

TRAFFIC SAFETY COMMISSION MINUTES
Monday, January 14, 2013 7:00 PM
Public Safety Building, 401 E. Third Street, Newberg

“Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”

I. CALL MEETING TO ORDER

Mayor Andrews stepped in for Chair Neal Klein and called the meeting to order at 7:04 PM.

II. ADMINISTRATION OF OATHS OF OFFICE

Mayor Andrews administered oaths of office for Ron Johns, Greg Martin, and Suzanne Stitch, for terms ending December 31, 2015.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

IV. ROLL CALL

Members Present:	Karl Birky	Dianna Cotter	Ron Johns
	Kari Lawson	Shannon Eoff	Suzanne Stitch
	Greg Martin	Mayor Bob Andrews, Ex-officio	

Members Absent: Neal Klein, Chair (excused), Doris Brandt (excused), Hannah Kinney, Student Commissioner (excused)

Staff Present:	Brian Casey, Chief of Police	Mary Newell, Support Services Manager
	Paul Chiu, Senior Engineer	Nicole Tannler, Minutes Recorder

Others Present:

V. PUBLIC COMMENTS

Mayor Andrews opened and closed the public testimony; no citizens appeared.

VI. ELECTION OF COMMISSION CHAIR AND VICE CHAIR

A. Nomination and election of Chairperson of the Traffic Safety Commission

MOTION #1: Cotter/Eoff electing Neal Klein as Chairperson of the Traffic Safety Commission. Motion to close nomination **Birky/Cotter**. Motion carried (7 Yes/0 No/2 Absent [Klein, Brandt]).

B. Nomination and election of Vice-Chair for the Traffic Safety Commission

MOTION #2: Cotter/Lawson electing Karl Birky as Vice-Chair for Traffic Safety Commission. Motion to close nomination **Johns/Eoff**. Motion carried (7 Yes/0 No/2 Absent [Klein, Brandt]).

Mayor Andrews called a Recess at 7:11 PM.

Mayor Andrews reconvened meeting at 7:21 PM, and introduced Vice Chair Karl Birky.

VII. CONSENT CALENDAR

- A. Review and approve minutes of November 13, 2012

MOTION #3: Cotter/Johns to approve the Consent Calendar including the Traffic Safety Commission minutes for November 13, 2012, as amended. Motion carried (7 Yes/0 No/2 Absent [Klein, Brandt]).

VIII. NEW BUSINESS

- A. TSC-13-001: Sierra Vista Drive/Meridian Street Intersection Evaluation

Mr. Paul Chiu, Senior Engineer, presented the staff report including a PowerPoint slideshow (see official meeting packet for full report).

Commissioner Johns stated Commissioner Klein wanted the study because he was concerned with the new development going in.

MOTION #4: Eoff/Cotter to accept recommendation but to reexamine issue once the Deskins Commons are built. Motion carried (7 Yes/0 No/2 Absent [Klein, Brandt]).

- B. TSC-13-002: E First Street/Grocery Outlet Driveway – No Parking Request at Driveway

Mr. Paul Chiu, Senior Engineer, presented the staff report including a PowerPoint slideshow (see official meeting packet for full report).

Commissioner Eoff believes this is an issue when she is pulling out on First Street and Villa Road.

Commissioner Cotter asked what the distance is between the driveway of Grocery Outlet and Villa Road. Mr. Chiu replied it is fifty feet, which is about two parking spots. Commissioner Cotter asked if there is the same kind of problem with visibility on Villa Road at the corner. Mr. Chiu stated it is not related to the Grocery Outlet driveway.

Commissioner Johns stated only taking two spaces on each side of the driveway seems reasonable.

Mayor Andrews asked if there are sidewalks on E First Street and the Villa Road corner. Mr. Chiu indicated yes. No one should be parking within approximately twenty feet of the corner per code. Mayor Andrews said if it isn't painted then it should be.

MOTION #5: Eoff/John to eliminate on-street parking up to 50 feet east and west of the entrance/exit of the Grocery Outlet parking lot and the corner of Villa Road and First Street. Motion carried (7 Yes/0 No/2 Absent [Klein, Brandt]).

C. TSC-13-004: N Main Street between Pinehurst Drive and Columbia Drive – No Parking Request

Mr. Paul Chiu, Senior Engineer, presented the staff report including a PowerPoint slideshow (see official meeting packet for full report).

Vice Chair Karl Birky asked what is staff's recommendation. Mr. Chiu replied we don't have a strong desire to restrict parking there. We do recognize and acknowledge there is a problem for the homeowner and she has a tough time getting out of her driveway.

Vice Chair Karl Birky asked how wide the street is. Mayor Andrews said that is a really good question and the only parking is on the roadway or on the gravel side. He asked if they are parking in the travel lanes, and if so is that legal. Mr. Casey, Chief of Police, said it is illegal to park in travel lanes.

Commissioner Lawson said the cars parked in this area seem to be using it as their front yard and people usually park in the gravel. Commissioner Lawson asked if the homeowner has talked to the neighbor. Mr. Chiu replied the neighbor disregarded her comments. Vice Chair Karl Birky asked if it seemed the parking is off the road enough. Commissioner Lawson responded it feels tight, but probably not any worse than other places in town.

Commissioner Eoff asked if there some kind of easement there or is it their property. Mr. Chiu said he cannot answer that at this point.

MOTION #6: Eoff/Cotter to take no action on the No Parking request on N. Main Street between Pinehurst Drive and Columbia Drive. Motion carried (7 Yes/0 No/2 Absent [Klein, Brandt]).

D. TSC-13-006: E First Street east of Blaine Street – Request for a 15-minute Limited Parking area

Mr. Paul Chiu, Senior Engineer, presented the staff report including a PowerPoint slideshow (see official meeting packet for full report).

Commissioner Cotter asked if there are parking facilities south of the alley behind the storefronts on Highway 99W. Mr. Chiu said no it is private property. Commissioner Cotter asked if the business owner has a preference as to where the parking spot is. Mr. Chiu said yes on First Street if possible.

Commissioner Johns asked if we would send a letter to the Law firm before we did anything. Mr. Chiu replied the business owners within 300 feet would be notified, and if two or more request reconsideration there will be a hearing. Commissioner Johns asked if we need to check with ODOT. Mr. Chiu said he will make them aware of it as a courtesy.

Commissioner Stitch asked if it would be designated to just Lucky Fortune. Mr. Chiu said no anyone can use it.

Vice Chair Karl Birky stated from a safety point of view it seems better to have it on Blaine Street.

MOTION #7: Cotter/Eoff to grant request for one 15 minute parking space in front of 400 E First Street pending approval from neighboring businesses. Motion carried (5 Yes/2 No [Birky, Lawson]/2 Absent [Klein, Brandt]).

IX. OLD BUSINESS

A. TSC-12-001: N College Street/Sheridan Street Intersection Safety

Mr. Paul Chiu, Senior Engineer, presented the staff report including a PowerPoint slideshow (see official meeting packet for full report).

Vice Chair Karl Birky stated this is for our information, review, and discussion. There is more work to be done.

Mayor Andrews asked what provisions have you made for the cultural district on Sheridan Street in your discussions. Mr. Chiu said we have made them aware there was a study going on and we definitely want to hear from them.

Commissioner Eoff stated after reading through alternatives the right turn only with traffic separator seems the most effective.

Vice Chair Karl Birky asked if the committee would be ready to talk about it next month. A public hearing will be held at the February Meeting.

B. TSC-12-020: E First Street Downtown Parking at Bank of America

Vice Chair Karl Birky asked to table this item to the February meeting.

X. STAFF REPORTS – GENERAL INFORMATION

A. Police Update.

Police Chief Casey said there is a parking problem at Mable Rush Elementary because parents have been parking in the middle of the street to turn left into the elementary school. He is hoping to get some compliance from parents and has talked with the school. He said they may have to issue a few citations to get things changed but is hoping it doesn't come to that.

Police Chief Casey stated after the shooting in Connecticut he has spent a lot of time talking with the schools and working with the administration. This seems to have helped put parents and teachers at ease. Mayor Andrews said the District Superintendent is very delighted with the cooperation they received from the police after the shooting.

Vice Chair Karl Birky asked if there are things the Traffic Safety Commission (TSC) can do to make both the police and engineering department's jobs easier. Police Chief Casey said the TSC has provided us with an outlet for situations that occur and it has been a great benefit to the police department.

B. Engineering Update

- Traffic Safety Workshop for Non-Engineers & Public on February 23, 2013

Mr. Chiu wanted to thank everyone on the TSC and said the Committee has been very responsive to engineering problems.

Mr. Chiu discussed the Traffic Safety Workshop and encouraged everyone to come. Commissioner Cotter asked if we could invite Dundee and Sherwood personnel. Mr. Chiu said yes.

Vice Chair Karl Birky asked the committee what the TSC can do better in the Commissioner's opinions.

Commissioner Cotter said there was a uniformed officer at the north driveway of the school and it was very helpful. She wanted to thank the police and noticed the police at the school as well as many other parents.

Mayor Andrews said the new members will get a better understanding of TSC and encouraged participation at the Traffic Safety Workshop.

Commissioner Eoff wanted to thank the police department for what they have done with the school district.

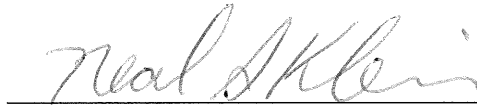
IX. ADJOURN TO NEXT MEETING - Next meeting February 11, 2013

The meeting adjourned at 9:36 PM.

Approved by the Newberg Traffic Safety Commission this 11th day of February, 2013.



Nicole Tannler
Minutes Recorder



Neal S. Klein
Traffic Safety Commission Chair