

# MINUTES FOR THE NEWBERG FINANCE COMMITTEE

August 5, 2003

Newberg Public Safety Building

Members Present: Ernie Amundson Bob Larson Lou Larson  
Doug Pugsley Donna McCain Rebecka Ratcliff  
Ron Staples

Members Absent: none

Staff Present: Kathy Tri, Finance Director  
Janelle Nordyke, Assistant Finance Director  
Jim Bennett, City Manager

The meeting was called to order by Chair McCain at 7:15 p.m.

Bob Larson/Doug Pugsley moved approve the June 3, 2003 minutes. Passed by those present.

## NEW BUSINESS:

**Review Draft of Pension Investment Policy:** Kathy Tri reviewed a draft Pension Investment Policy. She stated that she was interested in feedback from the committee. She was asked about employee involvement in investment decisions. She explained that Principal advises her and the City Manager about investment strategies. Over the years the plan has been diversified. Lou Larson asked questions about the type of annuities which are purchased and Principal's fees.

**Update on City Retirement Plan Status:** Kathy Tri reviewed the status of the City's retirement plan. She explained that the City received notice from the IRS that the plan would be determined to be in compliance once the City paid some fees and showed corrections had been made. All corrections have been completed and are being documented to the IRS.

**Quarterly Report:** Kathy Tri presented the fourth quarter report. All the major operating funds were reviewed as well as investments and capital projects. Rebecka Ratcliffe asked about growth projections. Jim Bennett indicated that recent Census numbers showed that Newberg's growth was greater than originally projected. She also asked about sewer rates and if the sewer fund's cash had been restored. Ms. Tri indicated that it would take several years to restore the cash balance to the appropriate level; however the fund balance came out to projected levels. She also indicated that the water fund was also having cash flow problems and it also would take a couple of years to restore cash balances. Donna McCain asked about PGE. Mr. Bennett responded that if Portland took over PGE, the city would have to hire experts to run the company.

**ADJOURNMENT:** The committee adjourned at 8:10 p.m.  
The next meeting was set for October 28, 2003.

7:15

# ATTENDANCE SHEET

COMMITTEE: FINANCE COMMITTEE

MEETING DATE: August 5, 2003

**COUNCIL/COMMITTEE  
MEMBER**

**PRESENT**

**ABSENT**

Stewart, Bob (Mayor)

[ ]

[X]

Amundson, Ernie

[X]

[ ]

Larson, Bob

[X]

[ ]

Larson, Lou

[X]

[ ]

*Mc Cain, Donna*  
Pugsley, Doug

[X]

[ ]

[X]

[ ]

Ratcliffe, Rebecka

[X]

[ ]

Staples, Ron

[X]

[ ]

**OTHERS:**

TRI, Kathy

[X]

[ ]

Nordyke, Janelle

[X]

[ ]

Jim Bennett, City Manager

[X]

[ ]

[ ]

[ ]

Submitted By: *Kathy Tri.*

**NOTE:** Please complete an attendance sheet for all meetings involving City Council members and return it to the Legal Department with the **original minutes**. If the regularly scheduled meeting is canceled for any reason, it should be noted on an attendance sheet and sent to the Legal Department.

**Original minutes, signed by the secretary or chairman, should be prepared and sent to the Legal Department for filing as the official record of the meeting.**

8/10