

**(NDRC) NEWBERG DOWNTOWN REVITALIZATION COMMITTEE
MEETING MINUTES**

**Newberg Public Safety Building - Newberg, Oregon
WEDNESDAY, September 19, 2007 AT 7:00 P.M.**

To be approved at the December 19, 2007, NDRC Meeting

1. Call to order:

Chairman John Bridges called the meeting to order at 7:02 PM.

2. Roll call:

John Bridges
Lon Wall

Rob Felton
Corey Zielsdorf

Jack Reardon

Absent:

Candy Collins
Kristen Horn

John Estrem

Diane Ferranti

Staff Present:

David Beam, Economic Development Coordinator/Planner
David King, Recording Secretary

David Beam let it be known that John Estrem has resigned and the vacated position will be advertised.

3. Meeting Minutes:

There were minutes from the July 18, 2007 meeting.

MOTION: RIERSON/FELTON to approve the minutes from July 18, 2007. (5 Yes/0 No, 4 Absent [Collins, Estrem, Ferranti, Horn]).

4. Public Comments:

No citizens were present at the beginning of the meeting.

5. Street Trees:

Mr. Beam introduced shared a handout entitled Street Tree Options (see copy). Mr. Bam also discussed the spreadsheet of street tree options recommended by Kristin Ramstad. Based upon the information provided, each committee member stated their three favorite choices:

RF:	Sunset Maple	Ginko	Columnar Cherry
CZ:	Amur Maackia	Norwegian Sunset Maple	European Hornbeam
JR:	Sunset Maple	Ginko	Amur Maackia
JB:	Columnar Cherry	European Hornbeam	Sunset Maple
LW:	no preferences		

By consensus, the Sunset Maple was chosen by four members, and the other choices all garnered two votes each.

There was a review of previous NDRC short tree decisions to ensure a working compatibility amongst all the tree decisions.

MOTION: REARDON/FELTON to approve the three tall trees (Sunset Maple, European Hornbeam, and the Columnar Cherry) to be the NDRC recommendation to City Council. (5 Yes/0 No, 4 Absent [Collins, Estrem, Ferranti, Horn]).

David Beam will work on crafting the official recommendation to City Council.

When John Bridges asked David Beam to alert Russ Thomas of Public Works of the recommended street tree choices, the discussion turned to address the Water Demonstration Garden. It was decided that the presentation to the council highlighting the different qualifications of each tree will help Public Works decide which trees to plant where.

It was also clarified that any current downtown street tree that is damaged or dies, it will be recommended that such downtown street trees be replaced with those on the proposed list

6. **Project Updates:**

DEMONSTRATION BLOCK:

Chair Bridges conveyed that the Rotary Club Foundation approved providing a \$10,000 grant towards the downtown demonstration block. The city has already budgeted \$20,000 for the project. The Committee needs to raise another \$10,000 more from the community to meet the project budget. John Bridges is going to have a conversation with a potential donor, who originally was interested in supplying the city with a clock, and ask him if he would be willing to donated to the demonstration block project.

Lon Wall, who has been working with the donor to date, stated that he was OK with John Bridges contacting the potential donor without him.

HESS CREEK FENCING:

Chair Bridges will follow up with Bart Rierson who, in turn, will double-check the original source of fence iron.

GATEWAY WELCOME SIGN:

Chair Bridges repeated that a city sign can not be on the property next to the flag pole according to ODOT. The Rotary Foundation has asked an engineer and architect (fellow Rotarians) to develop some optional sign designs and sign locations on the site for review. It will be important that the sign stand out and not get lost in the building that will be built there.

It was questioned what particular issues are delaying the sign from being built.

John Bridges answered that delays are related to the actual location of the sign, design of the sign, and approval from the City and other groups are all needed.

PROPOSED URD:

Mr. Reardon has heard nothing about this item. Apparently some key people have not been involved lately. He will contact Jeff Palmer to get a status report.

PROPOSED DONATION:

Mr. Wall discussed this earlier and is content with John Bridges asking the donor if a contribution can be made towards the demonstration block.

7. **Other Business:**

Mr. Beam had nothing to report.

8. **Next Meeting:**

The next NDRC meeting will be held October 17, 2007.

9. **Chair Bridges** adjourned the meeting at 8:02 PM.

Passed by the NDRC Committee of the City of Newberg 19th day of December 2007.

AYES:

4

NO:

0

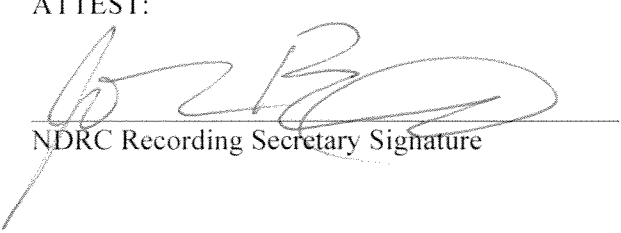
ABSTAIN:
(list names)

3

ABSENT:

3

ATTEST:


NDRC Recording Secretary Signature


NDRC Chair

 12/19/07
Date