

**Monday, 7 P.M.**

**November 12, 2001**

**UTILITY RATE REVIEW COMMITTEE  
MINUTES**

**Public Safety Building**

**Newberg, Oregon**

**Members Present:**

Ernie Amundson  
Myrna Miller

Barry Babin  
Bobbi Johnson

Dan Schutter

**Members Absent:** Rebecca Ratcliff Matson Haug      David Maben

**Others Present:**    Elaina Canutt, Assistant Finance Director  
                              Dan Danicic, City Engineer  
                              Debbie Galardi, Consultant

---

**1.    Call to Order**

The meeting was called to order at 7:00 p.m. by Chair Dan Schutter.

**2.    Roll Call**

Roll call was noted by Elaina Canutt.

**3.    Minutes**

Minutes of the October 16, 2001 were approved. Johnson and Babin abstained.

**4.    Review of Rate Setting Methodology**

Rate Review Contractor Debbie Galardi was introduced. The selection process was explained by Dan Danicic. He will provide background material on Ms. Galardi for next meeting.

Galardi provided an overview of the committee's historical actions and general information on utility rate issues.

General comments from members included:

Barry Babin inquired as to status of ordinance waiving irrigation users' water SDC. Dan Danicic will report back.

Barry Babin initiated discussion among members on efficient use of resources and consideration for a tiered, seasonally adjusted rate.

Barry Babin inquired as to status and background of the water SDC law suit.

Dan Danicic noted that users often must purchase a much larger meter than needed due to limitations on ability to provide specific size needed. The committee inquired as to potential for prorating water SDC based on actual use

versus size of meter, e.g. a 6" meter doubles 4" capacity but maybe only half the capability is required.

Dan Dancic provided a brief overview of the 5 yr Capital improvements Program. Members discussed the reservoir, wells, pumps and their projected costs cost allocation between existing users and new growth.

Dan Danicic verbally updated the meeting schedule for members.

**4. Adjournment**

The Committee adjourned around 9:00 p.m.

Approved by the Utility Rate Review Committee on this 14<sup>th</sup> January, 2002.

ATTEST:

  
\_\_\_\_\_  
Barry Babin, Secretary