

CITY OF NEWBERG TRAFFIC SAFETY COMMISSION MINUTES
MONDAY, JANUARY 13, 2014 7:00 PM
Public Safety Building, 401 E. Third Street, Newberg

“Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”

I. CALL MEETING TO ORDER

Chair Neal Klein called the meeting to order at 7:00 PM.

II. ADMINISTRATION OF OATHS OF OFFICE

Mayor Bob Andrews administered Oaths of Office for Commissioners Karl Birky, David Hostetler, and Chris Kelly.

III. ROLL CALL

Members Present:	Neal Klein, Chair	Karl Birky, Vice-Chair	David Hostetler
	David Venable	Tony Roos	Ron Johns
	Kari Lawson		
	Chris Kelly	Mayor Bob Andrews, Ex-officio	

Members Absent:	Dianna Cotter (excused)	Austin Christensen, Student (excused)
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Staff Present:	Brian Casey, Chief of Police	Mary Newell, Support Services Manager
	Jason Wuertz, Civil Engineer	Truman Stone, City Attorney
	Nicole Tannler, Minutes Recorder	

Others Present: Tim McGanty

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

V. PUBLIC COMMENTS

Chair Klein opened and closed the public testimony; no citizens appeared.

VI. ELECTION OF COMMISSION CHAIR AND VICE-CHAIR

A. Nomination and election of Chairperson of the Traffic Safety Commission

Commissioner Ron Johns nominated Chair Klein to continue to serve as chairperson and Chair Klein accepted the nomination.

MOTION: Johns/Lawson approving and closing the nomination. Motion carried (8 Yes/0 No/1 Absent [Cotter]).
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B. Nomination and election of Vice-Chair for the Traffic Safety Commission

Commissioner Kari Lawson nominated Commissioner Karl Birky to continue to serve as Vice-Chair and Commissioner Birky accepted the nomination.

MOTION: **Lawson/Roos** approving and closing the nomination Motion carried (8 Yes/0 No/1 Absent [Cotter]).

VII. CONSENT CALENDAR

A. Review and approve the Traffic Safety Commission minutes for November 12, 2013.

MOTION: **Birky/Johns** approving the Consent Calendar including the Traffic Safety Commission minutes for November 12, 2013. Motion carried (8 Yes/0 No/1 Absent [Cotter]).

VIII. NEW BUSINESS

A. Discussion: Administrative Hearing Process

Mr. Truman Stone, City Attorney, presented the staff report (see official meeting packet for full report).

Chair Klein asked Mr. Stone to go into more detail on conflicts of interest. Mr. Stone said a conflict of interest is if you have a positive or negative economic interest in any way or if you or your family would benefit in any way. If there is potential in the future you can gain some benefit from it, then it is not an absolute abstention; but, best practice is to not take part if there is a question. He also recommended leaving your seat and sitting the audience when abstaining.

Commissioner Johns asked about no parking in front of my house or work place. Mr. Stone said yes, any personal interest. All of the decisions you make affect public roads we all drive on and you all vote on those. He said to just use your best judgment and if it is questionable, he recommended removing yourself.

Commissioner Birky asked how a body like this one deliberates effectively and are there good and appropriate ways to deliberate. Mayor Andrews responded to respect everybody's opinion. You can have deliberations based on a motion, or have an open discussion and the chair can guide what the motions should be. In discussion, you are sharing ideas; if you are pro or con on a motion, there needs to be a motion on the floor. Mr. Stone said deliberation is an advocacy on one way or another and discussion would be more of an open forum for more information.

Mayor Andrews said a discussion is looking at the issues without a statement on how one is going to vote. Once you have any motions on the floor then you deliberate and discuss how you will vote. If you are going to abstain from the vote, you need to clearly state why.

B. Request to review impact of truck traffic on Center Street, between Fulton & North streets

Mr. Tim McGanty, Newberg resident, his concern is about Center Street, which has no sidewalks. The street is not able to take the heavy truck traffic coming down from George Fox University. Patch after patch has been put on and it is not helping. The city said they have looked at bringing everything up to grade, but it is too expensive. The students in the community are parking along our street and are parking as close as they can to where they have to go. Some sort of signage with a load limit for our street would be helpful as well as some repairs on the street. A resident stumbled on a completed patch and almost fell down.

Chari Klein asked where the trucks are going. Mr. McGanty said they are turning on his street instead of taking Meridian Street, which is made for heavy trucks. Commissioner Lawson asked if he has talked to George Fox about having them change the routes for the trucks. Mr. McGanty said he was not sure who to contact; he has mentioned some things to people and he does not get anywhere. Commissioner Birky said we may want to send a copy of the letter to George Fox University and start there.

Commissioner Tony Roos said Center Street is not a major collector, so he is not sure why the trucks are using it. He believes the delivery drivers need to be told where to go. Commissioner Johns said he has driven on the street and it is not good; a lot of people are parking there and he can see the concerns.

Mr. Wuertz said he could not speak specifically to that street, but, they are currently doing a study for all streets throughout the city. The needs are high and the funding is not there.

Commissioner David Venable said it could be caused by the need for alternate routes during the construction over last few years. Mayor Andrews asked if there was any kind of data of any issues that came to the city prior to the construction. Chair Klein directed staff to gather data on past complaints and contact George Fox to have them talk to their delivery contractors.

VIII. STAFF REPORTS – GENERAL INFORMATION

A. Police Update

Police Chief Brian Casey reported ODOT wants to remove the photo camera at Hwy 99W and Springbrook Road because it is not meeting state criteria. He will meet with the Mayor next week to discuss his concerns with enforcement. Over the last month, there have been a string of burglaries downtown and they caught the suspect from a shoeprint. New Years' Eve was a mess and two men were beat up and taken to the hospital

Commissioner Roos asked if a letter of support from the Traffic Safety Commission (TSC) would help with the photo camera on Hwy 99W. Chief Casey agreed their support would help.

B. Engineering Update

Mr. Wuertz said Sheridan Street has been under construction for a couple of months and should open up at the end of the month as well as pedestrian flow from library and cultural center. We are collecting traffic data on Morris Street and Natalie Drive for discussion at the next meeting.

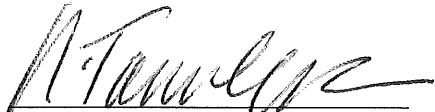
C. Commissioner Updates

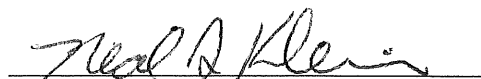
Chair Klein said next month we will have a discussion with the planning department about Terrace Estates.

IX. ADJOURNMENT

The meeting adjourned at 8:19 PM.

Approved by the Newberg Traffic Safety Commission on this 14th day of April, 2014.


Minutes Recorder


Neal S. Klein
Traffic Safety Commission Chair