

TRAFFIC SAFETY COMMISSION
Meeting Minutes
Monday, August 12, 2002

MEMBERS PRESENT: Bob Andrews, Dick Meyer, Doris Brandt, Jack Stephens, Howard McDonald, Everett Clarkson, Becky Simpson, Ron Sult, and Ernest Saffert.

ABSENT: None.

STAFF PRESENT: Dan Danicic, City Engineer; Mary Newell, NPD Support Service Manager.

1. CALL MEETING TO ORDER:

Bob Andrews welcomed new Traffic Safety Commission member Ernest Saffert.

- A) Review and approve minutes of May 13, 2002

Motion: Brandt/Meyer to approve the minutes of May 13, 2002, as corrected. Motion Carried.

- B) Review and approve minutes of June 10, 2002

Motion: Brandt/Sult to approve the minutes of June 10, 2002, as amended. There being no objections to the corrections, the motion passed. Minutes will be placed on file.

2. NEW BUSINESS:

A) Railroad crossing guards on the railroad adjacent to Mountainview Middle School
Bob Andrews asked what would be needed to get a light and crossing bar installed on Crestview where the rail road tracks angle across Crestview near Mountain View Middle School. He indicated this issue was raised by a citizen concerned for safety for pedestrians and vehicles who traverse the area, particularly students who attend MountainView Middle School.

Dan Danicic indicated that City of Newberg is working with ODOT to eliminate substandard railroad crossings. Still in negotiations, this particular crossing is slated be closed, replaced with a new crossing.

Discussion regarding time frame of improvements and need for intermediate fix.

Motion: Andrews/Saffert to request City Engineer to investigate what can be had in the way of additional signage from ODOT to identify the railroad crossing on Crestview near Mountain View School. Motion passed.

B) Yield to oncoming traffic on the south side of the intersection of Elliott and 99W
Andrews explained that although there is a sign for northbound traffic alerting to the need to yield to on-coming traffic, there is no similar sign posted for the traffic headed in the southbound

direction.

Action: Dan Danicic will follow-up to see that the sign is erected.

Noted that the speed sign on the north side of Hwy. 99 on Elliott is obscured by overgrown trees or shrubs, and Bob Andrews provided the City Engineer with photos.

Action: Danicic will have City Staff trim the obstructing trees to reveal the 25 mph sign.

3. OLD BUSINESS:

A) Oak Knoll Court

Gary Heckman, 1018 Foothills Drive, representing Oak Knoll Neighborhood Association, explained that numerous concerns exist for the safety of children in the development due to speeding. He suggested Children at Play signs and the radar unit, at least, in an effort to slow traffic through the development.

Discussion ensued and several points were raised:

- Speed counter was placed at Oak Knoll Drive near Oak Knoll Court.
- A speed study was conducted on Burlington, finding that 90% of traffic was going less than 20mph.
- A specific plan exists for the intersection of College and Foothills as the whole area develops. A signal is planned, but does not yet meet warrants for installation. In the meantime, as lots are developed fees are collected and put into a dedicated fund for this project.

Heckman suggested that because pedestrian traffic is very high at this intersection, a pedestrian stop light would be highly appropriate.

Action: Dan Danicic will present a complete report on this issue at the next meeting. Newell will send copies of the Traffic Speeding form to Mr Heckman.

4. STAFF REPORTS - GENERAL INFORMATION:

A) Chief of Police

Newell highlighted the activities of the Old Fashioned Festival and National Night Out, noting both events went extremely well.

B) Engineering - Danicic reported:

- Finishing up Mountain View Drive, which is now handling 4000-5000 vehicles per day, noting a direct correlation in the drop of traffic on Crestview Drive. Next two weeks will be spent working on power, with installation of the signal by the end of November.
- Will be moving forward with the transportation utility fee, the matter to be on the September 3 City Council agenda.

- First Street due for completion within four weeks. Villa Road traffic signal is the final step and should be installed by the end of September.
- C) Traffic Safety Committee Sub-Committees:
 1. Community Relations - Block Party scheduled for Wednesday, August 21st.
 2. Pedestrian Safety - No report
 3. Parking Safety (passenger vehicles & trucks) - Bob Andrews assigned Ron Sult and Ernest Saffert to the Pedestrian Safety Sub-Committee.
 4. Traffic Control & Obstructions - No report.

Raised by Saffert, truck parking on Meridian at Second Street, particularly the U-Haul trucks located near Dormer's Screen printing business.

Action: Traffic Safety Commission members will review the area and Newell will investigate what constitutes "no truck parking."

Responding to request for status update on ODOT's request to eliminate parking from Villa Road to the Wilco driveway on First Street, Danicic was unsure but assumed it was tied up in tape.

Simpson requested Staff check on uneven pavement between 5th and 2nd on Main Street as it is unsafe for bicycles and motorcycles, besides looking bad.

Responding to request for update on status of Fernwood Road, Danicic explained there is a design for the road and a developer has been approved to do the work. Unexpectedly, NW Natural Gas wants to install a gas main so additional coordination has been necessary, causing a short delay.

Danicic distributed and explained a map detailing the entrances and exits associated with the new Walgreens under construction at the intersection of Hwy. 99 W and Villa Road.

Reported that on Hwy. 99W at Springbrook, the trees are dead and present a fire hazard if ODOT is working in the area.

Parking on Villa Road, near GFU Physical Plant, there is no painting back from the crosswalk on the curb. Noting that it was impossible for a disabled person to see, Andrews suggested that some painting would to accentuate the parking offset for the crosswalks would be good.

Action: Danicic will check on whether there is an automatic 20-foot setback for crosswalks.

Simpson reported a noisy manhole cover on Dayton at 531 Dayton. Danicic, noting it could be a busted frame, will send City crew to check it out.

Meyer reported holes in the street at Third and Grand.

5. REPORTS:

A) Update on the Brutscher to Main Street project
Danicic summarized the project status.

B) Update on Arlington Drive mailboxes
Danicic indicated staff will suggest that Mailboxes on Arlington should be placed on the east side of the cul-de-sac, as the safest location which is safer for pedestrians than the current location in the middle of the street. If moved, the mailbox area would be re-paved, but that the cul-de-sac would not be painted as roundabout as it does not meet those specifications.

Andrews disagreed, stating that no painting would allow vehicles to enter and exit the circle in a haphazard manner.

Motion: Andrews/Saffert to hold a public hearing to take testimony on moving the mailboxes in Arlington Court from their current location in the center of the cul-de-sac circle to the east side as recommended by the postmaster. Motion carried.

Motion: Andrews/Clarkson to hold the public hearing at the September meeting. Motion carried.

6. COMMUNICATIONS FROM THE FLOOR:

A letter from residents on Emery Drive was presented, said letter requesting a speed bump and street lighting for the block was signed by several area residents.

Noted that complainants were not in attendance at the meeting, but conditions were known to various Traffic Safety Commission members.

Action: Newell to contact Charlie and Andie Rice, 1920 N Emery Drive, inviting them to the next meeting to further explain their request in detail. Danicic will investigate what policies the City has established regarding speed humps.

7. ADJOURN TO NEXT MEETING:

Following discussion, the next three Traffic Safety Commission meeting were rescheduled as follows: Tuesday, September 17; Tuesday, October 15; and Tuesday, November 12, 2002.

Motion: Saffert/Clarkson that the meeting be adjourned. Motion carried.

There being no further business to become before the Traffic Safety Commission, the meeting adjourned at 9:10 p.m.



Mary Newell, Recording Secretary