

**NEWBERG HISTORIC  
PRESERVATION COMMISSION  
MEETING MINUTES  
Monday, May 11, 2015  
7:00 p.m., Newberg City Hall  
Permit Center Conference Room  
414 E. First Street, Newberg, OR**

**I. Open Meeting – 7:00 p.m.**

**II. Roll Call** - Commissioner attendees included Chairman Rick Fieldhouse, Vice-Chairman Chuck Zickefoose, Barbara Doyle, Ryan Howard, and Geary Linhart. Excused absence: Isamar Ramirez.

Staff present: Associate Planner Steve Olson; Community Development Director Doug Rux

**III. Approval of February 17, 2015 Meeting Minutes** – The Commissioners noted some changes that needed to be made in the minutes. The CPRD signs do not use QR codes, they use phone numbers to provide information. The NDC downtown tour was composed by George Edmonston, but not narrated. Zickefoose moved to accept the minutes with the changes noted, seconded by Linhart. The motion carried unanimously.

**IV. Discussion: Grant scope of work** – Staff reviewed the preliminary scope of work, and the RLS that SHPO did in Newberg in 2013. Newberg has the opportunity to shift some of the funds targeted to RLS to other parts of the project. The Commissioners discussed the opportunity, and settled on three changes: 1) Take the RLS completed by SHPO and amend it slightly to match the downtown map being used for the TGM grant (include Institutional zone and part of Main St.); 2) Add some additional ILS properties to potentially add to the city historic landmark list, or to work towards the National Register (in either case, survey the property owners first); 3) Increase the public education effort and use readily available digital platforms (such as Google Maps or Bump) to help create a walking tour. Make the information available on Wikipedia and other platforms.

**V. Next Meeting – June 16, 2015**

**VI. Other Business** – None.

**VII. Adjourn** – 8:20 p.m.

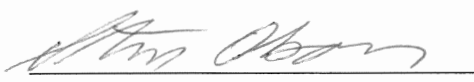
**Approved by the Newberg Historic Preservation Commission this 16<sup>th</sup> day of June, 2015.**

**AYES:** 5

**NO:** 0

**ABSENT:**

**ABSTAIN:**

  
**Steve Olson**  
**Minutes Recorder**

  
**Rick Fieldhouse,**  
**Historic Preservation Commission Chair**