

**(NDRC) NEWBERG DOWNTOWN REVITALIZATION COMMITTEE
MEETING MINUTES**

Newberg Public Safety Building - Newberg, Oregon

WEDNESDAY, October 15, 2008 AT 7:00 P.M.

To be approved at the November 19, 2008, NDRC Meeting

I. Open Meeting:

Chairman Rob Felton called the meeting to order at 7:03 PM. David Beam gave an explanation of the new sound system.

II. Roll Call:

John Bridges
Lon Wall

Rob Felton
Gail Watson

Allen Herriges

Absent:

Kristen Horn (excused)
Corey Zielsdorf (unexcused)

Staff Present:

David Beam, Economic Development/Planner
David King, Recording Secretary

III. Meeting Minutes:

Motion #1: Bridges/Watson to approve the minutes from the September 17, 2008 (5 Yes/0 No, 2 Absent).
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IV. Communications from the Floor:

None.

V. Project Updates and Brainstorm Session:

PROJECT BRAINSTORM/DEMONSTRATION BLOCK

David Beam reported that City Council has allotted \$25,000 in the 2008-2009 budget for NDRC projects. This is in addition to the \$20,000 allocated in the 2007-2008 budget for capital improvements (Demonstration Block project). Engineering staff have recently updated the cost estimate for the demonstration block and now figure that the project will cost more like \$50,000 instead of the original estimate of \$40,000 for construction and materials.

The committee members agreed to brainstorm on how to arrange to cover the extra cost of the demonstration block as well as discuss how to use the NDRC funds from the 2008-2009 budget. One suggestion is to use some of the \$25,000 from the city budget for NDRC for the Demonstration Block. John Bridges believes that addition \$5,000, or even \$10,000 might be given by another donor. Other brainstorm ideas include spending money on the Hess Creek Fence project, as well as the Breezeway Project, improvements to Second Street parking, a public restroom, extending the length of the Demonstration Block, improve public parking signs/sign posts, consistent public lighting, the flower basket project, more public art, long-range maintenance of city sidewalks, cigarette receptacles at bus stops, outdoor music capability, and public benches in the green space north of City Hall.

John Bridges questioned the budget figures, specifically the out-sourced labor and material costs. He would like to see the complete budget, even have it brought before NDRC.

Chair Felton asked for the continuation of project updates.

HESS CREEK FENCING

John Bridges said that Dan Schutter, an engineer at GFU, had communicated with ODOT. The finials on top of the fence posts were unacceptable to ODOT. ODOT has agreed the revised general fence design as long as it meets the city and county codes for fencing. Bart Rierson has also found a vender who can manufacture the multiple fence section lengths, as well as provide a hot-dip paint treatment. The overall project was once projected at \$21,000 to \$25,000. Rob Felton will ask Mr. Schutter to gather the pole-to-pole distance measurements. Much volunteer help will be needed when it is time to install the fence.

GATEWAY WELCOME SIGN

David Beam reported on a meeting earlier this afternoon where two main designs were agreed upon and will be pursued. Another meeting is planned to make some final adjustments. The final draft design will then be shown to various groups with interests in the downtown. Ultimately, the design will go to the City Council for construction approval.

CHAMBER DOWNTOWN IMPROVEMENT COMMITTEE

Lon Wall had nothing to report after missing the last meeting. **John Bridges** reported that the committee is now more interested in working with the State's Main Street program rather than pursuing a URD. The Chamber Board met to discuss this issue and approved pursuing an application to entering phase one of this program, which does an assessment of local resources.

SATURDAY FARMER/ARTIST MARKET

Kris Horn was not present to report. **Gail Watson**, however, reported that there will be a holiday bazaar in the Masonic Lodge on December 5 and 6. The farmers market has ended for the year, and is looking at the possibility of having the market at a new location next year.

VI. Other Business:

David Beam talked about the Chehalem Valley Strategic Plan update effort. This document is a cooperative plan created by many different local entities that generally prioritizes future tasks and tries to identify ways in which the organizations can work together to be more efficient with public funds. It was recommended that committee members read over piece entitled *Beyond the Vision* within the meeting packet and email David Beam with their suggestions/comments in the next two weeks. Mr. Beam will then compile the feedback in a document for the Committee to discuss at the next meeting.

Gail Watson reported on a friend with the Ford Foundation.

The next NDRC meeting is scheduled for November 19, 2008.

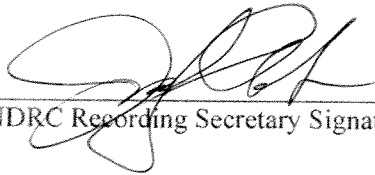
VII. Adjourn

The meeting ended at 8:22 PM.

Passed by the NDRC Committee of the City of Newberg this 19th day of November 2008.

AYES: 4 NO: 0 ABSTAIN: 0 ABSENT: 3
(list names) Felton, Wall, Zielsdorf

ATTEST:



NDRC Recording Secretary Signature

Jennifer Nelson 11/19/08
Print Name Date