

NEWBERG PLANNING COMMISSION MINUTES
February 11, 2016, 7:00 PM
PUBLIC SAFETY BUILDING (401 E. THIRD STREET)

Chair Allyn Edwards called the meeting to order at 7:00 p.m.

ROLL CALL

Members Present:	Gary Bliss	Mayor Bob Andrews Ex-Officio
	Philip Smith	Matthew Fortner
	Cathy Stuhr	Patrick Johnson
	Allyn Edwards, Chair	Luis Saavedra, Student

Members Absent: Jason Dale

Staff Present: Jessica Pelz, Associate Planner
Doug Rux, Community Development Director
Bobbie Morgan, Office Assistant II

PUBLIC COMMENTS:

None.

CONSENT CALENDAR:

1. Approval of January 14, 2016 Planning Commission Meeting Minutes

Chair Edwards noted that the signature line at the end of the minutes needed to be changed to his name.

MOTION: PC Cathy Stuhr/PC Gary Bliss moved to approve the January 14, 2016, minutes as amended.
Motion carried (6 Yes/ 0 No).

NEW BUSINESS:

1. **Initiate Development Code amendments intended to improve the organization, clarity, and function of the land development standards in the Newberg Development Code.**
File No. DCA-16-002, Planning Commission Resolution No. 2016-315

Associate Planner Jessica Pelz said this was a request to initiate Development Code amendments. Some of the Code was outdated and needed to be modernized. Staff recommended adoption of the resolution.

PC Philip Smith asked for examples of what needed to be changed. AP Jessica Pelz responded one example was an archaic requirement to require surveyors to make three copies of plats even though they were now stored electronically.

MOTION: PC Philip Smith/PC Cathy Stuhr moved to adopt Resolution No. 2016-315 to initiate Development Code amendments to improve the organization, clarity, and function of the land development standards and direct staff to do the work. Motion carried (6 Yes/ 0 No).

ITEMS FROM STAFF:

1. Planning Commission work program for 2016

Community Development Director Doug Rux gave the anticipated schedule of Planning Commission activities through May 2016. He then discussed 19 items to review in the Development Code that were outdated and challenging to follow. Staff would bring back a recommendation for how to prioritize these items.

There was discussion regarding regulations for solar panels, how they would not be doing an access management plan, regulations for fences in industrial zones, and streamlining the building permit process.

CDD Doug Rux gave an update regarding the Wilsonville Road issue. The Planning Commission had recommended to the City Council to delay their action until March in order to allow the jurisdictions time to discuss Wilsonville Road options. ODOT did some realignment to Wilsonville Road that would bring it south and connect it to Highway 219. Letters of agreement were being written to that effect. The Council reviewed the medical marijuana recommendations from the Commission. The Council approved the recommendations with a few modifications. There would be a special Planning Commission meeting on February 25, 2016.

ITEMS FROM COMMISSIONERS:

Chair Allyn Edwards announced PC Matt Fortner was resigning and thanked him for his service. PC Matt Fortner was resigning due to other commitments, but he appreciated the opportunity to serve.

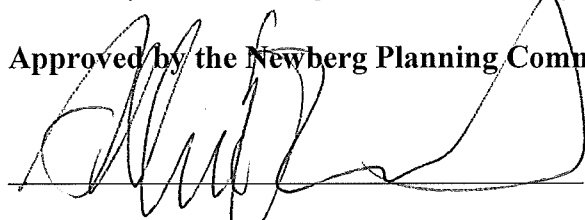
Chair Allyn Edwards discussed the protocol to be used during public hearings.

Mayor Bob Andrews thanked the Planning Commission for their recommendation on Wilsonville Road. He thanked PC Matt Fortner for his work and said there was a candidate that could fill the vacancy.

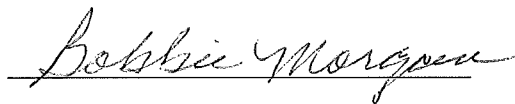
CDD Doug Rux said there would be a joint Work Session with the City Council regarding the Downtown Improvement Plan on June 27. There would be a community workshop on March 15.

Chair Allyn Edwards adjourned the meeting at 7:38 p.m.

Approved by the Newberg Planning Commission this 10 day of March, 2016.

A handwritten signature in black ink, appearing to read 'Allyn Edwards', written over a horizontal line.

Allyn Edwards, Planning Commission Chair

A handwritten signature in black ink, appearing to read 'Bobbie Morgan', written over a horizontal line.

Bobbie Morgan, Office Assistant II