

**NEWBERG HISTORIC PRESERVATION COMMISSION MINUTES  
JANUARY 15, 2019, 7:00 PM  
NEWBERG CITY HALL, PERMIT CENTER CONFERENCE ROOM  
414 E FIRST STREET**

Chair Fieldhouse called the meeting to order at 7:03 p.m.

**ROLL CALL**

Members Present: Rick Fieldhouse, Chair  
Chuck Zickefoose, Vice Chair  
Barbara Doyle  
Geary Linhart

Members Absent: Ryan Howard (excused), Ashley Solis, Student

Staff Present: Doug Rux, Community Development Director

Guests: None

**ELECTION OF CHAIR AND VICE CHAIR**

Chair Fieldhouse opened the nominations for the Chair position.

**MOTION: Doyle/Zickefoose** made a motion nominating Rick Fieldhouse as Chair. Motion carried (3 Yes/0 No/ 1 (Fieldhouse)).

Chair Fieldhouse opened the nominations for the Vice Chair position.

**MOTION: Doyle/Linhart** made a motion nominating Chuck Zickefoose as Vice Chair. Motion carried (3 Yes/0 No/ 1 (Zickefoose)).

**PUBLIC COMMENTS:** None.

**CONSENT CALENDAR:** Approval of the May 22, 2018 HPC meeting minutes

**MOTION: Linhart/Zickefoose** made a motion to approve the November 20, 2018 HPC meeting minutes. Motion carried (4 Yes/0 No).

**DISCUSSION ON FUTURE WORK PROGRAM ITEMS:**

CDD Rux recapped the minutes on prior work program discussions, recapped the options and summarized that Kuri Gill indicated the project idea on pedestal signs would not qualify for the Certified Local Government grant program. He noted that he had received notification that the grant application period is now open.

Chair Fieldhouse suggested public outreach as a precursor for a historic district as a possible project. This could include a website. He noted in simple terms it is marketing to property owners and business within a potential district.

Commissioner Linhart noted he is all for doing research if that is what the Commission agrees to do. He questioned if Newberg has the density of historic resources like other cities for an historic district. He noted an inventory of unique features is an alternative as Commissioner Zickefoose mentioned at the last meeting.

Chair Fieldhouse opened a discussion on the inventory of features (sidewalk stamps, curb stamps, horse rings, mail posts).

Commissioner Linhart noted the study area could be the same as the 1937 map on the wall.

Commissioner Zickefoose noted the Red Electric Line used to go down Meridian Street. By 1936 there were no tracks in Meridian Street.

Commissioner Linhart noted the tracks may have circled back to the area around the current Dairy Queen.

CDD Rux inquired if the study area would stop at Sixth Street on the south and extend to the railroad line on the north. He inquired if the intent of the inventory was to protect future features.

Chair Fieldhouse suggested the inventory include GIS coordinates.

Commissioner Doyle inquired if there were enough features to inventory.

Commissioner Linhart noted he thought there were enough features.

Commissioner Zickefoose noted he believes there are over 100 items that could be inventoried. This includes the old railroad line.

Chair Fieldhouse noted that Commissioner Zickefoose would need to contribute time and energy for the project. He also shared that someone would have to walk around the downtown area, inventory names and features, review City documents on who constructed what and when. Photographs of features would also be required.

Commissioner Zickefoose noted Warren Construction in 1913 did projects in Newberg that included curbs and sidewalks.

CDD noted the Commission was focusing on an inventory of features in an around the downtown area. He would contact Kuri Gill to get an extension on the grant application deadline as noted in her email. There was a discussion on when the next meeting would occur. The Commission agreed to meet again on February 26 to review the draft grant application.

Commissioner Doyle noted she is moving and may need to go off of the Commission. She is moving in May into the City. She currently resides outside the City. CDD Rux noted he would look at the rules and get back to Commissioner Doyle if she would need to send a letter to the Mayor resigning her position or not.

#### **NEXT MEETING:**

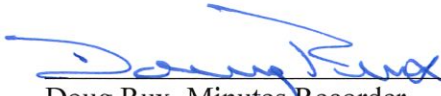
The next meeting date is scheduled for February 26, 2019.

#### **ADJOURNMENT:**

<b>MOTION: Doyle/Linhart</b> made a motion to adjourn. Motion carried (4 Yes/0 No).
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Chair Fieldhouse adjourned the meeting at 7:49 p.m.

**Approved by the Newberg Historic Preservation Commission on February 26, 2019**

  
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Rick Fieldhouse,  
Historic Preservation Commission Chair  
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Doug Rux, Minutes Recorder