

# TRAFFIC SAFETY COMMISSION MINUTES

Monday, September 9, 1996  
7:00 P.M., Newberg Public Library

**PRESENT:** Bob Andrews, Chairperson  
Earl Sandager  
Don Matthews  
Dick McCabe  
Dick Meyer  
Doris Brandt

**ABSENT:** Andy Anderson, Glenn Benedict, Jerry Fisher

**STAFF** Larry Anderson, Engineering; Sgt. Tim Weaver, Police Department;  
**PRESENT:** and Mary Newell, Recording Secretary

## I. CALL MEETING TO ORDER:

Chairman Bob Andrews convened the meeting of the Traffic Safety Commission at 7:00 p.m.

### A) Review and approve minutes of July 15, 1996

**Motion: McCabe/Brandt** to accept the minutes of July 8, 1996, as written. Motion carried unanimously and the minutes will be placed on file.

## II. STAFF REPORTS - General Information:

### A) Police Chief: Patrol Sergeant Tim Weaver reporting.

Officially, the Code Enforcement Division for the city of Newberg will be on line at the police department October 1st. A direct public phone line has been installed, 537-1244, and a secretary has been hired. She will start the first of October and will be the initial contact for citizens for the department. The Community Resource Technician will be alerting Newberg citizens of the change and the direct dial number.

Dick McCabe advised that the Police Department will be training four new volunteers for the Handicapped Parking Patrol program due for implementation November 1st.

Bob Andrews expressed concern that the radar trailer was not functioning properly or at all during the recent Labor Day weekend, which he sees as a credibility issue for the police department. He suggests it be monitored more closely. He suggested that the monitoring trailer might also be more effective if there were a sandwich board sign placed ahead of the radar

monitoring trailer which states, "Monitoring Station Ahead."

**B) Engineering**

Larry Anderson reported that the painting crews are out installing crosswalks around town, especially near all the neighborhood schools as well as the "School Zone" signs.

The state of Oregon has installed directional signs on College at Foothills and Hwy. 240 at Chehalem that alert motorists of the location of the Senior Centers and Chehalem Valley & Crater Elementary schools.

The Police Department will be surveying the traffic on Sitka Street to get traffic volume and speed counts, for both before school begins its fall session and after school is in session. This information will be used to determine what type and amount of traffic is school-related and to determine the need for the speed bump. There will be a survey of the neighborhood and then one or more speed humps will be placed in Sitka Street. Following the placement of the speed humps, the neighborhood will again be surveyed as well as the traffic count and volume of Sitka Street and parallel neighboring streets.

Newberg was awarded a \$26,000 grant to update Newberg's Transportation Master Plan. A consultant from Portland has been hired to review local street standards. The plan also includes the review and recommendations of types of traffic calming.

Regarding the report of boats and cars parked on the sidewalks, those have been removed.

Regarding last month's report of a hedge blocking visibility at Third and Everest, the City has installed stop signs at the intersection and filled the dip in the road. This has fixed the problem with the hedge as well.

Concerns on the summary from AARP 55 Alive class have been resolved.

**C) Traffic Safety Commission Sub-committees:**

**1. Community Relations**

Dick Meyer reported that he attended the Community Relations Committee. The issue of moving the Old Fashioned Festival parade from First Street to Second Street was raised because of the problems associated with blocking the State Highway.

**2. Pedestrian Safety:** No report.

**3. Parking Safety (passenger vehicles & trucks):** No report.

4. **Traffic Control & Obstructions:** No report.

**III. OLD BUSINESS:**

A) **Staff report regarding the request for a sign on Blaine Street near Sherman Street to caution drivers that disabled child is in the area.**

Larry Anderson recommended the parents put up a sign specific to that home. He indicated that the family lives on a corner which would accommodate a sign with good visibility. He indicated that a "disabled child" sign could mean a number of things as opposed to a sign indicating a "blind child" sign which is self-explanatory. Mr. Anderson advised that a sign erected by the City would most likely be paid for by the homeowner, although the Traffic Safety Commission will be the making the determination.

**Donna Golden** indicated her child is developmentally delayed and said she does not know what to say on a sign. Larry suggested she use a banner or some other outstanding sign, that other cities have successfully used these types of signs. He agreed that it is difficult to create a sign that will send the intended message. Larry will assist Ms. Golden on the type of sign and, if possible, provide her with the names of some individuals she might contact.

Noting that he had encountered several good examples of these types of signs, Chairman Andrews supported the use of a personal sign on private property as opposed to installing a city sign on the street. He approves of rotating the signs or displaying different signs to keep people from becoming immune to them.

It was suggested that City Attorney Terry Mahr be contacted to cover any legal issues that might relate to the posting of such a sign.

Ms. Golden indicated that the radar trailer did not work most of the time that it sat on Blaine Street.

Chairman Andrews indicated that based on the discussion, the Traffic Safety Commission would not be taking any action at this meeting.

**IV. NEW BUSINESS:**

A) **Communication request "Slow" signs be installed to alert drivers of a dip in So. College Street.**

After reviewing the site, Larry Anderson agrees that a problem exists. The road drops off as you go over the hill, with development with parking on the west side. From Ninth Street out, it is Yamhill County road and under their jurisdiction.

**Motion: Andrews/McCabe** to install signage and/or lane striping as well as pruning of trees to increase visibility for traffic heading in a northerly direction. Motion carried. Staff will send a letter to the County outlining the directive of the Traffic Safety Commission.

**B) Conscientious use of educational tools and alternatives for public education.**

**Ruth Harshfield**, Alliance for Community Traffic Safety in Oregon (ACTS Oregon), gave an informative presentation on their organization and affiliation with the Oregon Department of Transportation. ACTS Oregon is a charitable non-profit corporation whose mission is to assist and promote new and established local traffic safety program in Oregon, through education, training, special project development, public policy advocacy, and through their mini-grant program.

**V. REPORTS:** None.

**VI. COMMUNICATIONS FROM THE FLOOR:**

David and June Smiley directed the Commission's attention to their letter, dated September 5, 1996, requesting the Traffic Safety Commission to authorize a no parking area on the south side of Hancock at Carlton. They explained their concerns are due the rerouting of the school bus because the larger bus cannot negotiate the turn onto Hancock. The change in route caused the bus stop to be moved so their children must catch the bus at a location they feel is unsafe.

Discussion followed as Commissioner's clarified the bus route, stops, and the parking obstructions that exist at the corners. The Smileys indicated that George Fox has been very responsive to their calls of students parking in the driveways, etc.

Larry Anderson advised that there exists a natural setback at all intersections of 20 feet from a painted or implied crosswalk. He said that it is not too late to get some yellow painting done.

Bob Andrews advised that to remove other parking spaces would require a public hearing be held and suggested that if painting the curb does not alleviate the problem, the Smileys should return with a petition for a public hearing.

**Neil Coughanour**, 3301 Coffee Lane, drew Commission's attention to his request that permanent bumps be installed on Coffee at Vittoria to deter cars from cutting this corner and to avoid any future accidents. He explained that drivers hug or cut the corner when turning onto Coffee Lane from Vittoria when headed eastbound. This causes the vehicle to turn into the wrong side of the street, into the on-coming traffic lane. The bumps recommended are six to eight inches in diameter, an inch to two inches high, and are planted in the center of the road way at spaced intervals. They resemble large buttons.

Dick Meyer suggested the same problem existed on Hancock and was resolved by painting a white centerline a distance back from the intersection.

Larry Anderson stated that Staff had not tried this type of button, but have used the small buttons for left turn lanes to keep vehicles in their lanes all the way around the curves. He expressed concern that a motorcyclist might be hurt. Mr. Coughanour said that the buttons he recommends would be reflective and visible so motorists and motorcycles would go around them.

Bob Andrews questioned the City's liability if these buttons were used. He requested Larry Anderson check with the City Attorney regarding the liability issue, the cost of these buttons, and to contact other cities to check their effectiveness. Earl Sandager agreed that the buttons need to be reviewed before making a decision on their use.

**Hayworth** on the curved area near Pool Park: Doris Brandt suggested the yellow painting at the stop sign on Villa should be painted all the way back to the doctors' office building. Cited was the lack of visibility when cars parallel park at the curb on the curve. Larry will review and report.

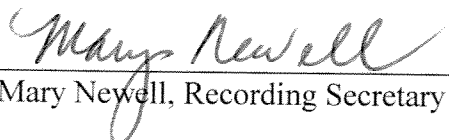
**Sixth and College:** Cone shaped shrubs have grown up obstructing visibility. They cannot be pruned. Larry will review and report.

**Springbrook**, exiting Springbrook Plaza at Payless Store: The shrubbery on the embankment needs to be pruned.

#### **VII. ADJOURN TO NEXT MEETING:**

The next meeting will be held on November 12th due to Veteran's Day.

**Motion: Sandager/Brandt** to adjourn. There being no further business to come before the Traffic Safety Commission, the meeting was adjourned.

  
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Mary Newell, Recording Secretary

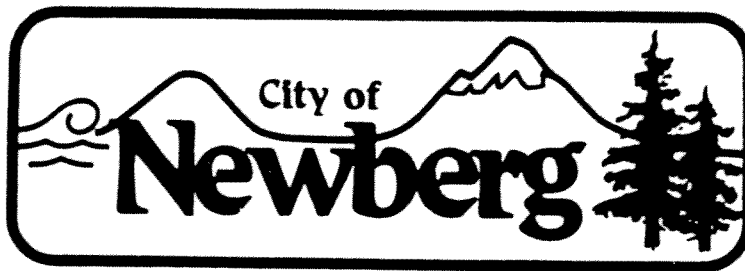
# NOTICE OF PUBLIC MEETING & AGENDA

TRAFFIC SAFETY COMMISSION  
Monday, September 9, 1996  
7:00 p.m., Newberg Public Library

- I. **CALL MEETING TO ORDER:**
  - A) Review and approve minutes of Monday, July 15, 1996
- II. **STAFF REPORTS - GENERAL INFORMATION:**
  - A) Chief of Police
  - B) Engineering
  - C) Traffic Safety Committee Sub-Committees:
    - 1. Community Relations
    - 2. Pedestrian Safety
    - 3. Parking Safety (passenger vehicles & trucks)
    - 4. Traffic Control & Obstructions
- III. **OLD BUSINESS:**
  - A) Staff report regarding the request for a sign on Blaine Street near Sherman Street to caution drivers that a disabled child is in the area
- IV. **NEW BUSINESS:**
  - A) Communication requesting "Slow" signs be installed to alert drivers of a dip in So. College Street
  - B) Conscientious use of educational tools and alternatives for public education
- V. **REPORTS:**
- VI. **COMMUNICATIONS FROM THE FLOOR:**
- VII. **ADJOURN TO NEXT MEETING:**

**ACCOMMODATION OF PHYSICAL IMPAIRMENTS:**

*In order to accommodate persons with physical impairments, please notify the Office of the Chief of Police of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than 48 hours prior to the meeting. To request these arrangements, please contact Mary Newell at (503) 537-1221*



City Manager  
(503) 538-9421

City Attorney  
(503) 537-1208

414 E. First St.  
Newberg, Oregon 97132

City FAX  
(503) 538-5393

August 2, 1996

Richard Newcomb  
1210 S. College St. #141  
Newberg, Oregon 97132

SUBJECT: Clear Vision on South College - 1200 Block

Dear Mr. Newcomb:

Thanks very much for your letter of June 30, 1996 regarding the "dip" on South College Street. I have forwarded your letter to the Chief of Police Robert Tardiff for inclusion in the Traffic Safety Committee Agenda.

Their next meeting will be either August 12 or September 9. In the meantime, I will request that the Chief of Police and Engineering Manager Larry Anderson review the situation to see if immediate action is necessary.

Thanks once again for your letter and please call me if we need to take additional action.

Sincerely,

A handwritten signature in cursive script, appearing to read "Duane R. Cole".

Duane R. Cole  
City Manager

DRC/bjm

pc: Robert Tardiff, Chief of Police  
Larry Anderson, Engineering Manager

cm\newcomb.ltr

Administrator  
City Hall  
Newberg, OR

7-30-96

Dear Sir,

I'm writing in regards to a portion of city street that I think is dangerous and should have slow signs put up at the bottom of street going North and at the top of the hill going South. It is South College St. where it dips down. Cars are sometimes parked on the right hand side and there is no way knowing if a car is coming North on the road when <sup>it is</sup> down in the dip. I and others have to pass the parked cars at risk. It is unsafe.

Either slow signs or a no parking zone prior to dip south bound.

Thank you.

Sincerely  
Richard J. Newcomb  
1210 S College #141  
Newberg, OR 97132



**FOR YOUR  
INFORMATION ONLY**

**NO ACTION REQUIRED**



**City of Newberg  
Police Department**

414 E. First Street  
Newberg, OR 97132  
(503)538-8321  
Robert I. Tardiff  
Chief of Police

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August 5, 1996

Mr. Richard Newcomb  
1210 S. College Street, #141  
Newberg, OR 97132

Dear Mr. Newcomb:

Your letter of June 30, 1996, regarding the "dip" on South College Street has been placed on the agenda for the Traffic Safety Commission at their next regular meeting on Monday, September 9, 1996, at the Newberg Public Library. An agenda will be mailed to you prior to the meeting.

Thank you for taking the time to let us know of your concern.

Sincerely,

Mary Newell  
Secretary  
Traffic Safety Commission  
(503) 537-1221

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**City of Newberg  
Police Department**

414 E. First Street  
Newberg, OR 97132  
(503)538-8321  
Robert I. Tardiff  
Chief of Police

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August 30, 1996

Mr. Richard Newcomb  
1210 S. College Street, #141  
Newberg, OR 97132

Dear Mr. Newcomb:

The Traffic Safety Commission at their next regular meeting on Monday, September 9, 1996, will consider your request for "slow" signs alerting motorists of a dip on So. College Street. the meeting will begin at 7:00 p.m. at the Newberg Public Library. Please feel free to attend this meeting and address your concerns. An agenda is attached for your reference.

Sincerely,

Mary Newell  
Secretary  
Traffic Safety Commission  
(503) 537-1221

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## Excerpt of Minutes

### TRAFFIC SAFETY COMMISSION MINUTES

Monday, July 15, 1996

7:00 P.M., Newberg Public Library

**PRESENT:** Bob Andrews, Chairperson                      Andy Anderson  
                  Glenn Benedict                                      Dick Meyer  
                  Don Matthews    Doris Brandt  
                  Dick McCabe    Jerry Fisher

**ABSENT:** Earl Sandager

**STAFF**            Larry Anderson, Engineering; Bob Tardiff, Chief of Police;  
**PRESENT:**        and Mary Newell, Recording Secretary

**D) Request for stop signs on Blaine Street to deter speeding traffic, and requesting a sign on Blaine Street near Sherman Street to caution drivers that a disabled child ins in the area.**

**Donna Golden**, 315 E. Sherman Street, indicated her main concern were the speeders on Blaine. She indicated that there are no speed signs in the area and perhaps drivers are not aware that it is a residential area with a 25 mph limit. She indicated drivers appear to be going 35-40 mph. She is concerned that a child might be hit since many children live in the area. Golden indicated that she is concerned for the welfare of her own disabled child who, although closely monitored, could get into the street. She indicated her child is her primary concern, so her primary request is for a sign which would alert drivers that a disabled child was in the area.

Larry Anderson responded that the intersection would not meet the criteria and warrants for a four-way stop. Four-way stops are not used for speed control, but rather to help move vehicles through an intersection. Larry Anderson indicated he did not know whether the ordinance covering signage has anything condoning or prohibiting a sign that alerts drivers of a disabled child in the area. He indicated he did not know whose responsibility it would be to install the sign. When questioned, Ms. Golden indicated the sign should probably be located on Blaine in a northerly direction.

**Action:** Larry Anderson will investigate the issue/regulations relating to a "disabled child in area" type sign, and report back at the next meeting.

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**City of Newberg  
Police Department**

414 E. First Street  
Newberg, OR 97132  
(503)538-8321  
Robert I. Tardiff  
Chief of Police

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August 30, 1996

Ms. Donna Golden  
315 E. Sherman Street  
Newberg, OR 97132

Dear Ms. Golden:

On September 9, 1996, the Traffic Safety Commission will review the Staff report regarding your request for a sign alerting motorists that a disabled child is residing in the area. For your information, I have attached an excerpt of the minutes for the last meeting relating to your request. The Traffic Safety Commission meeting will begin at 7:00 p.m., and will be held in the Newberg Public Library.

An agenda for the meeting is enclosed. If you have any questions, please feel free to contact me.

Sincerely,

Mary Newell  
Secretary  
Traffic Safety Commission

Enclosures

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