

## PLANNING COMMISSION MINUTES

January 10, 2013

7:00 p.m. Regular Meeting

Newberg Public Safety Building

401 E. Third Street

### I. CALL MEETING TO ORDER

Chair Thomas Barnes opened the meeting at 7:00 PM

### II. OATH OF OFFICE FOR NEW COMMISSIONERS

Mayor Bob Andrews read the Affirmation of Office for Commissioner Gary Bliss and swore in Commissioner Jason Dale to serve on the Planning Commission from January 10, 2013 – December 31, 2015.

### III. ROLL CALL

Members Present:	Thomas Barnes	Gary Bliss	Jason Dale
	Allyn Edwards	Philip Smith	
	Mayor Bob Andrews, Ex-Officio		

Members Absent:	Cathy Stuhr (excused)	Art Smith (excused)
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Staff Present:	Barton Brierley, Building & Planning Director
	Steve Olson, Associate Planner      Dawn Wilson, Sr. Paralegal & Elections Officer
	DawnKaren Bevill, Minutes Recorder

### IV. ELECTION OF CHAIR AND VICE CHAIR

**MOTION:** Philip Smith/Gary Bliss moved the planning commission follow their usual rotation based on seniority electing Commissioner Cathy Stuhr as Chair and Commissioner Art Smith as Vice Chair for one year; to elect Commissioner Thomas Barnes as the Chair pro tem in the absence of Chair Stuhr and Vice Chair Art Smith. Motion carried (5 Yes/0 No/2 Absent [Cathy Stuhr, Art Smith]).

### V. CONSENT CALENDAR

Approval of the December 13, 2012, Planning Commission Meeting Minutes.

**MOTION:** Gary Bliss/Philip Smith to approve the Consent Calendar including the planning commission minutes for December 13, 2012. Motion carried (5 Yes/0 No/ 2 Absent [Cathy Stuhr, Art Smith]).

### VI. PUBLIC COMMENTS

No items were brought forward.

- VII. WORKSHOP: Update to the zoning use tables in the Development Code (continued).** This public workshop will look at possible changes to the zoning use tables. It will consider:
1. Consolidating the various use lists into one table
  2. Combining like uses into common categories
  3. Modifying a few uses

Mr. Barton Brierley stated the public workshop is to discuss possible changes to the zoning use table. Although there are no citizens in attendance, the public was invited to attend through several means, including a newsletter, several advertisements, and an online survey. The objectives of the workshop are to share information about the project with members of the public and to solicit their feedback on several potential changes to zoning rules. The commission is not expected to make any decisions at this workshop, but may provide guidance. The item will be scheduled for a hearing at a future date. Mr. Brierley presented the workshop outline accompanied by a PowerPoint presentation and walked the commission through the survey (see official meeting packet for full project description, purposes, and policy issues).

The commissioners were asked to fill out the survey regarding the substantive changes to the zoning use tables in the development code. Items of discussion included whether or not a homeowner should be able to rent out their homes to vacationers on a daily or weekly basis; should art, music and dance schools as well as cemeteries be permitted in residential zones; should day care and parks be allowed in the C-3 downtown commercial zones; should nursing homes and similar facilities that care for large groups of individuals be allowed in residential-professional areas; and should prisons, race tracks and drag strips, amusement parks, pounds and kennels, airport landing fields and waste water treatment plants be allowed as conditional uses in any zone.

Mayor Andrews asked if any classification has been added that deals with industrial uses that have environmental impacts. Mr. Brierley replied yes, heavy manufacturing is a use involving raw materials and has significant external impacts.

**VIII. ITEMS FROM STAFF:**

TIME – 8:21 PM

1. Update on Council items.

Mr. Brierley reported the City Council will vote on the updated population forecast at the January 22, 2013, meeting.

2. Other reports, letters, or correspondence.

Mr. Brierley stated the city will pay tuition costs for commissioners who want to attend land-use training on March 16, 2013, in Salem, Oregon.

Mr. Brierley reported the Design Star Program, a learning collaboration between the City of Newberg, Oregon, and local 6<sup>th</sup> graders, will receive the American Planning Association's 2013 National Planning Excellence Award for Public Outreach. Ms. Jessica Nunley, Assistant Planner, will attend a special awards luncheon held during APA's National Planning Conference in Chicago on Tuesday, April 16, 2013.

3. The next Planning Commission Meeting is scheduled for Wednesday, February 13, 2013.

## IX. ITEMS FROM COMMISSIONERS

Mayor Bob Andrews asked Mr. Brierley to send information to the commissioners regarding an upcoming traffic safety commission training session to be held on January 19, 2013.

Mayor Andrews thanked staff and the planning commission for working on updating the code and asked which planning commissioner will be an alternate for NUAMC. Mr. Brierley replied it will be Commissioner Allyn Edwards.

## X. ADJOURN

Chair pro tem Barnes adjourned the meeting at 8:33 PM

Approved by the Planning Commission on this 13<sup>th</sup> day of February, 2013.

AYES: 7

NO: 0

ABSENT: 0

ABSTAIN: 0

  
Planning Recording Secretary

  
Planning Commission Chair