

TRAFFIC SAFETY COMMISSION MINUTES

Monday, March 10, 1997, 7:00 p.m.
Newberg Public Library

PRESENT: Bob Andrews, Dick Meyer, Don Matthews, Doris Brandt, Jerry Fisher, and Howard McDonald.

STAFF

PRESENT: Police Chief Bob Tardiff, Larry Anderson, Cindy Bolek, and Mary Newell

I. CALL MEETING TO ORDER:

Bob Andrews called the meeting to order at 7:02 p.m.

Introduced was new Traffic Safety Commission member Howard McDonald. Noted that two vacancies exist on the Commission.

- A) Review and approve minutes of Monday, February 10, 1997

Following correction by Jerry Fisher, the minutes of February 10, 1997, were approved as corrected.

II. STAFF REPORTS - GENERAL INFORMATION:

- A) Chief of Police - Nothing to report.

- B) Engineering

Larry Anderson provided Commission members with an update on the status of the handicapped parking issue on the Merchants Lot. Andrews stressed the importance of consistency in application of the laws.

Regarding speed humps, the project has been turned over to a consultant since one segment of the City's contract with the consultant is for traffic calming devices. The project is progressing but the neighborhood survey needs to be completed. The consultant's report will assist by providing criteria for selection of streets appropriate for the installation of speed humps. Anderson noted that a request for speed humps in the area of 9th Street at approximately River or Blaine had been received. Andrews was disinclined to move the project to 9th, noting the project for Sitka continue as the pilot project.

- C) Traffic Safety Committee Sub-Committees
 - 1. Community Relations
 - 2. Pedestrian Safety
 - 3. Parking Safety (passenger vehicles & trucks)

4. Traffic Control & Obstructions

Dick Meyer said the 15-minute timed parking in front of the Bank of America appears to be working as planned with visitors abiding by the time limit.

Matthews noted that George Fox is attempting to resolve the parking issues around George Fox University. Chief concurred, noting that a system is in place which would allow their security to cite for certain violations. Traffic Officer John Goad is also citing parking violations in the area.

III. OLD BUSINESS:

Turning Traffic Safety Committee members attention to their packets, Andrews advised that a meeting regarding Brutscher to Main Street Project is scheduled for April 2, 1997.

IV. NEW BUSINESS:

- A) Review request of Shadow Boxes, Etc. timed parking spaces in front of their store at 114 E. Hancock

Applicant not being in attendance at the meeting, Mary Newell advised that Barbara Boisseiane, Owner of Shadow Boxes, Etc., was requesting timed parking because spaces adjacent to her business were being used for employee parking by other area busiensses.

Chief Tardiff stated that any time the Traffic Safety Commission designates timed parking there are expectations of enforcement that cannot always be accommodated.

Consensus was more information was needed and a public hearing on the issue would be appropriate.

Motion: Brandt/Fisher to hold a public hearing on the request of Shadow Boxes, Etc. to install timed parking spaces for parking adjacent to 114 E. Hancock on April 14th, 1997. Motion carried unanimously.

At the April 14th meeting Staff will report on the Downtown 2-Hour Parking area governed by ordinance and provide a map outlining the area.

- B) Review mini-grant requests

Cindy Bolek, Community Resource Technician, outlined for the Traffic Safety Commission a grant request for producing public safety videos which would use Newberg locales and citizens. She read three letters in support which will accompany the grant.

Larry Anderson, Engineering, submitted a grant request for new traffic counters. He

explained that existing traffic counters are old and cost more to repair than to replace.

Extensive discussion ensued regarding the proposed grants. Suggestions for word smithing and content were made and noted. Chief Tardiff suggested Staff contact ACTS and determine if the City can apply for more than one grant.

Motion: Andrews/Brandt, subject to the information Chief Tardiff receives from ACTS, that the Traffic Safety Commission authorize Staff to proceed with both of the requests. Motion carried unanimously.

In the event that the City cannot apply for two grants simultaneously, Larry Anderson volunteered to withdraw his application for traffic counters due to the fact that the Police Department has a counter available.

Motion: Andrews/McDonald in the event that only one grant can be submitted for '97-'98, that Staff submit for grant year '97-98 the proposal for the Traffic Safety Educational Program; and, that Staff continue developing the grant request for the Traffic Management Program to be submitted to the Traffic Safety Commission for their '98-99 recommendation. Motion carried unanimously.

V. REPORTS:

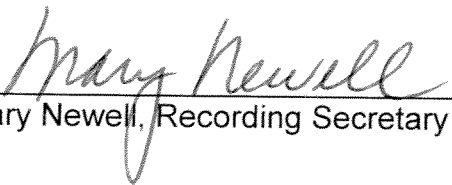
Mac McDonald was assigned to the Signage and Obstruction Sub-Committee, with Doris Brandt serving as Chairperson.

Mac McDonald raised the issue of semi-trucks parking in the no parking zone along Hwy. 99W, across from Wendy's and Fred Meyer. Chief Tardiff indicated it was an enforcement issue. ODOT erected the existing sign at the recommendation of the Traffic Safety Commission. McDonald will report on the signage problem at the May meeting, and Larry Anderson will relay that report to ODOT for further consideration.

VI. COMMUNICATIONS FROM THE FLOOR: None.

VII. ADJOURN TO NEXT MEETING:

Motion: Matthews/McDonald to adjourn. There being no further business, the meeting adjourned at 8:30 p.m.



Mary Newell, Recording Secretary

NOTICE OF PUBLIC MEETING & AGENDA

TRAFFIC SAFETY COMMISSION
Monday, March 10, 1997, at 7:00 p.m.
Newberg Public Library

I. CALL MEETING TO ORDER:

- A) Review and approve minutes of Monday, February 10, 1997

II. STAFF REPORTS - GENERAL INFORMATION:

- A) Chief of Police
- B) Engineering
- C) Traffic Safety Committee Sub-Committees:
 - 1. Community Relations
 - 2. Pedestrian Safety
 - 3. Parking Safety (passenger vehicles & trucks)
 - 4. Traffic Control & Obstructions

III. OLD BUSINESS:

IV. NEW BUSINESS:

- A) Review request of Shadow Boxes, Etc., to install timed parking spaces in front of their store at 1114 E. Hancock
- B) Review mini-grant requests

V. REPORTS:

VI. COMMUNICATIONS FROM THE FLOOR:

VII. ADJOURN TO NEXT MEETING:

ACCOMMODATION OF PHYSICAL IMPAIRMENTS:

In order to accommodate persons with physical impairments, please notify the Office of the Chief of Police of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than 48 hours prior to the meeting. To request these arrangements, please contact Mary Newell at (503) 537-1221