party. Formal details of the City's proposal to the Rural Fire District will be ironed out at the next Fire Committee meeting in December.

The Fire Committee hopes to begin negotiations with the Rural Fire District after January 1, 1979.

Chief Paola's second item of business concerned amending Ordinance 1721 regulating false alarms. His recommendation was the change in the fine for false alarms, to \$100 for the second and each successive false alarm in a calendar month.

The Fire Committee recommends to the Council a change in Ordinance 1721, calling for a \$50.00 fine for the second false alarm in any calendar month, and, if that fine is not paid, the fire alarm system into the City of Newberg alarm console will be disconnected.

The final business of the evening was discussion on a Mandatory Smoke Alarm ordinance. General consensus of the Committee is that such an ordinance would be unenforceable. Maurice Chandler suggested a Volunteer Fire Department campaign on the positive aspects of voluntarily installing such smoke alarms before the Fire Committee could vote on such an ordinance.

Meeting of the Fire Committee
January 30, 1979

Present:

Jack Nulsen
Maurice Chandler
Tom Tucker

John Paola
M. C. Gilbert

Purpose of the meeting was to discuss negotiations with the Newberg Rural Fire District on renewal of agreement to cover year of 1979-80 to 1983-84 inclusive.

The Committee agreed that the agreement should reflect payments by the Fire District to cover approximately 40% of fire department costs. For the period of 1974-75 to 1978-79, 40% of the fire department costs was \$338,187. The Fire District paid \$342,217 to the City representing 40.5%. Estimated costs for next 5 year period was \$1,296,220. Fire District share at 40% would amount to \$518,486. The Administrator suggested payment of \$500,000 over the 5 year period. This would represent 38.5% of the estimated costs. The first year payment would be \$89,000. This is 15.8% more than paid in 1978-79. The proposed new agreement would include a clause to provide that the agreement could be renegotiated by either the City or the Fire District upon 30 day written notice.

The Fire Chief stated that the Fire District were concerned over having to pay for some items in the budget, i.e., 3" hose and Fire Inspector salary. Also that the District would like to acquire some equipment within their payment schedule.

The Fire Committee will meet with the Fire District Board on Wednesday, February 7th to discuss a new agreement.

The Fire Chief stated the volunteers would like to have the City pay costs of plaque and badge given to retired honorary volunteer fireman. The Committee approved giving the plaque to these firemen from the City.

Also discussed was the City giving a dinner for the volunteer firemen. It was pointed out that the volunteers are deserving of all recognition possible for their services but also other volunteer personnel to City services should be recognized. No action by the Committee on this proposal.

Mr. Nulsen requested a copy of proposed Fire Department budget be provided the Committee members before they meet with members of the budget committee to go over Fire Department budget.

SUBJECT: Joint Meeting Renewal Fire District Contract
PLACE: Fire Station
DATE: February 7, 1979
TIME: 7:30 P.M.

PRESENT: Jack Nulsen, Maurice Chandler, Tom Tucker, John Paola, Bland Herring, Stan Gaibler, Rudy Leffler, Clarence Heater, Walt Tucker.

Discussion on renewal of the Rural Fire Protection Contract with the City of Newberg. The Rural Directors indicated they did not want to go to their people for upgrading the tax base at this time, maybe in a year or two. The 40% Rural, and the 60% City of the Fire Department budget was discussed. The Directors were pleased with the Fire Protection they have been receiving. The Rural Directors offered to the City of Newberg all of their revenue except \$10,000. a year, this amount was needed for their expenses, insurance, Secretary, ect. in addition the Rural Directors said they had \$20,000. they would give to the City of Newberg for the purchase of equipment. Perhaps a tanker, this would be over a three year period. They would like to check with their Attorney first.

It was agreed by both parties that if the outcome of this meeting was approved by both Governing bodies another meeting was not necessary, however, another meeting could be scheduled at a later date.

It was agreed by both parties that a five year contract would be okay with the provisions that either party could renegotiate with a thirty day notice.

Meeting adjourned at 9:30 P.M.

John Paola
Acting Secretary

John Paola

FIRE COMMITTEE MEETING
November 6, 1979

Present:

Jack Nulsen
Maurice Chandler

Mayor Hall
John Paola
Myrland Gilbert

1. Bid specifications to purchase a 1980 Chevrolet Suburban for the Fire Department approved. 1970 Suburban from Engineering Department to be traded in and 73 Fire Suburban to be transferred to Engineering.
2. Administrator to try and obtain a new 1979 Chevrolet Suburban if a savings can be made.
3. Approved preparing bid specification for a new 1000/1200 gpm pumper. The present 1963 pumper to be sold at price of not less than \$25,000; to be delivered when new pumper received. Newberg Rural Fire Department to be contacted to see if they want to buy 63 pumper.
4. Meeting to be scheduled with Rural Fire District Board to discuss future fire protection planning.

FIRE COMMITTEE MEETING
January 4, 1980

Present: Maurice Chandler John Paola
 Tom Tucker M. C. Gilbert

1. Specifications for 1250 gpm, 1980 Ford fire pumper with alternate for 1000 gpm approved. Bids will be opened February 19, 1980.

2. Fire department's proposed budget for 1980-81 reviewed.

Personnel costs increased 15%.

Salaries increased by 7½%, 7/1/80 plus 5%, 1/1/81. Optical coverage added. Beginning 1/1/80 City pays all retirement costs 17%.

Volunteer fire costs questioned in comparing previous year. Administrator to check reason for difference (typographical error - volunteer fire and central service costs reversed for 1978-1979) Volunteers to receive additional \$2.00 per month per man. \$1200.00.

Insurance expense increased. --- Pro rata costs of previous years did not charge this department with proportionate share. Also vehicle insurance coverage increased considerably this year.

	<u>Actual 79-80</u>
Auto Liability/Physical Damage	4,553.00
\$2,000,000 Umbrella Coverage	1,814.16
Fire-Bldg. & Boiler Ins.	191.00
Liability, Employee Bond, Etc.	<u>1,219.50</u>
	<u>\$7,777.66</u>

Equipment item of \$2,735 to be reduced to \$275. Duplication of Capital Improvement Fund expenditure.

Expenditure from Cap. Improvement Fund for fire equipment: pumper 69,000; 2 radios 1,900; 4 plectrons 560.

Hose item increase of \$1,500 to \$2,000. --- Hose costs \$2.00 per ft. for 2½" hose.

3. Administrator advised that ordinance for next council will delete the volunteer fire pay section. This has been obsolete for several years. Volunteers are paid as per approved budget. Also will provide for day after Thanksgiving as a holiday and one floating holiday. Lincoln's Birthday holiday to be dropped.

MEETING OF THE FIRE COMMITTEE
FEBRUARY 27, 1980

Present:

Jack Nulsen
Maurice Chandler
Tom Tucker

Mayor Hall
M. C. Gilbert
John Paola

1. Bids on fire pumper - Bid specs called for 1250 GPM pumper (or alternate 1000 GPM pumper front mounted or mid-ship mounted) with 1000 gal. tank.

Bids were:

Western States Fire Aparatus Co.
P.O. Box 646
Cornelius, Oregon 97113

1250 GPM \$56,730.00

Peter Pirsch & Sons Co.
1308-25th St.
Kenosha, Wisc. 53141
(Mid ship mounted)

1000 GPM \$62,281.00

3 D Fire Apparatus, Inc.
Box 62, Route 2
Bonduel, Wisc. 54107

1000 GPM \$53,345.00

Starline Equipment Co.
900 Boeing St.
Boise, Idaho 83707

1000 GPM \$54,764.00

Bid of 3 D Fire Apparatus tentatively approved, however Chief Paola to check where service can be made on truck and where trucks are in use. Also to ascertain effect if any on the City's pumping capacity if 1000 GPM pumper selected over 1250 GPM pumper.

2. Rural Fire District - County wide meeting of our rural fire district directors and other interested persons to be held at the fire hall, 7:30 P.M., Tuesday, March 4th.

3. Tentative date of Thursday, March 20th at 7:30 P.M. for committee to meet with the Newberg Rural Fire board members.

4. Survey by Insurance Service Office now in progress discussed. Chief Paola stated all records being kept appear to be satisfactory to rating bureau inspector.

NEWBERG RURAL AND FIRE COMMITTEE MEETING
3/20/80 AT FIRE STATION

CALLED TO ORDER 7:35 P.M.

DISCUSSION ON CITY BUDGET.

DIS ON FUTURE NEEDS FOR FIRE DEPT.

DIS ON RURAL SUB-STATIONS.

DIS ON SUB-STATION, AND RELOCATING AND OR REMODELING (CITY)

DIS ON TANKER FOR RURAL DIST.

DIS ON MAKING ONE FIRE DISTRICT OUT OF CITY & RURAL.
BOTH PARTIES TO STUDY THIS FOR NEXT FEW YEARS.

DIS ON TAKING DUNDEE INTO FIRE DIST. CHIEF RECOMMENDS NO.

DIS ON HAVING THESE TYPE MEETINGS MORE OFTEN. AGREED.

JOHN PAOLA ACTING SECRETARY.

PRESENT

NULSEN
LEFFLER
HEATER
GAIBLER
FAWCETT
HERRING