

**CITY OF NEWBERG  
STORMWATER AD-HOC COMMITTEE**

**May 26, 2011**

**8:30 a.m.**

**Newberg Public Safety Building - 401 East Third Street**

Present: Al Blodgett Don Clements David Craig  
Joe Kavale Leonard Rydell Jadene Stensland  
Clyde Thomas

**Staff**

Present: Rob Charles, Public Works Director Annette DePaz, City Surveyor  
Sonja Johnson, Environmental Specialist Bob Andrews, Mayor  
DawnKaren Bevill, Minutes Recorder

**I. CALL MEETING TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

Rob Charles opened the meeting at 8:36 a.m. and asked for roll call.

**II. COMMITTEE PURPOSE**

Rob Charles, Public Works Director, explained that in 2008 the City of Newberg adopted the Total Maximum Daily Loading (TMDL) Implementation Plan for the Willamette River, which is an agreement between the DEQ and the City listing ways to protect the Willamette River's water quality. The primary purpose of this committee is to guide the Public Works Department in setting up three different articles in the City Code: Erosion Control, Stormwater Management, and Illicit Discharge.. The process began mid-2010 at the Planning Commission level but the commission requested more community involvement in order to rewrite the code to be more applicable for smaller development such as commercial redevelopments. There are many tasks before the committee. The first component has two sections under Construction, which are a site erosion and sediment control code amendments and a site erosion and sediment control manual. The second component is a stormwater facility design and maintenance code amendment and an accompanying stormwater facility design manual. The last component is a prohibition of non-stormwater discharges into the stormwater system. The ultimate goal of the committee is to present a recommendation to the Planning Commission on adoption of each component.

**III. OVERVIEW OF TMDL**

Sonja Johnson provided an historical overview of the TMDL program and what a 303(d)-listing for a stream means (see official meeting material for full presentation).

**IV. MEETING SCHEDULE**

The committee reviewed the schedule and decided to meet on Thursday mornings from 7:00 – 9:00 a.m. every two weeks. The following dates were decided upon at this time but are subject to change:

- June 9, 2011
- June 23, 2011
- July 7, 2011
- July 21, 2011

## V. APPOINTMENT OF COMMITTEE CHAIR

**MOTION:** Craig/Rydell moved to nominate Clyde Thomas as Committee Chair. (7 Yes/0 No/0 Absent)  
Motion carried.

**MOTION:** Craig/Clements moved to nominate Leonard Rydell as Committee Vice-Chair. (7 Yes/0 No/0 Absent)  
Motion carried.

## VI. RULES FOR PROCEEDINGS

Annette DePaz stated official minutes will be taken at each committee meeting by the minute's recorder and will need to be brought back to the committee for approval. Whether the minutes are to be signed or not is up to the committee, as well as the degree of formality for the meetings. After discussion, the committee agreed to approve the meeting minutes by consensus only; no roll call vote. Ms. DePaz will confirm with Norma Alley, City Recorder, on how detailed the minutes should be.

The committee agreed that public testimony should be taken. Mayor Bob Andrews stated the City Council has recently adopted its rules and guidelines and he can supply a copy to Chair Thomas to help with setting rules regarding public comment and testimony. There will be no formal reading of the roll call but will be noted by the Minute's Recorder. The Pledge of Allegiance will not be included as a meeting agenda item in the future. City Staff will prepare meeting agendas but the committee can add, subtract and/or change the order of the agenda.

## VII. REVIEW OF STORMAWATER MANAGEMENT

Annette DePaz recommended the committee look at the general provision interpretations and definitions as a sixth task after the recommendations for the five tasks stated earlier by Mr. Charles are completed. Ms. DePaz reviewed the Stormwater Management Section. The first two pages are out of the TMDL Plan and are a summary of what the committee will need to do. She then reviewed the current stormwater practices of the City.

Sonja Johnson stated Newberg is rural but has access to metropolitan areas as well. City staff looked at cities with comparable populations in the Northern Willamette Valley area and suggested the committee look at what other jurisdictions are doing in order to find a middle ground between a large city and Newberg. One of the cities Newberg is compared to is McMinnville, but they are not driven by TMDL regulations. Fourteen cities in this area were looked at and may be informative to the committee.

The committee discussed the stringent requirements for the smallest of projects. Staff has scaled the requirements.

The committee will discuss the proposed Stormwater Management Code at the June 9, 2011, meeting and the committee will receive a revised Table of Contents from staff at that time.

## VIII. ADJOURNMENT

Chair Thomas adjourned the meeting at 10:30 a.m.