

**(NDRC) NEWBERG DOWNTOWN REVITALIZATION COMMITTEE
MEETING MINUTES**

**Newberg Public Safety Building - Newberg, Oregon
WEDNESDAY, March 18, 2009 AT 7:00 P.M.**

To be approved at the April 15, 2009, NDRC Meeting

I. Open Meeting:

Chairman Rob Felton called the meeting to order at 7:04 PM.

II. Roll Call:

John Bridges
Lon Wall

Rob Felton
Gail Watson

Kristen Horn
Corey Zielsdorf

Steven Clay

Absent:

Allen Herriges (excused)

Staff Present:

David Beam, Economic Development/Planner
David King, Recording Secretary
Crystal Kelley, Recording Secretary-in-Training

III. Meeting Minutes:

Motion #1: Bridges/Horn to approve the minutes from the February 18, 2009 (Yes 6/0 No, 1 Absent).

IV. Communications from the Floor:

Mayor Andrews was in the audience, but stated that he was there to just observe the meeting.

V. Project Updates:

HESS CREEK FENCING

David stated that the fencing proposal was presented at the March 2 City Council meeting instead of the planned March 16 meeting. The presentation date was moved up due to the Newberg Graphic article on February 28 regarding the fence. According to the City purchasing policies, a project of this magnitude requires that the City seek out competitive bids for the

project to ensure fair award process. David Beam is working with engineering to create a statement of work for the project. This will ensure that all the bids will be comparable.

David Beam also alerted the committee members that one citizen read the article and let David Beam know via a phone message that she considered this project a frivolous use of city money at this time and to please relay this message to the NDRC. Gail Watson asked if the complaint was at all related to the length of the fence. David Beam said no, but that brought up the issue of Tidwell property adjacent to George Fox property. John Bridges relayed that Mr. Tidwell had once agreed to pay for the portion of the current chain linked fence on his property. Rob Felton will follow up with Mr. Tidwell to see if he would be willing to help pay for the proposed new fence on his property..

DEMONSTRATION BLOCK

David Beam relayed that the Public Works Department has indicted to him that they will construct the block within this calendar year, but a specific date is not been set yet. Mr. Clay brought up an issue needing clarification at the last meeting: When does a car legally have to stop for pedestrians? David Beam responded, having visited with a policeman, that a car only has to stop for a pedestrian in the cross walk, not just standing at the on or back of the curb line. He pointed out a handout given to them regarding this subject that has more details about the regulations.

GATEWAY WELCOME SIGN

Rob Felton reported that the current budget for the sign was smaller than a recent cost estimate to build the sign. Through recent discussions with colleagues at GFU, the university may be willing to contribute some financial resources to the project, if George Fox could be recognized somewhere on the sign. This idea has been considered by the Rotary foundation group and they are OK with the idea in concept. NDRC members all agreed that this was appropriate approach, in light of the university's history in Newberg. Mr. Beam stated he will run this idea by the ad hoc committee overseeing the design of the sign.

MAIN STREET PROGRAM

Rob Felton alerted the members that there is a free workshop during the next two days on how to use the Main Street Program.

PUBLIC PARKING LOT BREEZEWAY UPGRADE

John Bridges stated, as he did at the last meeting, that this project is on hold until the City's FY 09-10 budget is finalized.

VI. Other Business:

David Beam talked about the current status of the requested NDRC's funds for next year's city budget. He stated that there was an unfortunate misunderstanding between himself and Barton Brierley. This has led to a proposed NDRC budget of \$25,000 next year, instead of \$50,000 the Committee had asked be submitted in the draft budget for the year. John Bridges asked David Beam if the requested funds could be more flexible (such as for downtown improvements) instead of attached to a particular project as it is currently proposed (e.g.

breezeway improvements.) David Beam stated that he would look into that issue. Mr. Bridges then asked the Mayor if it was possible to make a change to a budget request at this stage of the process. The Mayor stated that he didn't know, but to request a change, the Committee would need to do so through the right channels.

Motion #2: Bridges/Horn motioned have staff make a new request that \$50,000 be allocated for NDRC for the 2009-2010 budget year.

Committee members discussed the city budgetary process.

Vote on Motion #2: Yes 6/0 No, 1 Absent

David Beam reported some discussions with Russ Thomas regarding the possibilities of installing some new information signs directing cars to the other downtown public parking lots. David Beam will continue working with Public Works on this idea.

Mr. Clay is still wondering if the sidewalks in downtown can be pressure-washed. The machine he would like to use is noisy, and he is wondering about disturbing people that live downtown. The Committee didn't feel that this would be an issue, as he would be doing this in the day at a reasonable hour. Mr. Beam encouraged Mr. Clay to continue working with Russ Thomas on this project.

The Mayor mentioned the upcoming Camellia Day and tour celebrations by the City. He also said that if any new banners downtown are ever made, the Committee should consider putting a camellia (the City flower) somewhere in the design.

The next NDRC meeting is scheduled for April 15, 2009.

VII. Adjourn

The meeting ended at 7:43 PM.

Passed by the NDRC Committee of the City of Newberg this 15th day of April 2009.

AYES:

5

NO:

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ABSTAIN:
(list names)

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ABSENT:

2 (Zielsdorf
Horn)

ATTEST:

NDRC Recording Secretary Signature

Committee Chair

Date