

**NEWBERG
PLANNING COMMISSION MINUTES
JANUARY 8, 2015, 7:00 PM**

Chair Gary Bliss called the meeting to order at 7:00 p.m. Mayor Bob Andrews conducted the oaths of office for Commissioners Cathy Stuhr and Philip Smith.

ROLL CALL

Members Present:	Cathy Stuhr	Philip Smith	Matt Fortner
	Gary Bliss	Jason Dale	Allyn Edwards
	Luis Saavedra, Student Commissioner		

Staff Present: Steve Olson, Interim Building and Planning Director
Jacque Betz, City Manager
Sue Ryan, City Recorder
Brad Allen, Code Compliance Officer

Also Present: Mayor Bob Andrews, ex-officio

Commissioner Art Smith was excused.

ELECTIONS: Commissioner Philip Smith moved to elect Gary Bliss as Chair and Allyn Edwards as Vice-Chair for 2015. Commissioner Stuhr seconded the motion and passed 6-0.

CONSENT CALENDAR: Commissioner Smith moved to adopt the meeting minutes for June 12, June 19, and July 10, 2014. Commissioner Stuhr seconded the motion and passed 6-0.

DEVELOPMENT CODE AMENDMENT: Discussion on this item was continued from the December 11, 2014 meeting. Steve Olson, Interim Building and Planning Director, explained the information that was in the Commission packets. An email was received, and public testimony had been closed at the last meeting. In order to accept the email, the testimony needed to be reopened.

Commissioner Stuhr moved to reopen the public testimony. Commissioner Phil Smith seconded the motion and passed 6-0.

The Commission read the email and allowed testimony from those in the audience.

Robert Soppe suggested changes regarding flags on Page 16 “or on any festival day designated by the Newberg City Council.” On page 18 for signs in the public right-of-way, to add at the end of B1 “the sign must also conform to 15.410.060 if it is within the clear vision zone.” Rather than say the sign owner must remove the sign, he suggested “the sign owner must have the sign removed” in the public right of way, adding to B6, time restrictions, “in addition, signs must not be present between the hours of 2 a.m. and 5 a.m.” For B7, there should be written permission from the property owner or his designee and the form could be attached to the sign. Regarding Page 19, prohibiting signs in the right-of-way outside of C3 and C4 would be difficult to enforce. He suggested restricting the hours they could be displayed and allowing the abutting property owner to confiscate the signs if written permission had not been granted.

There was discussion regarding Mr. Soppe’s proposed changes.

MOTION: Commissioner Phillip Stuhr moved to accept Robert Soppe’s suggested language and to table the issue for staff to incorporate the language into the Code amendments for Commission to review at their next meeting. Commissioner Edwards seconded the motion.

There was discussion regarding signs on sidewalks and adding that they be out of the natural flow of traffic. There was further discussion regarding temporary signs for events and possible impacts of the Code language on local business owners. The motion passed 6-0.

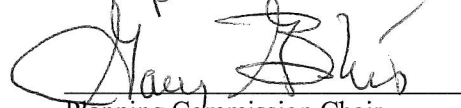
Chair Bliss closed the hearing at 7:40 p.m.

ITEMS FROM STAFF: IBPD Olson updated the Commission on Council items, the revolving housing loan fund, the UGB mediation process had begun, and future meeting items. City Manager Jacque Betz gave an update on the Community Development Director recruitment.

Chair Bliss adjourned the meeting at 7:48 p.m.

Approved by the Newberg Planning Commission this 9 day of April, 2015.


Sue Ryan, City Recorder


Planning Commission Chair