

MONDAY, 7:00 a.m.

JUNE 26, 1995

FINANCE COMMITTEE
MINUTES

J's RESTAURANT

NEWBERG, OREGON

The meeting was called to order by chair Don Wright at 7:00 a.m.

ROLL CALL:

Present: Barbara Secor Don Wright
Alan Larking Alan Halstead

Others Present: Donna Proctor, Mayor
Duane Cole, City Manager
Kathy Tri, Finance Director
Diane Padilla, Asst. Fin. Dir.

NEW BUSINESS:

Future Meetings: Don Wright explained to the committee the City Council action in June, in which all funds for meals for Council and committees was transferred to support the Chamber. The question for the committee is when and where it would like to meet. Would the committee like to continue meeting at J's Restaurant and pay for their own breakfast, or at another location. Kathy Tri suggested evenings at the Library. The committee decided to wait till the end of the meeting to make that decision.

Discussion of Process for Distributing Discretionary Funds: Kathy Tri presented background on the process that has been used to determine funding for the social service agencies and General Projects account in the Council's budget. Duane Cole stated that there is a contentiousness in the process and would like to raise the level of discussion. Alan Halstead noted that nothing has really been set aside in the past for these two funding areas, but it has been more of a tradition. Alan Larking suggested that we start the process earlier, but he felt the process itself was good. Barbara Secor mentioned that what the budget committee misses and would like is where are other funds available for these agencies if the City does not fund them. Where would they go for additional funds and would they be able to survive. She indicated that better background information about these social service agencies would be helpful. Alan Halstead wanted to know what percent of the budget does the City support and can they survive without it. Don Wright added that it is important that the budget committee receive the outcome of these agency's budget process. He also suggested that this review be done in one night and they should come prepared with all information.

Barbara Secor mentioned that she would rather see fewer budget committee sessions but longer meetings so that the work can get done quickly. Don Wright also mentioned that he would like to change the level of discussion. For example, the issue should be whether or not to buy a fire truck,

not what color or shape the fire truck is. Donna Proctor mentioned that she did not like seeing cuts in training and uniforms for reserves. The committee needs to focus on what is essential and we should not down grade the staff and it's needs over social service agencies. Don Wright also mentioned that staff needs to work with the Council and what they want to support and not react ahead of time. Alan Larking mentioned that the non-council members get frustrated sometimes by the process. Duane Cole indicated that by having assumptions adopted by both the budget committee and Council ahead of time helps guide the budget process for both the budget committee and the Council.

Monthly Report: Kathy Tri presented the monthly report for May. Don Wright asked Diane Padilla about investments.

Don Wright asked about the policy being developed on club memberships. Duane Cole indicated that he was developing a policy to go into effect July 1. He indicated that he would put out a memo to the Council regarding the policy.

Future Meetings: Committee decided to meet the last Tuesday of the month at the Library at 7:00 p.m.

Adjournment: The committee adjourned at 7:45 a.m.