

**TRAFFIC SAFETY COMMISSION MINUTES**  
**Monday, November 13th, 1995**  
**7:00 p.m.**  
**Newberg Public Library**

**PRESENT:** Bob Andrews, Chair; Doris Brandt; Earl Sandager; Dick Meyer; Glenn Benedict; and Jerry Fisher.

**ABSENT:** Andy Anderson

**STAFF** Police Chief Bob Tardiff; Larry Anderson, Engineering; and

**PRESENT:** Mary Newell, recording secretary

**OTHERS:** Don Matthews and Sandi Olmstead

**I. CALL MEETING TO ORDER:**

Chairman Andrews introduced and welcomed Don Matthews who will be appointed as a member of the Traffic Safety Commission at the next City Council meeting.

A moment of silence in remembrance of Russ Pack was observed by the members of the Traffic Safety Commission.

**A) Review and approve minutes of September 11, 1995**

**Motion: McCabe/Fisher** to approve minutes as corrected. Motion carried.

**II. OLD BUSINESS:**

**A) Speed bumps, speed humps, and traffic circles (Anderson)**

Larry Anderson reporting. He indicated that a \$3,000 grant application will be submitted to the Oregon Department of Transportation for a pilot project to install a speed hump/bump somewhere within the city limits. The City Manager is drafting a letter in support of the project. A traffic circle is out of the question due to the costs involved. A suitable location still needs to be determined. Once the site is selected, Speed surveys and a traffic count will be done. After the speed bump is installed, surveys on speed, volume and a neighborhood canvas to determine satisfaction level will be completed. The surveys should provide good data to evaluate future sites or the City may choose not to use speed bumps.

Larry asked the Commission to consider creating an advisory committee to select the location for

the speed bump. Discussion turned to possible persons to sit on a committee charged with selecting a site for the pilot project. Suggestions for representation of the advisory committee include:

- Fire Chief
- Police Chief
- Larry Anderson for Engineering
- Doris Brandt and Earl Sandager as members of the Signage Subcommittee; and
- Community Relations Committee representative

The advisory committee will discuss and review the sites discussed at earlier meetings, as well as proposals for new sites which might be suitable for a speed bump. Sites mentioned included the high school area, Deborah Road, Aquarius/Vittoria area; Edwards school; Hulet and Sitka; Crestview; and near Mabel Rush School.

Larry Anderson said staff could easily get videos of proposed areas and more detailed costs estimates for the advisory group. Chief Tardiff noted the test area needs to be an area with a documented problem.

Bob Andrews suggested the advisory committee might come under the public records law. He asked if the advisory committee would be able to make a report and recommendation to the Traffic Safety Commission at the January meeting. He noted that it is preferable to secure as much community involvement as possible.

**Motion: Andrews/McCabe** to convene an advisory committee composed of the Police Chief, Fire Chief or his designee, a representative of the Community Relations Committee, a representative of the City Engineering department, and a representative of the Signage Subcommittee of the Traffic Safety Commission.

**Motion: Sandager/Meyer** to amend the motion to include both members of the Signage and Obstruction Subcommittee. Motion carried.

The original motion as amended passed unanimously.

The original motion as amended to include both members of the Signage and Obstruction Subcommittee, members Doris Brandt and Earl Sandager, passed unanimously.

#### **B) Report on request for stop signs or barricade on Sheridan Street (Anderson)**

Larry Anderson reporting. Larry indicated that a few people are speeding through the neighborhood, making the turn too fast. Upon examining the intersection of Sherman and Lincoln, he found there is nothing that can be installed to alleviate the 90 degree turn to the right

which will not create a nuisance to the rest of the driving public. Owners have agreed to move back the fence encroachment near Gerome Manufacturing. Future LIDs and paving should alleviate or take care of most problems in the area. Larry indicated Staff recommendation at this time is to not install stop signs or a barricade. He suggests nothing be done at this time.

Chairman Andrews expressed consensus of the Commission is to accept the Staff report and not make a decision at this time.

**III. NEW BUSINESS:** None.

**IV. REPORTS:**

**A) Update on ordinance revision clarifying the jurisdiction of the Traffic Safety Commission, streamlining some processes, and developing a clear appellate process (Mahr)**

Terry Mahr indicated the draft ordinance has been referred back to the Ordinance Legislative Committee, but that a final draft has not been sent back for their review.

Chairman Andrews and Terry Mahr will meet to discuss the draft ordinance. A copy will be mailed to Traffic Safety Commission members for review prior to the meeting.

**B) Sub-Committee Reports**

Dick Meyer attended the Downtown Committee meeting where traffic speed and crossing First Street were items of concern. He noted he is anxious to see what position the Downtown Committee takes on the proposed ODOT changes.

Pedestrian Safety Subcommittee: No Report.

Signage & Obstruction Subcommittee: No report.

Parking Subcommittee: No Report.

Chief Tardiff noted that Sr. Officer Larry Wiltshire will be assigned to traffic and a new motor officer will be on line in the spring. Bob Andrews suggested this be the subject of a Graphic article.

The second radar trailer has arrived and will hit the streets when the decals have been affixed. The Downtown Committee and retailers appreciated the placement of the radar trailer and placement of a patrol car on First Street and the loan of some reflective vests during the

Halloween activities. There was a large turnout of children and parents.

Dick McCabe is looking for volunteers to help enforce the handicapped zones as part of the Police Department's volunteer citizen's program.

## **V. COMMUNICATION**

### **A) Request for a deer crossing on E. Second Street**

Commission members reviewed the request for a deer crossing and will take it under advisement.

### **B) Requests for yellow curbs on east corner of Franklin and Meridian**

Larry Anderson reported that yellow curbs on the south side have been painted. He feels that painting the intersections back throughout the neighborhood will be a benefit.

Secretary will advise Mary Post that painting will be done as weather allows.

### **C) Request for yellow curbs at exit of new George Fox College parking lot onto Meridian, and consider left turn directional arrows off Springbrook onto Haworth**

Larry Anderson suggested that yellow curbing be painted in the neighborhood, using 20 feet as a maximum.

Consensus was to grant the request, noting that painting will be done as weather permits.

Larry Anderson indicated left turn arrows in the left-turn refuge off Springbrook and Haworth were to have been painted by the contractor but had not been done. Staff will follow up on this matter.

### **D) Requests of Newberg Public Library to remove the no parking signs and yellow curbing from Sheridan Street at the entrance of the old Central School building**

A letter from Library Director Leah Griffith explaining their request was entered as part of this record.

Sandi Olmstead, speaking on behalf of the Library, explained that there is very little available parking space for library patrons. Now that Central School is vacant, they request that the yellow zone and signs be removed to provide additional parking spaces. Ms. Olmstead indicated that

the Library Director had been in contact with the School District who has indicated they have no objection to this request since they are using the Central School building as storage only.

Larry Anderson said he felt it was a good idea to remove the yellow curbing and to remove the no parking signs.

Chief Tardiff indicated that he has the authority to make the changes temporarily under the ordinance and a public hearing could be held next month. He noted that the City does have two conflicting ordinances regarding the power granted the Chief of Police.

Larry Anderson said he would contact Wes Smith, Superintendent of Schools, and get his concurrence on the proposal.

Chairman Bob Andrews indicated he would like to avoid a public hearing when no one will be prejudiced by the action of removing the painted curbs and signs.

**Motion: McCabe/Brandt** to request the Chief of Police to remove the signs and yellow curb paint from the front of Central School so the Newberg Public Library can use the available parking spaces. The motion carried unanimously.

The Chief of Police directed Larry Anderson to proceed with the removal of the signs and paint.

**E) Request yellow curbing at the corner of Villa Road and Sherman Street to eliminate parking up to the intersection**

The Traffic Safety Commission directed a public hearing be held on this request at the next regular meeting on December 11, 1995. At the meeting only public testimony will be taken. Deliberations and decision will be deferred to the next business meeting in January.

**F) Request to consider adding stop signs at the intersection of 8th and Meridian to create a four-way stop, install "Caution" or "School Zone" signs posted on College Street between 8th and 9th streets, and consider painted crosswalks at various locations around Edwards Elementary School.**

A letter from Rhonda Driscoll, Edward's Parent/Volunteer Organizer, requesting a four-way stop, Signage and crosswalks was entered as part of the record.

The Traffic Safety Commission directed a public hearing be held on this request at the next regular meeting on December 11, 1995. At the meeting only public testimony will be taken. Deliberations and decision will be deferred to the January business meeting.

**VI. ADJOURN TO NEXT MEETING:**

There being no further business to come before the Traffic Safety Commission, the meeting adjourned. The next meeting will be held on December 11, 1995.

  
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Mary Newell, Recording Secretary