

September 15, 1998

**UTILITY RATE REVIEW COMMITTEE
MINUTES**

First Federal Savings Bank

Newberg, Oregon

Members Present:

Paula Fowler, Chair	Barry Babin	Matson Haug
Rebecka Radcliffe, Co-chair	Kelli Highley	Myrna Miller

Others Present:

Randy Naef, Utilities Manager	Kathy Tri, Finance Director
Jim Highley	Roger Currier, City Councilor

1. Call to Order

The meeting was called to order at 6:15 p.m. by Chair Paula Fowler

2. Roll Call

Roll call was noted by Kathy Tri, Finance Director.

3. Approval of Minutes

Matt Haug/Rebecka Radcliffe moved to approve the minutes of the June 23, July 14 and July 28 minutes. Passed by those present.

4. Begin Review of Water CIP

Mr. Naef began by reviewing the Water CIP (handout). He showed a map of water lines and showed the committee where they would be going on the tour. He indicated that he and Bob Tomlison had worked on the CIP and the split between current users, new users and developers. He pointed out that the differences between this CIP and the one in the City's Capital Improvement Program included the inclusion of some common elements, and updated list of projects from the Water Summits. The next step will be to discuss the splits between who pays for the projects. Mr. Haug asked about treating the springs' water. Mr. Naef indicated that future treatment of springs water was probable. The capacity of the 4 springs is an average of 300,000 gallons per day. The major problems are when it rains. Mr. Naef also discussed well rehabilitation and the instrumentation and control project at the Water Treatment Plant.

The Committee discussed their involvement with presenting the sewer systems development charges to the Council on October 5.

5. Tour of Water Facilities

The Committee suspended business while it toured the well field, Oliver Springs,

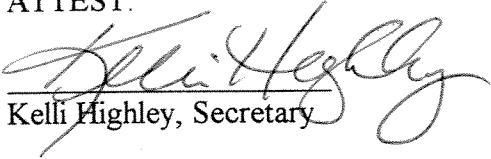
reservoirs and Water Treatment Plant.

6. Adjournment

The meeting was adjourned at 8:45 p.m. until the next meeting, which will be held on September 22 at 7:00 p.m. at First Federal Savings Bank.

Approved by the Utility Rate Review Committee on this 22 day of Sept., 1998.

ATTEST:


Kelli Highley, Secretary