

Tuesday, 7 P.M.

September 9, 2002

**UTILITY RATE REVIEW COMMITTEE
MINUTES**

City Hall

Newberg, Oregon

Members Present:

Ernie Amundson

Matson Haug

Dan Schutter

David Maben

Rebecka Ratcliffe

Members Absent: Barry Babin

Others Present: Dan Danicic, City Engineer
Kathy Tri, Finance Director
Shaun Pigott, Consultant

1. Call to Order

The meeting was called to order at 7:00 p.m. by Chair Dan Schutter.

2. Roll Call

Roll call was noted by Kathy Tri.

It was noted that Mr. Babin was again absent from the committee meeting. Kathy Tri reviewed that members are allowed two consecutive absences without an excuse as approved by the committee. It was noted that Mr. Babin had not been to a meeting since last spring.

MOTION: Haug/Maben moved to recommend removal of Mr. Babin from the committee. Passed by those present.

MOTION: Ratcliffe/Amundson moved to nominate Matt Haug as secretary. Passed by those present.

3. Minutes

Ratcliffe/Haug moved to approve the minutes of the June 24. Passed by those present.

4. Continued Business

Shaun Pigott reviewed the City Council presentation he made on September 3rd. He explained that the only issue raised was the single family impervious area of 2,877 square feet. He explained that the Council had the same discussion the committee had on this information. Dan Schutter stated that the committee has discussed this point at length and decided it was the best way to go. Matt Haug suggested the staff be ready with the cost differences.

Dan Danicic told the committee the City had received a letter from DEQ regarding Phase 2. He indicated that the letter did not contain any deadlines but added that the City is definitely on their watch list.

The committee then discuss the public presentations.

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The next meeting date will be October 14, 2002. The meeting was adjourned at approximately 8:20 p.m.