

MINUTES
Special City Council Meeting
March 25, 2024
Page 1

MINUTES

CITY COUNCIL MEETING
COUNCIL CHAMBER, CITY HALL
MARCH 25, 2024
5:30 p.m.

PRESIDING: Mayor Richard Mays

COUNCIL PRESENT: Darcy Long, Tim McGlothlin, Rod Runyon, Scott Randall, Dan Richardson

COUNCIL ABSENT: None

STAFF PRESENT: City Attorney Jonathan Kara, City Clerk Amie Ell

CALL TO ORDER

The meeting was called to order by Mayor Mays at 5:30 p.m.

ROLL CALL OF COUNCIL

Roll Call was conducted by City Clerk Ell. Long, McGlothlin, Runyon, Randall, Richardson present.

EXECUTIVE SESSION

In accordance with ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection.

Mayor Mays recessed Open Session at 5:37 pm.

Mayor Mays reconvene Open Session at 5:48 pm.

Discussion or Decision, if any:

Mayor Mays facilitated discussion on the process for evaluation of the City Manager, City

MINUTES

Special City Council Meeting

March 25, 2024

Page 2

Attorney, and Municipal Court Judge.

Council discussed and agreed they would like to collect information from staff who work with the Municipal Court Judge to help with ensuring consistency of information for all councilors to use when completing evaluations. Council requests this process to be anonymous. The request for this information was due to the fact that Council did not have experience working directly with the Municipal Court Judge.

City Attorney Jonathan Kara said he would contact other Oregon municipalities to learn how they are approaching these types of evaluations. He listed City Staff who work most closely with the Municipal Judge as being; the Court Administrator, the Court Clerk, and the City Attorney. Other City staff who also have experience in Municipal Court include the Code Enforcement Officer, Animal Control Officer, and some Police Officers.

Mayor Mays said he would talk with the City Manager and direct him to work with the Human Resources Director to create an anonymous method for collecting information from those who work with the Municipal Court Judge.

Councilor Long said she would contact the Human Resources Director to make changes to questions on the performance evaluations requiring clarification.

Councilor Runyon suggested adding the option to answer questions "Unknown".

Council organized a date for completing performance evaluations in Executive Session.

ADJOURNMENT

Being no further business, the meeting adjourned at 6:20 pm.

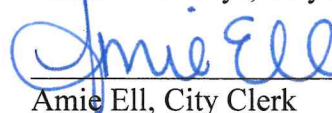
Submitted by/
Amie Ell, City Clerk

SIGNED:



Richard A. Mays, Mayor

ATTEST:



Amie Ell, City Clerk