

TRAFFIC SAFETY COMMISSION MINUTES
Monday, March 11, 2013 7:00 PM
Public Safety Building, 401 E. Third Street, Newberg

“Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”

A work session was held prior to the meeting. The items discussed were election of officers, development of method for bringing items before the Traffic Safety Commission, traffic calming requests, and items from new Chairpersons Handbook. No action was taken and no decisions were made.

I. CALL MEETING TO ORDER

Chair Neal Klein called the meeting to order at 7:08 PM.

II. ROLL CALL

Members Present:	Neil Klein	Karl Birky	Dianna Cotter
	Ron Johns	Doris Brandt	Kari Lawson
	Shannon Eoff	Suzanne Stitch	
	Greg Martin	Mayor Bob Andrews, Ex-officio	

Members Absent: Hannah Kinney, Student Commissioner (excused)

Staff Present:	Brian Casey, Chief of Police	Mary Newell, Support Services Manager
	Paul Chiu, Senior Engineer	Nicole Tannler, Minutes Recorder

Others Present: Jessica Nunley

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

IV. PUBLIC COMMENTS

Chair Klein opened and closed the public testimony; no citizens appeared.

V. CONSENT CALENDAR

A. Approval of minutes of January 14, 2013

MOTION #1: Brandt/Cotter to approve the Consent Calendar including the Traffic Safety Commission minutes for January 14, 2013. Motion carried (9 Yes/0 No)

B. Approval of minutes of February 11, 2013

MOTION #1: Brandt/Lawson to approve the Consent Calendar including the Traffic Safety Commission minutes for February 11, 2013. Motion carried (9 Yes/0 No)

VI. NEW BUSINESS

Commissioner Lawson looked into information from other cities on their process to accept public comment for requesting traffic calming devices. The cities of Salem and Albany had the best comprehensive packets online for the public to view. Their websites show the process through a flow chart and explain what is needed to qualify for a request.

Mayor Andrews asked if in the research she found the communities have a standard on the number of people who are needed for something to be a legitimate concern. Commissioner Lawson replied some needed a specific percentage of local citizens in an area to agree. She believes having the information available on our city website would be extremely helpful and a good resource.

Chair Klein asked staff if there is a process when someone calls the police department about a concern. Mr. Paul Chiu stated he will meet with the person, try to understand the problem, and try to determine if it is an individual problem or a community problem. If necessary he will do a speed survey, but if it is a problem with parking it would be nice to have some guidance on what to do. He also tells the person to make an effort to talk to their neighbors about the problem.

Chair Klein asked if we had a document on the website like this would it be beneficial to staff. Mr. Chiu replied yes, guidelines would be helpful.

Commissioner Stitch asked if we can contact Albany or Salem to get some more information and get a subcommittee started to work on this. Commissioner Johns and Commissioner Lawson will be on the subcommittee.

VII. OLD BUSINESS

A. TSC-12-001: N College/Sheridan Intersection Safety

Paul Chiu, senior engineer, presented the staff report accompanied by a PowerPoint presentation (see official meeting packet for full report.)

MOTION #2: Cotter/Eoff to amend Motion #1 from February 11, 2013 TSC meeting to place signage restricting Sheridan Street approaches to College Street Eastbound to right-out only between the hours of 3:00-7:00 pm contingent on authorization from ODOT, and that the issue is checked on for compliance one year after installation of signage. Motion carried (9 Yes/0 No)

B. TSC-13-006: E First/East of Blaine – Update on No Parking Request

Paul Chiu, senior engineer, presented the staff report accompanied by a PowerPoint presentation (see official meeting packet for full report.)

Mr. Chiu stated ODOT sent someone to look into the situation, and they agreed to the request. It is now up to the city to do the work with ODOT.

C. Bicycle Program Presentation

Jessica Nunley, Assistant Planner, presented staff report accompanied by PowerPoint presentation (see official meeting packet for full report.)

Commissioner Johns asked when the Safe Route to School parent survey was done. Ms. Nunley responded it was mailed out to parents in October of 2011.

Commissioner Eoff asked if the walk and bike challenge will be done again. Ms. Nunley said yes and we want to do it community wide again with participation from the schools.

Mayor Andrews stated there has been approval on a grant for a sidewalk and curb on the west side of College St. with bike lanes on both sides of the street. There is also request to continue that up to Aldercrest.

Commissioner Eoff stated she thinks Joan Austin Elementary is unique and always seems to be a problem area going to and from the school. Ms. Nunley responded if they had a safe route for kids to walk or ride their bikes they wouldn't need to bus all the students within a half mile of the school

VIII. STAFF REPORTS – GENERAL INFORMATION

A. Police Update

Chief of Police, Brian Casey stated the animals have been transferred from the old shelter to the new shelter, but the shelter is not open yet. Chief Casey said our K-9 drug dog has retired and we are looking for a family to adopt him. One of our K-9 handlers raised about \$10,000.00 for a dog to replace him. He said there was an interesting case in court where a freshly released man from jail cursed at the judge and the judge put him in jail for another 30 days. They found 50lbs of marijuana and \$15,000.00 in cash in his truck once he was taken into custody. He did have a medical marijuana card, but we were able to get into his phone and charge him because he kept all of his dealings with people on the phone. The computer forensics unit was very valuable in this case and is a huge benefit to us.

B. Engineering Update

Mr. Paul Chiu said he has met with ODOT and they will provide a grant for a bike shelter and two flashing school zone signs on Deborah. Consultant is in the process of finishing the design of the sidewalks and curb on College St. from Illinois to Aldercrest and we are hoping for completion in the summer of 2014. There is also a public hearing for the College Street LID in May 2013. Professor Takallou expressed his gratitude for conducting a February traffic safety workshop in Newberg.

C. 2012 Log of Decisions – Final file copy

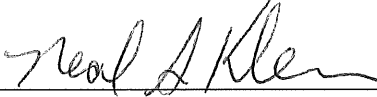
No discussion.

IX. ADJOURNMENT - Next meeting April 8, 2013

The meeting adjourned at 8:10PM.

Approved by the Newberg Traffic Safety Commission this 8th day of April, 2013.

Nicole Tannler
Minutes Recorder



Neal S. Klein
Traffic Safety Commission Chair