

MONDAY, 7:00 a.m.

MARCH 27, 1995

FINANCE COMMITTEE  
MINUTES

HORSELESS CARRIAGE

NEWBERG, OREGON

The meeting was called to order by chair Don Wright at 7:00 a.m.

**ROLL CALL:**

|          |               |               |
|----------|---------------|---------------|
| Present: | Don Wright    | Alan Halstead |
|          | Bert Pennock  | Alan Larking  |
|          | Barbara Secor |               |

|                 |                                |
|-----------------|--------------------------------|
| Others Present: | Duane Cole, City Manager       |
|                 | Kathy Tri, Finance Director    |
|                 | Diane Padilla, Asst. Fin. Dir. |

**MINUTES:** The minutes of the January 30, 1995, meeting were reviewed. **MOTION:** Halstead/Pennock moved to approve the minutes of the January 30, 1995 meeting. **VOTE ON THE MOTION:** Passed by those present.

**NEW BUSINESS:**

**Title Search Fee:** Kathy Tri presented information establishing a title search fee. She acknowledged the list of lien search costs that Barbara Secor put together. The committee discussed the ordinance and recommended that the fee be established separately by resolution. In addition, they discussed changing some wording in section 3. **MOTION:** Secor/Pennock moved to recommend council approval of the ordinance establishing a fee for lien search services and that the fee should be established by resolution at \$10 per lot. **VOTE ON THE MOTION:** Passed by those present.

**Transfer Resolution for funds:** Kathy Tri indicated that she has mentioned the problem with the phone budget for several months. The staff has been meeting with GTE to review the features of it's system. Through that review, a number of changes will be taking place which will reduce some of the anticipated phone costs. Part of the overage of this fiscal year is due to the addition of eight cellular phones and fourteen regular phones and higher than expected long distance expenses. The staff is asking for transfer of \$7,000 from Central Services Contingency to cover the phone budget. Bert Pennock asked how many cell phones the City had. Kathy Tri responded that the City has over 20 cell phones. Mr. Pennock expressed that the City may have too many cell phones. **MOTION:** Larking/Halstead moved to recommend Council adoption of the transfer resolutions for the telephone budget. **VOTE ON THE MOTION:** Passed by those present.

**City Survey:** The latest version of the City survey was reviewed. The plan is to do the survey in the next couple of weeks and have a report ready for the budget committee either the end of April or first of May. The committee reviewed the survey and had no major changes. Mr. Cole indicated that the questions that had changed since the committee members last saw the survey were 9, 8, 10, and 12.

**Monthly Report:** Kathy Tri presented that February monthly report. She pointed out that the county has informed the City that Cascade Steel has appealed it's assessed value to the Oregon Tax Court. The case should be heard at the end of

the month. If a refund is necessary, it will affect the city's property tax collection. The impact could be as high as \$75,000. She has made this adjustment in the current year revenue projections. Don Wright asked about LID, which is related to the new development on North College and Foothills. Kathy Tri discussed the formation of LIDs. Don Wright asked if the Emergency Medical Services fund would be breaking even. Duane indicated that the anticipation is that the fund will break even and as part of the negotiations, the hospital did give us money for cash flow which we will be restoring over time.

Monthly Transactions: Don Wright asked if the committee members liked the new system (transactions are sent out ahead of time so that committee members have a chance to ask questions before the meetings). Kathy Tri indicated that they had had questions about DaVinci's (a restaurant in Salem which the staff and mayor took legislators to dinner), contract for Clay Moorehead for planning services and a refund to Providence Newberg Hospital for the balance of their closing costs. Don Wright asked about the judges review. Duane Cole indicated that Terry and the Ordinance/Legislative committee is developing an evaluation program. Alan Halstead asked about Metro fueling and Alexander Oil, with regard to gasoline usage.

Adjournment: The committee adjourned at 7:45 a.m.