



**NEWBERG HISTORIC
PRESERVATION COMMISSION
MEETING MINUTES**

**Tuesday, February 17, 2015
7:00 p.m., Newberg City Hall
Permit Center Conference Room
414 E. First Street, Newberg, OR**

- I. Open Meeting – 7:00 p.m.**
- II. Roll Call -** Commissioner attendees included Chairman Rick Fieldhouse, Vice-Chairman Chuck Zickefoose, Barbara Doyle, Ryan Howard, and Isamar Ramirez. Excused absence: Geary Linhart.
- Staff present: Associate Planner Steve Olson.
- III. Approval of January 20, 2015 Meeting Minutes –** Zickefoose moved, seconded by Howard to approve the draft minutes. The motion carried unanimously.
- IV. Proposed grant application outline –** Staff reviewed the draft proposal and asked the Commission for direction on the public promotion expectations. Did the Commission want to create and print maps and brochures of historic downtown buildings? The Commission discussed the topic, and decided not to print paper brochures. This was partly due to the cost of printing, and partly due to wanting to take advantage of rapidly evolving technology. There is already a downtown walking tour (on the NDC website) that was composed by George Edmonston. CPRD has set up signs at some locations with phone numbers to call for historic information. We should build on those efforts. Digital documents should be developed that are website friendly and mobile device friendly.
- V. Next Meeting – May 19, 2015**
- VI. Other Business – None.**
- VII. Adjourn – 8:00 p.m.**

Approved by the Newberg Historic Preservation Commission this 17th day of February, 2015.

AYES:

4

NO:

0

ABSENT:

1

ABSTAIN:

**Steve Olson
Minutes Recorder**

**Rick Fieldhouse,
Historic Preservation Commission Chair**