



**Public Health**  
Prevent. Promote. Protect.

**NORTH CENTRAL PUBLIC HEALTH DISTRICT**

419 East Seventh Street  
The Dalles, OR 97058-2676  
541-506-2600  
[www.ncphd.org](http://www.ncphd.org)

## **OVERDOSE PREVENTION SUBCONTRACT**

This contract Overdose Prevention G2024-1 is between North Central Public Health District (NCPHD or LPHA), the Local Public Health Authority serving Wasco and Sherman Counties in Oregon **AND** Wasco County, a political subdivision of the State of Oregon (Subcontractor).

### **Purpose**

NCPHD has received funding from the Oregon Health Authority for overdose prevention efforts in Wasco and Sherman Counties. The purpose of this contract is to outline the roles and responsibilities of NCPHD and Subcontractor in support of those efforts.

### **Scope of Work**

Subcontractor will perform overdose prevention activities to include overdose response planning, naloxone assessment in the communities and a prevention project

### **Compensation**

The budget period for these funds is September 1, 2023 to August 30, 2024. The total amount of funding is \$59,519.81.

### **Relationship of Parties**

Subcontractor agrees to:

- Administer the Overdose Prevention Program in Wasco and Sherman Counties in accordance with the Amended and Restated FY 24 Intergovernmental Agreement for the Financing of Public Health Services (OHA Agreement No. 180026) between NCPHD and the Oregon Health Authority (OHA). Administration of the Overdose Prevention Program includes Subcontractor's appointment of a Project Director to oversee the Program's successful implementation.
- Invoice NCPHD monthly for personnel services and expenses, for a total amount not to exceed \$6300 for the period (Exhibit A).
- Work with OHA on the specific requirements of the Overdose Prevention Program (see Exhibit B).

NCPHD agrees to:

- Provide a representative to work with the Project Director.
- Pay all invoices within 30 days.
- Report expenditures quarterly to OHA.

### **Terms of Understanding**

- The terms of this contract is from September 1, 2023 until August 30, 2024 when the grant funding ends.
- Either party may terminate this contract upon thirty (30) days prior written notice without penalties or liabilities, subject to OHA consenting to a termination if necessary.
- The parties will execute and deliver any additional papers, documents or other assurances that are reasonably necessary to give effect to this contract or to carry out the purpose of the contract.

### **REQUIRED SUBCONTRACT PROVISIONS**

**1. Expenditure of Funds.** Subcontractor may expend the funds paid to Subcontractor under this Contract solely on the delivery of strategies to implement Overdose Prevention activities (See Exhibit A) , subject to the following limitations (in addition to any other restrictions or limitations imposed by this Contract):

**a.** Subcontractor may not expend on the delivery of Overdose Prevention activities any funds paid to Subcontractor under this Agreement in excess of the amount reasonable and necessary to provide quality delivery of Overdose Prevention activities.

**b.** If this Agreement requires Subcontractor to deliver more than one service, Subcontractor may not expend funds paid to Subcontractor under this Contract for a particular service on the delivery of any other service.

**c.** Subcontractor may expend funds paid to Subcontractor under this Contract only in accordance with federal 2 CFR Subtitle B with guidance at 2 CFR Part 200 as those regulations are applicable to define allowable costs.

### **2. Records Maintenance, Access and Confidentiality.**

**a. Access to Records and Facilities.** LPHA, the Oregon Health Authority, the Secretary of State's Office of the State of Oregon, the Federal Government, and their duly authorized representatives shall have access to the books, documents, papers and records of Subcontractor that are directly related to this Contract, the funds paid to Subcontractor hereunder, or any services delivered hereunder for the purpose of making audits, examinations, excerpts, copies and transcriptions. In addition, Subcontractor shall permit authorized representatives of LPHA and the Oregon Health Authority to perform site reviews of all services delivered by Subcontractor hereunder.

**b. Retention of Records.** Subcontractor shall retain and keep accessible all books, documents, papers, and records, that are directly related to this Contract, the funds paid to Subcontractor hereunder or to any services delivered hereunder, for a minimum of six (6) years, or such longer period as may be required by other provisions of this Contract or applicable law, following the

termination or expiration of this Contract. If there are unresolved audit or other questions at the end of the above period, Subcontractor shall retain the records until the questions are resolved.

**c. Expenditure Records.** Subcontractor shall establish such fiscal control and fund accounting procedures as are necessary to ensure proper expenditure of and accounting for the funds paid to Subcontractor under this Contract. In particular, but without limiting the generality of the foregoing, Subcontractor shall (i) establish separate accounts for each type of service for which Subcontractor is paid under this Contract and (ii) document expenditures of funds paid to Subcontractor under this Contract for employee compensation in accordance with 2 CFR Subtitle B with guidance at 2 CFR Part 200 and, when required by LPHA, utilize time/activity studies in accounting for expenditures of funds paid to Subcontractor under this Contract for employee compensation. Subcontractor shall maintain accurate property records of non-expendable property, acquired with Federal Funds, in accordance with 2 CFR Subtitle B with guidance at 2 CFR Part 200.

**d. Safeguarding of Client Information.** Subcontractor shall maintain the confidentiality of client records as required by applicable state and federal law. Without limiting the generality of the preceding sentence, Subcontractor shall comply with the following confidentiality laws, as applicable: ORS 433.045, 433.075, 433.008, 433.017, 433.092, 433.096, 433.098, 42 CFR Part 2 and any administrative rule adopted by OHA implementing the foregoing laws, and any written policies made available to LPHA by OHA. Subcontractor shall create and maintain written policies and procedures related to the disclosure of client information, and shall make such policies and procedures available to LPHA and the Oregon Health Authority for review and inspection as reasonably requested.

**e. Information Privacy/Security/Access.** If the services performed under this Agreement requires Subcontractor to access or otherwise use any OHA Information Asset or Network and Information System to which security and privacy requirements apply, and OHA grants LPHA, its Subcontractor(s), or both access to such OHA Information Assets or Network and Information Systems, Subcontractor(s) shall comply and require its staff to which such access has been granted to comply with the terms and conditions applicable to such access or use, including OAR 943-014-0300 through OAR 943-014-0320, as such rules may be revised from time to time. For purposes of this section, "Information Asset" and "Network and Information System" have the meaning set forth in OAR 943-014-0305, as such rule may be revised from time to time.

**3. Alternative Formats of Written Materials.** In connection with the delivery of Program Element services, LPHA shall make available to LPHA Client, without charge, upon the LPHA Client's reasonable request:

**a.** All written materials related to the services provided to the LPHA Client in alternate formats.

**b.** All written materials related to the services provided to the LPHA Client in the LPHA Client's language.

**c.** Oral interpretation services related to the services provided to the LPHA Client to the LPHA Client in the LPHA Client's language.

**d.** Sign language interpretation services and telephone communications access services related to the services provided to the LPHA Client.

For purposes of the foregoing, "written materials" means materials created by LPHA, in connection with the Service being provided to the requestor. The LPHA may develop its own forms and materials and with such forms and materials the LPHA shall be responsible for making them available to an LPHA Client, without charge to the LPHA Client in the prevalent non-English language(s) within the LPHA service area. OHA shall be responsible for making its forms and

materials available, without charge to the LPHA Client or LPHA, in the prevalent non-English language(s) within the LPHA service area.

**4. Compliance with Law.** Subcontractor shall comply with all state and local laws, regulations, executive orders and ordinances applicable to the Contract or to the delivery of services hereunder. Without limiting the generality of the foregoing, Subcontractor expressly agrees to comply with the following laws, regulations and executive orders to the extent they are applicable to the Contract: (a) all applicable requirements of state civil rights and rehabilitation statutes, rules and regulations; (b) all state laws governing operation of public health programs, including without limitation, all administrative rules adopted by the Oregon Health Authority related to public health programs; and (d) ORS 659A.400 to 659A.409, ORS 659A.145 and all regulations and administrative rules established pursuant to those laws in the construction, remodeling, maintenance and operation of any structures and facilities, and in the conduct of all programs, services and training associated with the delivery of services under this Contract. These laws, regulations and executive orders are incorporated by reference herein to the extent that they are applicable to the Contract and required by law to be so incorporated. All employers, including Subcontractor, that employ subject workers who provide services in the State of Oregon shall comply with ORS 656.017 and provide the required Workers' Compensation coverage, unless such employers are exempt under ORS 656.126. In addition, Subcontractor shall comply, as if it were LPHA thereunder, with the federal requirements set forth in Exhibit G to that certain 2009-2010 Intergovernmental Agreement for the Financing of Public Health Services between LPHA and the Oregon Health Authority dated as of July 1, 2010, which Exhibit is incorporated herein by this reference. For purposes of this Contract, all references in this Contract to federal and state laws are references to federal and state laws as they may be amended from time to time.

**5. Grievance Procedures.** If Subcontractor employs fifteen (15) or more employees to deliver the services under this Contract, Subcontractor shall establish and comply with employee grievance procedures. In accordance with 45 CFR 84.7, the employee grievance procedures must provide for resolution of allegations of discrimination in accordance with applicable state and federal laws. The employee grievance procedures must also include "due process" standards, which, at a minimum, shall include:

- a. An established process and time frame for filing an employee grievance.
- b. An established hearing and appeal process.
- c. A requirement for maintaining adequate records and employee confidentiality.
- d. A description of the options available to employees for resolving disputes.

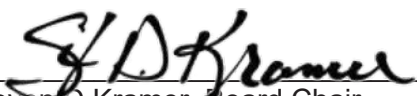
Subcontractor shall ensure that its employees and governing board members are familiar with the civil rights compliance responsibilities that apply to Subcontractor and are aware of the means by which employees may make use of the employee grievance procedures. Subcontractor may satisfy these requirements for ensuring that employees are aware of the means for making use of the employee grievance procedures by including a section in the Subcontractor employee manual that describes the Subcontractor employee grievance procedures, by publishing other materials designed for this purpose, or by presenting information on the employee grievance procedures at periodic intervals in staff and board meetings.

**6. Independent Contractor.** Unless Subcontractor is a State of Oregon governmental agency, Subcontractor agrees that it is an independent contractor and not an agent of the State of Oregon, the Oregon Health Authority or LPHA.

**7. Indemnification.** To the extent permitted by applicable law, Subcontractors that are not units of local government as defined in ORS 190.003, shall defend (in the case of the State of Oregon and the Oregon Health Authority, subject to ORS chapter 180), save and hold harmless the State of Oregon, the Oregon Health Authority, LPHA, and their officers, employees, and agents from and against all claims, suits, actions, losses, damages, liabilities, costs and expenses of any nature whatsoever resulting from, arising out of or relating to the operations of the Subcontractor, including but not limited to the activities of Subcontractor or its officers, employees, Subcontractors or agents under this Contract.

IN WITNESS WHEREOF, the parties hereto execute this Agreement as of the dates written below.

**Wasco County:**

  
\_\_\_\_\_  
Steven D Kramer, Board Chair

  
\_\_\_\_\_  
Scott C. Hege, Vice Chair

**NCPHD:**

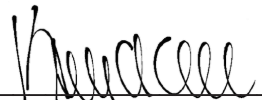
  
\_\_\_\_\_  
Shellie Campbell, Director

**ABSENT**  
\_\_\_\_\_  
Phillip L. Brady, County Commissioner

3.6.2024  
\_\_\_\_\_  
Date

2/26/2024  
\_\_\_\_\_  
Date

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Kristen Campbell, County Counsel

# Overdose Prevention Initiative: Program Element 62 & 70

September 1, 2023 – August 30, 2023

## Cover Sheet

Please provide the information requested below for program contact information.

| Program Contact Information                         |                                      |
|-----------------------------------------------------|--------------------------------------|
| Local Public Health Authority Name                  | North Central Public Health District |
| Funding Amount Allocated 9/1/23 – 8/30/24           |                                      |
| Overdose Prevention Coordinator Name                | Debby Jones                          |
| Phone                                               | 541-506-2673                         |
| Email                                               | debbyj@co.wasco.or.us                |
| Names of other program staff funded through this PE | Neita Cecil                          |
| Phone                                               | 541-506-2609                         |
| Email                                               | neitac@ncphd.org                     |
| Local Public Health Authority Administrator         | <a href="#">Shellie Campbell</a>     |
| Phone                                               | 541-506-2617                         |
| Email                                               | shelliec@ncphd.org                   |

# North Central Public Health District (Wasco/Sherman Counties) Work Plan

## 1: Core Program Components

| <b>Objective:</b> Through August 30, 2024, Wasco/Sherman Counties will sustain its core program components by continuing to:<br>1. Engage stakeholders to help support local overdose prevention goals and initiatives<br>2. Implement and iteratively improve an overdose emergency response plan<br>3. Promote public awareness of overdose risk and strategies to prevent overdose |                                                                                                                        |                                |                                |                               |                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|--------------------------------|--------------------------------|-------------------------------|-------------------------------|
| Activity<br><i>Please include all the activities required to meet your objective(s)</i>                                                                                                                                                                                                                                                                                               | Person/Organization Responsible                                                                                        | Quarter 1<br>9/1/23 – 11/30/23 | Quarter 2<br>12/1/23 – 2/29/24 | Quarter 3<br>3/1/24 – 5/31/24 | Quarter 4<br>6/1/24 – 8/30/24 |
| #1 The Overdose Prevention Task Force will hold monthly meetings                                                                                                                                                                                                                                                                                                                      | Debby Jones/YouthThink                                                                                                 | X                              | X                              | X                             | X                             |
| #2 The Wasco County Emergency Response Plan draft will become an official document signed and endorsed by the Wasco County Board of Commissioners.                                                                                                                                                                                                                                    | Debby Jones/YouthThink                                                                                                 |                                |                                | X                             |                               |
| #2 The Emergency Response plan will be amended to meet the local conditions and needs of Sherman County and officially signed and endorsed by the Sherman County Board of Commissioners.                                                                                                                                                                                              | Debby Jones/YouthThink<br>Deanna Christiansen/Sherman County Prevention                                                |                                |                                |                               | X                             |
| #3 Mass media campaign focused on education and awareness resources that will include: <ul style="list-style-type: none"><li>• Billboard</li><li>• Theater Ads</li><li>• Digital / Radio Ads</li></ul>                                                                                                                                                                                | Debby Jones/YouthThink<br>Deanna Christiansen/Sherman County Prevention<br>Neita Cecil/NCPHD<br>Tammy Dirks/Bi-Coastal | X                              | X                              | X                             | X                             |
| #3 Dead on Arrival Film Town Hall                                                                                                                                                                                                                                                                                                                                                     | Debby Jones/YouthThink                                                                                                 |                                | X                              |                               |                               |
|                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                        |                                |                                |                               |                               |
|                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                        |                                |                                |                               |                               |

2: Harm Reduction

| <b>Objective:</b> By August 30, 2024, Wasco/Sherman Counties will create and disseminate education and communication materials to increase awareness of and access to harm reduction resources and to combat stigma and change social norms around harm reduction. |                                        |                                       |                                       |                                      |                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|---------------------------------------|---------------------------------------|--------------------------------------|--------------------------------------|
| <b>Activity</b><br><i>Please include all the activities required to meet your objective(s)</i>                                                                                                                                                                     | <b>Person/Organization Responsible</b> | <b>Quarter 1</b><br>9/1/23 – 11/30/23 | <b>Quarter 2</b><br>12/1/23 – 2/29/24 | <b>Quarter 3</b><br>3/1/24 – 5/31/24 | <b>Quarter 4</b><br>6/1/24 – 8/30/24 |
| Normalize the process of proper drug disposal by working with the two funeral homes to disseminate drug disposal bags to clients                                                                                                                                   | Debby Jones/YouthThink                 | X                                     | X                                     |                                      |                                      |
| Have a list 1-2 harm reduction focused articles in the local newspaper                                                                                                                                                                                             | Neita Cecil/NCPHD                      | X                                     |                                       | X                                    |                                      |
| Provide a least one training per quarter for community organization regarding harm reduction strategies, including use of Narcan and myths regarding fentanyl                                                                                                      | Debby Jones/YouthThink                 | X                                     | X                                     | X                                    | X                                    |
|                                                                                                                                                                                                                                                                    |                                        |                                       |                                       |                                      |                                      |
|                                                                                                                                                                                                                                                                    |                                        |                                       |                                       |                                      |                                      |
|                                                                                                                                                                                                                                                                    |                                        |                                       |                                       |                                      |                                      |
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|                                                                                                                                                                                                                                                                    |                                        |                                       |                                       |                                      |                                      |



3: Clinician/Health System Engagement

| <b>Objective:</b> By August 30, 2024, Wasco/Sherman Counties will increase collaboration and distribution of harm reduction supplies and resources with local medical providers. |                                                              |                                |                                |                               |                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|--------------------------------|--------------------------------|-------------------------------|-------------------------------|
| Activity<br><i>Please include all the activities required to meet your objective(s)</i>                                                                                          | Person/Organization Responsible                              | Quarter 1<br>9/1/23 – 11/30/23 | Quarter 2<br>12/1/23 – 2/29/24 | Quarter 3<br>3/1/24 – 5/31/24 | Quarter 4<br>6/1/24 – 8/30/24 |
| Establish link with Adventist-The Dalles to distribute Naloxone Emergency Packs to individuals leaving the ED                                                                    | Debby Jones/YouthThink<br>Jason Whitley/Advintist-The Dalles |                                | X                              | X                             |                               |
| Establish link with Columbia Gorge Pain Management to distribute Naloxone Emergency Packs to clients.                                                                            | Debby Jones/YouthThink<br>TBA/Columbia Gorge Pain Clinic     | X                              | X                              |                               |                               |
|                                                                                                                                                                                  |                                                              |                                |                                |                               |                               |
|                                                                                                                                                                                  |                                                              |                                |                                |                               |                               |
|                                                                                                                                                                                  |                                                              |                                |                                |                               |                               |
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|                                                                                                                                                                                  |                                                              |                                |                                |                               |                               |
|                                                                                                                                                                                  |                                                              |                                |                                |                               |                               |

4: Public Safety Partnerships/Interventions

| <b>Objective:</b> By August 30, 2024, Wasco/Sherman Counties will increase the capacity of public safety partners (law enforcement, Fire/EMT and Parole and Probation) to utilize the SBIRT model during the daily routines, especially with individuals who may have a substance use disorder. |                                                      |                                |                                |                               |                               |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|--------------------------------|--------------------------------|-------------------------------|-------------------------------|
| Activity<br><i>Please include all the activities required to meet your objective(s)</i>                                                                                                                                                                                                         | Person/Organization Responsible                      | Quarter 1<br>9/1/23 – 11/30/23 | Quarter 2<br>12/1/23 – 2/29/24 | Quarter 3<br>3/1/24 – 5/31/24 | Quarter 4<br>6/1/24 – 8/30/24 |
| Create a podcast/webinar for first responders in how to proactively have “brief conversations” with our target population (PWUD)                                                                                                                                                                | Debby Jones/YouthThink<br>NORC/University of Chicago |                                | X                              | X                             |                               |
| Create realistic video scenarios for public safety to use and better understand how to intervene and promote hope and address stigma reduction.                                                                                                                                                 | Debby Jones/YouthThink<br>NORC/University of Chicago | X                              | X                              |                               |                               |
| Disseminate “Hope Cards” to be distributed by public safety workforce that links individuals to harm reduction and peer support and treatment options                                                                                                                                           | Debby Jones/YouthThink                               |                                | X                              | X                             |                               |
|                                                                                                                                                                                                                                                                                                 |                                                      |                                |                                |                               |                               |
|                                                                                                                                                                                                                                                                                                 |                                                      |                                |                                |                               |                               |
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|                                                                                                                                                                                                                                                                                                 |                                                      |                                |                                |                               |                               |

5: Community-Based Linkage to Care

**Objective:** By August 30, 2024, Wasco/Sherman Counties will create and implement a post-overdose outreach team or program that connect with the individual within 96 hours of a suspected overdose and provide linkage to care.

| Activity<br><i>Please include all the activities required to meet your objective(s)</i> | Person/Organization Responsible                                                              | Quarter 1<br>9/1/23 – 11/30/23 | Quarter 2<br>12/1/23 – 2/29/24 | Quarter 3<br>3/1/24 – 5/31/24 | Quarter 4<br>6/1/24 – 8/30/24 |
|-----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|--------------------------------|--------------------------------|-------------------------------|-------------------------------|
| Establish a post-overdose subcommittee of our Overdose Prevention Task Force            | Debby Jones/YouthThink<br>Neita Cecil/NCPHD<br>Deanna Christiansen/Sherman County Prevention |                                | X                              |                               |                               |
| Develop an implementation plan based on the “Now What?” model / Post Overdose           | Debby Jones/YouthThink<br>Neita Cecil/NCPHD<br>Deanna Christiansen/Sherman County Prevention |                                | X                              | X                             |                               |
| Determine outreach team and establish MOU’s with outreach organizations and volunteers  | Debby Jones/YouthThink<br>Molly Rogers/Wasco County                                          |                                | X                              | X                             |                               |
|                                                                                         |                                                                                              |                                |                                |                               |                               |
|                                                                                         |                                                                                              |                                |                                |                               |                               |
|                                                                                         |                                                                                              |                                |                                |                               |                               |
|                                                                                         |                                                                                              |                                |                                |                               |                               |
|                                                                                         |                                                                                              |                                |                                |                               |                               |

## Overdose Prevention -- Line Item Budget and Narrative Worksheet

Please complete the following Line Item Budget for: **OHA Overdose Prevention PE 62/70 for FY2024 (9/1/2023 - 08/30/2024)**  
(Identify only funds requested under OHA Overdose Prevention PE 62/70.)

Please contact Courtney Fultineer (courtney.fultineer@oha.oregon.gov) with questions related to this form.

|                 |                                                          |  |  |             |  |  |
|-----------------|----------------------------------------------------------|--|--|-------------|--|--|
| Agency:         | North Central Public Health District                     |  |  |             |  |  |
| Fiscal Contact: | Shellie Campbell                                         |  |  |             |  |  |
| E-mail address: | <a href="mailto:shellie@ncphd.org">shellie@ncphd.org</a> |  |  |             |  |  |
| Phone Number:   | 541-506-2617                                             |  |  | Fax Number: |  |  |

| Budget Categories                | Description                                                                                                                                                  |                            |                      |                        |                              |                     | Total               |
|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|----------------------|------------------------|------------------------------|---------------------|---------------------|
| (1) Salary                       | <b>Position #</b>                                                                                                                                            | <b>Title of Position</b>   | <b>Annual Salary</b> | <b>% of time (FTE)</b> | <b># of months requested</b> | <b>Total Salary</b> |                     |
|                                  | 1                                                                                                                                                            | Assistant Project Director | \$58,802.00          | 19%                    | 12                           | \$ 11,025.38        |                     |
|                                  | 2                                                                                                                                                            | Finance Manager            | \$56,256.00          | 10%                    | 12                           | \$ 5,625.60         |                     |
|                                  | 3                                                                                                                                                            |                            | \$0.00               | 0%                     | 12                           | \$ -                |                     |
|                                  | 4                                                                                                                                                            |                            | \$0.00               | 0%                     | 12                           | \$ -                |                     |
|                                  | 5                                                                                                                                                            |                            | \$0.00               | 0%                     | 12                           | \$ -                |                     |
|                                  | <b>TOTAL SALARY</b>                                                                                                                                          |                            |                      |                        |                              |                     | \$ 16,650.98        |
|                                  | Narrative*:                                                                                                                                                  |                            |                      |                        |                              |                     |                     |
|                                  |                                                                                                                                                              |                            |                      |                        |                              | <b>\$ 16,650.98</b> |                     |
| (2) Fringe Benefits              | <b>Position #</b>                                                                                                                                            | <b>Total Salary</b>        | <b>Base (lf</b>      | <b>%</b>               | <b>=</b>                     | <b>Total Fringe</b> |                     |
|                                  | 1                                                                                                                                                            | \$11,025.38                |                      | 35%                    | =                            | \$ 3,858.88         |                     |
|                                  | 2                                                                                                                                                            | \$5,625.60                 |                      | 35%                    | =                            | \$ 1,968.96         |                     |
|                                  | 3                                                                                                                                                            | \$0.00                     |                      | 0%                     | =                            | \$ -                |                     |
|                                  | 4                                                                                                                                                            | \$0.00                     |                      | 0%                     | =                            | \$ -                |                     |
|                                  | 5                                                                                                                                                            | \$0.00                     |                      | 0%                     | =                            | \$ -                |                     |
|                                  | <b>TOTAL FRINGE</b>                                                                                                                                          |                            |                      |                        |                              |                     | \$ 5,827.84         |
|                                  |                                                                                                                                                              |                            |                      |                        |                              |                     | <b>\$ 5,827.84</b>  |
| (3) Equipment                    | <b>List equipment.</b> Include all equipment necessary for program (i.e. computer, printer).                                                                 |                            |                      |                        |                              | \$0.00              |                     |
|                                  | Narrative*:                                                                                                                                                  |                            |                      |                        |                              |                     | \$ -                |
| (4) Supplies                     | <b>Do not list.</b> These items include supplies for meetings, general office supplies ie. paper, pens, computer disks, highlighters, binders, folders, etc. |                            |                      |                        |                              | \$0.00              | \$ -                |
| (5) Travel                       | This covers in-state, out-of-state, and travel to all required trainings.                                                                                    |                            |                      |                        |                              |                     |                     |
|                                  |                                                                                                                                                              | <b>In state</b>            |                      | <b>Out Of State</b>    |                              | <b>Subtotal</b>     |                     |
|                                  | Narrative*: Attend OPAT Conference                                                                                                                           |                            |                      |                        |                              |                     |                     |
|                                  | Per Diem:                                                                                                                                                    | \$180.00                   |                      | \$0.00                 |                              | \$ 180.00           |                     |
|                                  | Hotel:                                                                                                                                                       | \$345.00                   |                      | \$0.00                 |                              | \$ 345.00           |                     |
|                                  | Air fare:                                                                                                                                                    | \$0.00                     |                      | \$0.00                 |                              | \$ -                |                     |
|                                  | Reg. fees:                                                                                                                                                   | \$300.00                   |                      | \$0.00                 |                              | \$ 300.00           |                     |
|                                  | Other:                                                                                                                                                       | \$0.00                     |                      | \$0.00                 |                              | \$ -                |                     |
|                                  | Mileage:                                                                                                                                                     | Miles: 286.00              | X                    | .585                   | per mile                     | \$ 167.28           |                     |
|                                  |                                                                                                                                                              |                            |                      |                        |                              |                     | <b>\$ 992.28</b>    |
| (6) Other                        | <b>Please list.</b>                                                                                                                                          |                            |                      |                        |                              |                     |                     |
|                                  |                                                                                                                                                              |                            |                      |                        |                              | \$0.00              |                     |
|                                  |                                                                                                                                                              |                            |                      |                        |                              | \$0.00              |                     |
|                                  |                                                                                                                                                              |                            |                      |                        |                              | \$0.00              |                     |
|                                  |                                                                                                                                                              |                            |                      |                        |                              | \$0.00              |                     |
|                                  |                                                                                                                                                              |                            |                      |                        |                              | \$0.00              |                     |
|                                  |                                                                                                                                                              |                            |                      |                        |                              | <b>\$ -</b>         |                     |
| (7) Contracts:                   | <b>List all sub-contracts</b> and all contractual costs, if applicable. (Contracts must be pre-approved by OHA)                                              |                            |                      |                        |                              |                     |                     |
|                                  | <b>YouthThink-Wasco County</b>                                                                                                                               |                            |                      |                        |                              | \$59,519.81         |                     |
|                                  |                                                                                                                                                              |                            |                      |                        |                              | \$0.00              |                     |
|                                  |                                                                                                                                                              |                            |                      |                        |                              | <b>\$59,519.81</b>  |                     |
| (8) Total Direct Costs           | (Sum of 1 through 7)                                                                                                                                         |                            |                      |                        |                              |                     | <b>\$ 82,990.91</b> |
| (9) Cost Allocation and Indirect | Indirect @                                                                                                                                                   |                            | 10.00%               | \$ 8,299.09            |                              | \$ 8,299.09         |                     |
| (10) TOTALS                      | (Sum of 8 & 9). Should equal total request.                                                                                                                  |                            |                      |                        |                              |                     | <b>\$ 91,290.00</b> |

\* Attach additional Narrative on a separate sheet if necessary

# Contract Services Breakdown for YouthThink-Wasco County

|                                                  |                                         |             |         |
|--------------------------------------------------|-----------------------------------------|-------------|---------|
| Project Director                                 | Debby Jones/YouthThink                  | \$31,291.53 | .32 FTE |
| Leave Behind Emergency Naloxone Kits / no narcan | 300 kis / \$10 ea.                      | \$ 3,000.00 |         |
| Office Supplies                                  | \$80 / 12 months                        | \$ 960.00   |         |
| Bill Boards                                      | 2 art changes @ \$538 ea.               | \$ 1,076.00 |         |
| Digital Ad Campaign                              | 3 ad campaigns (Facebook & Instagram)   | \$15,000.00 |         |
| Radio Ad Camaign                                 | 189 ads @ \$32 ea.                      | \$ 6,050.00 |         |
| Dead on Arrival Film                             | Venue Rental                            | \$ 150.00   |         |
|                                                  | Advertising/Promotion                   | \$ 1,000.00 |         |
| OPAT Conference                                  | Registration, travel, lodging, per diem | \$ 992.28   |         |
|                                                  |                                         | \$59,519.81 |         |

EXHIBIT B