



HISTORIC PRESERVATION COMMISSION

HISTORIC PRESERVATION COMMISSION MEETING MINUTES

May 17, 2022, 7:00 PM

Meeting held electronically due to COVID-19 pandemic

(This is for historical purposes as meetings are permanent retention documents and this will mark this period in our collective history)

Chair Rick Fieldhouse called the meeting to order at 7:00 pm.

ROLL CALL

Members Present: Chuck Zickefoose
Liam Deckon, Student Commissioner
Rick Fieldhouse, Chair
Joy Hughes
Deb Buerkle
Charles Watson

Staff Present: Doug Rux, Community Development Director

PUBLIC COMMENTS: None

CONSENT CALENDAR: Approval of the February 15, 2022, Meeting Minutes.

MOTION: Member Buerkle and Member Zickefoose moved to approve the February 15, 2022, Historic Preservation Commission Meeting Minutes, Motion carried 6/0

CERTIFIED LOCAL GOVERNMENT GRANT APPLICATION:

CDD Rux noted the Grant application is in packet along with the Grant Award.

Grant award was for 6,800. The next step is a Request for Proposals (RFP). At the next meeting in August we will be in the early stages of the project with the consultant. Project wrap up is end of June 2023. Will have a large amount of feedback from the public about establishing a historic district. Our grant application was assisted with help from SHPO and the City of Dallas.

Commissioner Zickefoose - how many consultants will apply?

CDD Rux - Not sure, last time we got 1, but we could get between 1-5. Unique process.

Commissioner Buerkle – What are the criteria for the consultant?

CDD Rux- Yes, the city has a template for consultant's services. the RFP will be on the city website. After RFP responses are submitted, we have other city departments review and score the proposal.

Commissioner Deckon - Is there any difficulties in the process we may experience.

CDD Rux- No guarantee that there may not be issues, but we will hope for the best in receiving responses.



HISTORIC PRESERVATION COMMISSION

Commissioner Zickefoose – What is the date the consultant will be selected.

CDD Rux- By July.

Chair Fieldhouse - By the August meeting the consultant would have a couple of weeks to wrap their heads around the process and what they want it to be. He explained some of the process to other members how much or little the Commission wants to be involved.

CDD Rux- Looking back the last 7 years, it ultimately depends on information submitted and the responses from consultants. The extent of how far the regulations is going to go will need to be decided. Don't know the answers but we are now on a path to making something happen.

Chair Fieldhouse – Asked if Commissioners had questions.

Commissioner Deckon - Wanted to know what the Commission wanted to see regarding the direction we are taking.

Chair Fieldhouse – Indicated he would love to see historic district downtown and see it on the national list. But not sure how the general public would feel about it. Start smaller with a local district – depending on what information the consultant and the fact finding that happens to see what the public wants to see.

Commissioner Buerkle - notifying the business owners what was successful in other cities- local vs national

Chair Fieldhouse – Noted the consultant will be able to give us options.

Commissioner Buerkle – Inquired about the pros/cons of the two approaches.

Chair Fieldhouse – Noted the consultant job can provide that information.

Commissioner Deckon - What are the positives of the businesses to be on a national register?

Chair Fieldhouse – Indicated yes and the consultant's job is to find the positive aspect, such as how it affected tourism. He asked if anyone else have comments.

Commissioner Zickefoose - Reflected on the times he spent in Silverton/McMinnville and thought it was nice that buildings had name plaques with the history and thought it was a great addition.

Chair Fieldhouse – Concurred Silverton is a great place with their historic area-

CDD Rux had some items not on agenda:

ARPA funds were awarded. Downtown businesses were awarded some funds. This included Ruddick-Wood, a daycare facility going into where Willcuts realty was located.

The Old Bank of America building - Bank of America is removing teller machine.

Minthorn Hall - GFU is looking to relocating the building. This is something that will need to have a Commission hearing if the project moves forward. (Originally on S. side of town & moved by logs & horses).



HISTORIC PRESERVATION COMMISSION

Cultural Center- redoing the theater on the second floor.

NEXT MEETING:

Next meeting is August 16, 2022, at 7:00 pm

Chair Fieldhouse wants to meet in person next meeting.

CDD Rux - State law changed making it to where we must record and have in person requiring the larger room and more staff.

ADJOURNMENT:

Chair Fieldhouse - adjourned the meeting at 7:43 pm.

APPROVED BY THE NEWBERG HISTORIC PRESERVATION COMMISSION, this day August 16, 2022.

Rick Fieldhouse, Historic Commission Chair

Fe Bates, Recording Secretary