

**CITY OF NEWBERG
CITIZENS' RATE REVIEW COMMITTEE
THURSDAY, APRIL 7, 2016
6:30 PM MEETING
PUBLIC SAFETY BUILDING TRAINING ROOM (401 EAST THIRD STREET)**

I. CALL MEETING TO ORDER

The meeting was called to order at 6:30 PM.

II. ROLL CALL

Members Present: Rick Rogers, Chair Holly Bradford Sarah Grider
Bill Rourke, Secretary

Staff Present: Matt Zook, Finance Director
Kaaren Hofmann, City Engineer

Others Present: Deb Galardi, Galardi Consulting LLC

III. CONSENT CALENDAR

1. Approve minutes from the March 24, 2016 meeting

Finance Director Matt Zook said Mayor Andrews suggested a change to the minutes. On page 2, fifth paragraph from the top, it should say "Mayor Andrews said the charge from the Council had been to consider to reinstate the I & I projects."

MOTION: Grider/Bradford moved to approve the minutes from the March 24, 2016, meeting as amended. Motion carried (4 Yes/ 0 No).

IV. INTRODUCTIONS

V. PRESENTATION BY STAFF & CONSULTANT

Deb Galardi, Galardi Consulting LLC, said at the last meeting there was discussion regarding the Council's request that the Committee reconsider the wastewater rates to include funding the I & I projects that had been removed to lower the rate increases. The proposed increase would be going from 4% to 4.2%. Half of the I & I projects could be funded through SDCs, so only 50% needed to be funded by rates. Staying within a 4.2% increase would draw down reserves by \$100,000, but they would still end up by the end of the planning period at about \$1.8 million in reserves as current year revenues were coming in higher than projected.

VI. ADMINISTRATIVE PUBLIC HEARING

Chair Rogers opened the public hearing. He asked if the Committee had any abstentions or conflicts of interest. There were none.

There was no public testimony.

Chair Rogers closed the public hearing.

FD Zook said the recommendation staff presented met the charge of the Council and gave the Committee the opportunity to decide what rates to recommend to the City Council. The Committee's recommendation would go to Council on May 2.

VII. COMMITTEE DISCUSSION AND FINAL RECOMMENDATION

Mr. Rourke read the newspaper article and listened to the audio of the last CRRC meeting. He pointed out that it was the whole Council who voted to take the issue back to the CRRC.

Chair Rogers said the Committee voted at the last meeting to maintain the 4% wastewater rate and not increase it.

MOTION: Rourke/Bradford moved to increase the rate to 4.2%. Motion failed (1 Yes/3 No [Bradford, Grider, and Rogers]).

MOTION: Bradford/Grider moved to accept the 4.0% as originally proposed. Motion passed (3 Yes/1 No [Rourke]).

VIII. FINAL STEPS IN PROCESS

Chair Rogers said this recommendation would go to the City Council's May 2 meeting. FD Zook clarified the requirement for approval of a motion was the majority of those present, not the majority of the full committee.

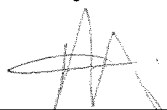
IX. ADJOURNMENT

The meeting adjourned at 6:45 PM.

Approved by the Citizen's Rate Review Committee on this 3RD day of August, 2016.



Citizens' Rate Review Committee Recording Secretary



Citizens' Rate Review Committee Chair