

MINUTES FOR THE NEWBERG FINANCE COMMITTEE

August 10, 2004

Newberg Public Safety Building

Members Present: Ernie Amundson Bob Larson Rebecka Ratcliffe
Sally Dallas

Members Absent: Ron Staples

Staff Present: Kathy Tri, Finance Director
Janelle Nordyke , Assistant Finance Director

The meeting was called to order by Chair Rebecka Ratcliffe at 7:00 p.m.

Larson/Ratcliffe moved to approve the April 22, 2004 minutes. Passed by those present.

NEW BUSINESS:

Supplemental Budget #1: Kathy Tri handed out a revised supplemental budget #1 and reviewed each item in the supplemental budget. She noted that the supplemental budget includes a number of grants. Rebecka Ratcliffe asked about where Head Start will find the additional funds needed to build a new building. Janelle Nordyke responded that they are trying to get more grants.

Dallas/Larson moved to recommend the Supplemental Budget #1 for Council adoption.

Retirement Plan Investments: Kathy Tri explained that Principal Finance Group presented the annual investment report for June 30, 2004. She reviewed the target mix of investments and noted that since the two plans (general and police/fire) had been merged the combined target mix was more conservative. She explained that in the discussions with Principal that the City suggested moving the target mix back to its original of 50% in the fixed account and the balance spread over the domestic stock, real estate and international stock funds. She noted that the total plan portfolio made 9.1% for the fiscal year, meeting the 8% target.

Rebecka Ratcliffe asked about what happened to changing vendors. Kathy Tri explained that the City did go out for requests for proposals and interviewed a couple of vendors. However, because of the plans being merged and other issues related to retirement payments, the City chose to stay with Principal for a while.

Quarterly Report: Kathy Tri presented the Quarterly Report for the period ending June 30, 2004. All the major operating funds were reviewed as well as investments and capital projects.

She noted that the reports did not include all accruals.

ADJOURNMENT: The committee adjourned at 7:50 p.m.

The next meeting was set for October 26, 2004.