

TRAFFIC SAFETY COMMISSION MINUTES

Monday, April 14, 1997, 7:00 p.m.
Newberg Public Library

PRESENT: Bob Andrews, Dick Meyer, Don Matthews, Doris Brandt, Jerry Fisher, and Edie Hoar.

STAFF

PRESENT: Police Sergeant Tim Weaver; Larry Anderson, Engineering; and Mary Newell, Recording Secretary.

ABSENT: Howard McDonald and Marcia Lauseng

I. CALL MEETING TO ORDER:

Bob Andrews called the meeting to order at 7:02 p.m.

Introduced was new Traffic Safety Commission member Edie Hoar. Another new member, Marcia Lauseng, was appointed by the City Council.

A) Review and approve minutes of Monday, March 10, 1997

The minutes of March 10, 1997, were approved as corrected. The corrected minutes will be placed on file.

II. PUBLIC HEARING:

A) Public hearing to consider request of Shadow Boxes, Etc., to install timed parking spaces in front of 114 E. Hancock and along property frontage on Garfield Street.

Bob Andrews outlined the process for holding a public hearing. There being no abstentions or objections to jurisdiction, the Chair of the Traffic Safety Commission opened the public hearing.

Larry Anderson presented the Staff report. A city ordinance provides for 2-hour parking along First Street and into adjacent streets. Larry Anderson identified for Commission members and guests the boundaries, i.e. the 2-hour parking extend to the middle of Garfield between First and Hancock. The Commission has granted timed parking for other businesses along Hancock and First Street. Anderson indicated he would approve timed parking for the spaces on Hancock but expressed concern that three would be excessive as compared to other timed parking allowed in other areas of Hancock. He discouraged limiting timed parking on Garfield.

Barbara Boisseiane, owner Shadow Boxes, 114 E. Hancock, explained her request for the Commission members. She indicated that the business will be providing some limited off-street parking in the future. Her immediate concern is that parking spaces in front of her business are being used for employee parking for neighboring businesses, leaving no parking for her customers. She has attempted to work with her neighbors. Other businesses in the area have no concerns with allowing timed parking.

Marty Tucker, Specialty Glass Shop, PO Box 28, addressed the Commission. He indicated his concern related to where persons would park if the timed parking were granted.

A letter from Sartron, Inc., in opposition to the proposal for timed parking, was read into the record and is attached as part of these minutes.

Regarding timed parking from an enforcement standpoint, Sgt. Tim Weaver advised that no parking patrol exists. Parking issues are enforced as time allows or by complaint.

No comment in support or opposition to this request from other agencies or departments were received.

There being no further testimony, Bob Andrews closed the public hearing and the Traffic Safety Commission entered into deliberations.

Points raised or confirmed during questioning include:

- Three parking spaces exist in front of 114 W. Hancock. Parking on the north side of Hancock will be lost with the widening expected by the Brucher to Main Street Project.
- The most easterly space is located within the 20' setback from intersection requirement. Anderson explained this was due to Hancock being a one-way street and good visibility turning onto the one-way street. There has been an attempt to allow as much parking as possible, trying to squeeze the downstream side, and choosing to limit parking on the upstream.
- Ms. Boisseiane has offered neighboring businesses the use of her open lot for off-street parking but none are using it, choosing instead to park on the street and tying up the spaces so her customers cannot

The Traffic Safety Commission entered into discussion regarding the amount of parking available on W. Hancock and the timed parking which has been granted.

Larry Anderson indicated a need for a business to have timed parking, consider the high visibility of the area. He supports the need to encourage business before employee comfort.

Bob Andrews closed the public hearing.

Motion: Brandt/Fisher to grant the request for three 30-minute parking spaces on Hancock at the SW Corner of Hancock and Garfield.

Discussion regarding the 20' setback and the concern with vision clearance. Andrews stressed the need for continuity. Bob Andrews suggested there should be some allowance for the 20' setback and asked Larry Anderson to clarify the requirement with ODOT. He will review the Oregon Vehicle Code to see if the most easterly space would be legal.

Discussion regarding the future parking lot. Ms. Boisseiane reported a two step process, first gravel until it can be paved. Larry Anderson indicated that rather than gravel, Ms. Boisseiane consider paving the area. It would provide a better parking area and would save money in the long run.

Motion to amend the motion: Andrews/Meyer to amend the motion to state that three parking spaces are approved contingent upon clarification of the 20' setback and if three spaces can be accommodated, and if a 20' set back applies and room is not available for three spaces, the Traffic Safety Commission approves only two 30-minute parking spaces. The motion to amend the motion was voted upon and passed unanimously.

The motion as amended, to grant the request for three 30-minute parking spaces on Hancock at the SW Corner of Hancock and Garfield; and, if a 20' setback applies and three spaces cannot be accommodated, the Traffic Safety Commission approves only two 30-minute parking spaces. The motion as amended passed unanimously.

Ms. Boisseiane asked whether the Commission would allow her one parking stall on Garfield if she is limited to two spaces on Hancock. Consensus was not to change the parking on Garfield at this time. Larry Anderson indicated that there is an ordinance covering the upstream parking for 35 feet, but there is nothing regarding the downstream. He expressed concern that ODOT as part of the Brucher to Main Street Project has guaranteed to replace all the parking that is lost on Hancock Street. He recommended that we not eliminate parking stalls at this time. He said the purpose of setbacks is to increase visibility which is not a problem on this one-way street.

Motion: Andrews/Matthews to defer consideration of limited parking on Garfield subject to any changes that might be imposed. Motion carried.

Larry Anderson advised that there will be a fourteen day appeal period. If there is no appeal filed within the fourteen days, work orders for installing the timed-parking signs will be issued and signs will be erected.

III. OLD BUSINESS:

- A) Update on mini-grant proposals

Bob Andrews advised that Ms. Liere indicated there was no provision which would prohibit the City from applying for both mini-grants.

Edie Hoar was assigned to the Parking Sub-Committee and Marcia Lausing was assigned to the Community Relations Sub-committee.

Because parking will be eliminated, Larry Anderson requested the Traffic Safety Commission consider holding a public hearing on the City's plans to (1) install a left turn lane down the center of Springbrook Road and (2) request to vacate parking on the west side of Main Street at the intersection of Main and Hancock.

Motion: Fisher/Andrews to hold a public hearing in May to vacate parking on the west side of Main Street, the northeast and northwest side of the intersection of Main and Hancock to accommodate a new turn lane. The motion passed.

Motion: Benedict/Meyer to hold a public hearing on eliminating parking on both sides of Springbrook from Hwy. 99W north to Middlebrook Road to accommodate a center turn lane. Motion carried unanimously.

The annual dust control oiling will occur soon. This year two county roads will not be oiled: Crest view Drive from Springbrook to Oxford Subdivision, and Henry Road, off College.

IV. COMMUNICATIONS FROM THE FLOOR: None.

Doris Brant suggested the Traffic Safety Commission be provided video tape of areas in discussion to aid in discussion.

V. ADJOURN TO NEXT MEETING:

There being no further business, the meeting adjourned at 8:25 p.m.



Mary Newell, Recording Secretary

NOTICE OF PUBLIC MEETING & AGENDA

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III. OLD BUSINESS:

- A) Update on mini-grant proposals

IV. COMMUNICATIONS FROM THE FLOOR:

V. ADJOURN TO NEXT MEETING:

ACCOMMODATION OF PHYSICAL IMPAIRMENTS:

In order to accommodate persons with physical impairments, please notify the Office of the Chief of Police of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than 48 hours prior to the meeting. To request these arrangements, please contact Mary Newell at (503) 537-1221