

**(NDRC) NEWBERG DOWNTOWN REVITALIZATION COMMITTEE
MEETING MINUTES
Newberg Public Safety Building - Newberg, Oregon
WEDNESDAY, October 17, 2007 AT 7:00 P.M.**

To be approved at the December 19, 2007, NDRC Meeting

1. Call to order:

Chairman John Bridges called the meeting to order at 7:02 PM.

2. Roll call:

John Bridges	Rob Felton	Jack Reardon
Corey Zielsdorf		

Absent:

Candy Collins	Diane Ferranti	Kristen Horn
Lon Wall		

Staff Present:

David Beam, Economic Development Coordinator/Planner
David King, Recording Secretary

Chair Bridges announced to committee members that a quorum has not been achieved but certain items still need a discussion.

3. Meeting Minutes:

There was no quorum available for a vote.

4. Public Comments:

No citizens were present at the beginning of the meeting.

5. Street Trees:

Chair Bridges referenced the reply letter by Kristin Ramstad to Russ Thomas' thoughts on the recommended street trees. **Mr. Beam** will present this email exchange to city council at the November 19, 2007 City Council meeting.

Chair Bridges announced that he can no longer attend this November City Council meeting as he had planned. He asked Mr. Felton, Mr. Reardon, and Mr. Zielsdorf to consider taking his place. They each will email their availability to David Beam. Some discussion followed to clarify why NDRC is recommending a new set of trees that would replace the current array of city trees. The

short answers included aesthetics, shape of trees, and viability/health of trees. The committee members also agreed that NDRC should develop a guideline as to what situations and patterns the recommended trees should get planted. It was agreed that Kristin Ramstad would be asked to suggest a pattern.

Chair Bridges would also like to see staff investigate a group called Tree People in Portland.

6. Project Updates:

DEMONSTRATION BLOCK:

Chair Bridges relayed that he has not met with Mr. Attrell.

HESS CREEK FENCING:

Mr. Beam had not cost estimates for the fence, using numbers provided by Bart Rierson, but promised to do so by the next meeting.

GATEWAY WELCOME SIGN:

Chair Bridges had nothing new to report, since he had not heard back from the volunteer Rotary architect and her availability.

PROPOSED URD:

Mr. Reardon reported that no progress had been accomplished.

PROPOSED DONATION:

Mr. Wall was not present to report.

7. Other Business:

Mr. Beam referenced the map that he handed out before the meeting. The map showed the new location of parking lot directional signs to the Second Street public parking lot, as requested by the City Council. He also mentioned that the Council would like a sign indicating the breezeway that leads to the Second Street parking lot. Mr. Beam has already spoken with Brian Francis (owner of the breezeway) and, in principal, he is OK with the installation of such a sign on the side of his building. Mr. Beam would like the NDRC to give some general direction as to the design of the sign so he can get a cost estimate. He then suggested that NDRC make a request in next year's budget to pay for the sign's construction and installation.

Chair Bridges would like to see the downtown C-2 sign codes made available at the next meeting.

Mr. Beam mentioned that three committee members (John Estrem, who has resigned; Diane Ferranti, and Jack Reardon) will have their Committee terms end in December. Mr. Reardon and

Diane Ferranti will need to reapply if she would like to be considered to be re-appointed to the committee. Mrs. Collins has also resigned recently, bringing the total number of openings to four.

8. Next Meeting:

The next NDRC meeting will be held November 21, 2007.

9. Chair Bridges adjourned the meeting at 8:02 PM.

Passed by the NDRC Committee of the City of Newberg this 19th day of December 2007.

AYES:

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NO:

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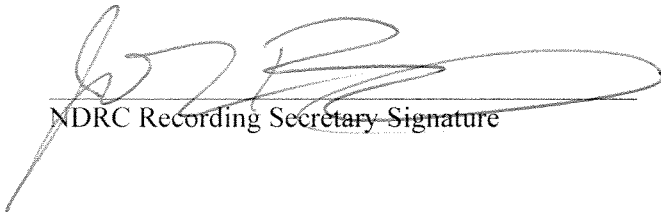
ABSTAIN:
(list names)

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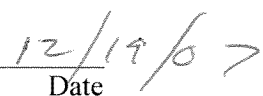
ABSENT:

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ATTEST:


NDRC Recording Secretary Signature


Print Name


Date