

**NEWBERG HISTORIC PRESERVATION COMMISSION MINUTES
MAY 22, 2018, 7:00 PM
NEWBERG CITY HALL, PERMIT CENTER CONFERENCE ROOM
414 E FIRST STREET**

Chair Fieldhouse called the meeting to order at 7:01 p.m.

ROLL CALL

Members Present: Rick Fieldhouse, Chair
Chuck Zickefoose, Vice Chair
Barbara Doyle
Ryan Howard

Members Absent: Geary Linhart
Zoe Jenkins, Student

Staff Present: Doug Rux, Community Development Director

Guests: None

ELECTION OF CHAIR AND VICE CHAIR:

Commissioner Doyle nominated Commissioner Fieldhouse for Chair, and Commissioner Zickefoose seconded. Nominations were closed. Commissioner Fieldhouse received three votes in favor. Commissioner Fieldhouse was re-elected as Chair.

Commissioner Fieldhouse nominated Commissioner Zickefoose, and Commissioner Doyle seconded. Nominations were closed. Commissioner Zickefoose received three votes in favor. Commissioner Zickefoose was re-elected as Vice-Chair.

PUBLIC COMMENTS: None.

CONSENT CALENDAR: Approval of the February 1, 2018 HPC meeting minutes

<p>MOTION: Howard/Doyle made a motion to approve the February 1, 2018 HPC meeting minutes with a modification on page 4 to change Sunday's to Saturday's. Motion carried (4 Yes/0 No).</p>

LETTER OF SUPPORT FOR CAMEO THEATER NATIONAL REGISTER OF HISTORIC PLACES NOMINATION:

Chair Fieldhouse read the draft letter of support to the State Advisory Commission on Historic Preservation.

Commissioner Doyle inquired if the Newberg Historical Society could submit a letter of support as well as the Newberg Downtown Coalition.

CDD Rux indicated both groups could submit letters of support to the State as noted in the Commission's draft letter.

Commissioner Doyle indicated the letter was good.

Commissioner Zickefoose inquired about who owns the nomination product.

CDD Rux noted the City and Mr. Francis funded the project in coordination with the State Historic Preservation Office (SHPO) through a grant.

MOTION: Howard/Doyle made a motion to adopt the support letter and to send it to the State Historic Preservation Office. Motion carried (4 Yes/0 No).

NATIONAL REGISTER NOMINATION EVALUATION SHEET:

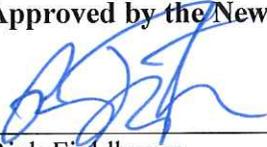
CDD Rux explained the form and how to fill it out. He will send a word version of the form to the Commission members and requested that he receive completed forms by May 31 and he will forward them to the State Historic Preservation Office.

NEXT MEETING:

The next meeting date is tentatively scheduled for August 21, 2018. Topics to be discussed include future projects.

ADJOURNMENT: Chair Fieldhouse adjourned the meeting at 7:27 p.m.

Approved by the Newberg Historic Preservation Commission on September 18, 2018



Rick Fieldhouse,
Historic Preservation Commission Chair



Doug Rux, Minutes Recorder