

TRAFFIC SAFETY COMMISSION MINUTES
MONDAY OCTOBER 16, 2013 7:00 PM
Newberg Cultural Center, 415 E Sheridan Street, Newberg

“Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”

I. CALL MEETING TO ORDER

Chair Neal Klein called the meeting to order at 7:02 PM.

II. ADMINISTER OATH OF OFFICE

Mayor Bob Andrews administered David Venable’s Oath of Office.

III. ROLL CALL

Members Present:	Neil Klein, Chair	Karl Birky, Vice Chair	Dianna Cotter
	Tony Roos	Ron Johns	Kari Lawson
	Shannon Eoff	Greg Martin	David Venable
	Mayor Bob Andrews, Ex-officio		

Members Absent: Austin Christensen, Student Commissioner (excused)

Staff Present:	Jason Wuertz, Civil Engineer	Mary Newell, Support Services Manager
	Leah Griffith, Library Director	Nicole Tannler, Minutes Recorder

Staff Absent: Brian Casey, Chief of Police (excused)

Others Present: Robert Soppe and Nicole Charlson

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

V. PUBLIC COMMENTS

Chair Klein opened and closed the public testimony; no citizens appeared.

VI. CONSENT CALENDAR

A. Approve meeting minutes for August 12, 2013

MOTION: Birky/Cotter to approve the Consent Calendar including the Traffic Safety Commission minutes for August 12, 2013 as amended. Motion carried (7Yes/0 No).

VII. OLD BUSINESS

No discussion.

VIII. NEW BUSINESS

A. Presentation: Newberg Cultural District Parking Management Plan

Mr. Robert Soppe, parking plan committee chairperson, presented the report accompanied by a PowerPoint presentation (see official meeting packet for full report). Commissioner Cotter asked if anyone has come up with a resolution to keep the overflow from the neighborhoods. Mr. Soppe answered that is something we are hoping to deal with in this plan. For example, if there is a wedding the invitation would show you to a parking lot with a shuttle or having people direct traffic to the best parking. Commissioner Cotter asked if the neighbors have been involved in this. Mr. Soppe said as you know you do not get all the support you want in situations like this, but I intend to talk to them and see how they react. I would personally push to see what they want to do. Mr. Jason Wuertz, civil engineer, stated the Sheridan Street renovation is increasing the parking. Mr. Soppe said yes most of the time the parking allotted should be enough. Mr. Soppe asked for any input on getting people to park where we want them to park.

Ms. Leah Griffith, library director, said another project is focusing on how to get people in the area, move people around, and how to get people to park the most efficiently. We received a \$50,000.00 grant to assist with this. Mr. Soppe stated if people come along Blaine Street they are in the correct position to park where we want them to. If we just get signs right that will help get the people to use the spots we want.

Chair Klein said it sounds like you are communicating with the neighborhoods well, but what about those outside the neighborhood. Mr. Soppe answered there will be a website maintained to give answers to questions like, whom you will need to talk to or who is putting on the event. Ms. Griffith said we will have a single email address for anyone to email and one of us on the board will be in charge of keeping track of it.

B. Oregon Impact: ACTS Oregon & Oregon Impact has merged and will act under Oregon Impact moving forward. They are currently in transition.

Ms. Nicole Charlson, Oregon Department of Transportation (ODOT) region 2 traffic safety coordinator, reported the transportation safety division grants are targeted to non-profits throughout the state. One main focus is buying car seats and training people to become certified technicians to install car seats correctly. We also do teen driver education as well as working with some of the hospitals to do minor in possession diversion classes. We are in five regions and each person runs their own region (see official meeting packet for full report).

IX STAFF REPORTS – GENERAL INFORMATION

A. Engineering Update

Mr. Jason Wuertz, civil engineer, reported Sheridan Street is under construction and moving along well, but we had some traffic issues on Howard Street because it is one-way. We put up better signage and think it is resolved. Staff has a contract going to council for the city streets pavement maintenance evaluation project, ODOT has approved the plans for Sheridan Street and College Street, the intersection of 6th Street and River Street will be looked at as a potential four-way stop when the Bypass goes in, and Morrison and Foothills are having a traffic report done.

B. Police Update

No report.

C. Committee Member Update

Mayor Andrews reported council is going to be hearing an appeal on Terra Estates on November 18, 2013. The Chief and I had discussion on the red light at Springbrook Road and believe it is doing the job it is intended to do. We still are not sure what it is going to look like at the completion of the Bypass.

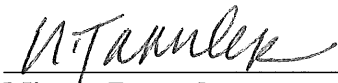
Commissioner Cotter reported she attended the Newberg preparedness fair, which had 300 attendees. She also attended the Oregon Emergency Management conference in Eugene.

Chair Klein reported in December we have the committee Christmas Party and asked Commissioner Cotter what she had in mind for it. Commissioner Cotter suggested they invite other committees and council to strengthen the ties between us. Chair Klein said this year we could invite the chairs as "special guests", and maybe next year expand to everyone. He said he met with Planning and Building Director Barton Brierley to discuss the Terra Estates community and recommends having a November work session with Barton Brierley.

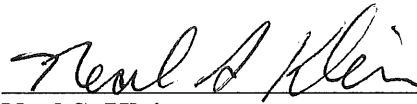
X. ADJOURNMENT - Next meeting TUESDAY November 12, 2013, at PSB

The meeting adjourned at 8:17 PM.

Approved by the Newberg Traffic Safety Commission this 12th day of November, 2013.



Minute Recorder



Neal S. Klein

Traffic Safety Commission Chair