

**CITY OF NEWBERG
CITIZENS' RATE REVIEW COMMITTEE
WEDNESDAY, AUGUST 3, 2016
6:00 PM MEETING
PUBLIC SAFETY BUILDING TRAINING ROOM (401 EAST THIRD STREET)**

I. CALL MEETING TO ORDER

The meeting was called to order at 6:00 PM.

II. ROLL CALL

Members Present:	Rick Rogers, Chair	Nick Morace	Sarah Grider
	Bill Rourke, Secretary	Blair Didway, Vice Chair	Marilynn Van Grunsven

Staff Present: Matt Zook, Finance Director

Others Present: None

III. CONSENT CALENDAR

1. Approve minutes from the April 7, 2016 meeting

MOTION: Didway/Morace moved to approve the minutes from the April 7, 2016 meeting. Motion carried (6 Yes/ 0 No).

IV. NEW BUSINESS

1. Review and approve the utility assistance grant applications to non-profits

Matt Zook, Finance Director, explained the utility assistance program, and how \$4,000 was set aside for grants to non-profits. In previous years the City had divided the money evenly among all of the applicants. There was also \$9,000 that went directly to Y-CAP, and there was \$5,000 for assistance for active duty military and low income customers. This year there were eight entities that were requesting funds out of the \$4,000.

Mr. Rourke disclosed he was an active member of one of the organizations requesting funding.

Other changes to the programs were discussed, such as expanding the assistance to other groups, such as disabled veterans and seniors. These groups were eligible for assistance through the existing program channels, but not explicitly as was the active military allocation of \$2,000. The entire program was budgeted for \$20,000 but only utilized an average of \$11,000 per year. The Committee decided to wait until the next cycle to see what the effect would be with greater public awareness and advertising of the existing programs. Staff would bring back to the CRRC in June/July 2017 some potential policy language for additional programs.

MOTION: Rogers/Rourke moved to allocate \$500 to each of the eight applicants. Motion carried (6 Yes/ 0 No).

V. PUBLIC COMMENT

None.

VI. ADJOURNMENT

The meeting adjourned at 6:20 PM.

Approved by the Citizen's Rate Review Committee on this 27th day of July, 2017.



Citizens' Rate Review Committee Recording Secretary



Citizens' Rate Review Committee Chair