

(NDRC) NEWBERG DOWNTOWN REVITALIZATION COMMITTEE
MEETING MINUTES
Newberg Public Safety Building - Newberg, Oregon
WEDNESDAY, May 17, 2006 AT 7:00 P.M.

Approved at the August 16, 2006, NDRC Meeting

1. Call to order:

John Bridges called the meeting to order at 7:05 PM

2. Roll call:

John Bridges Diane Ferranti Courtney Rogers

NOTE: No quorum was present

Absent:

John Estrem Kristen Horn
Lon Wall David Mehler John Lawson

Staff Present:

David Beam, Economic Development Coordinator/Planner
Ruth Schlachter, Recording Secretary

3. Meeting Minutes:

No quorum.

4. Public Comments

No one was present at the beginning of the meeting and therefore no comments were made.

5. Proposed demonstration block - downtown tour

The Committee toured downtown Newberg looking at sites for future placement of benches, trash cans, and bike racks.

After returning from the Downtown tour:

John Bridges – The committee identified two good potential demonstration blocks. One was between Meridian & Edwards, on the Southern side of Hancock. The second demonstration block is on the south side of First Street, the Eastern half of the block between School Street & College Street.

Discussion was held regarding why these locations were chosen – high foot traffic, existing bulb outs, size of the block, nature of the businesses on these locations, etc..

Options 1 and 2 were discussed for these locations.

John Bridges – Asked how many bike racks are needed & where should they be placed?

David Beam Two benches are near Critter Cabana.

Discussion was held regarding how many bike racks & trash cans are needed.

Diane Ferranti stated that the larger adopted bike rack design (sculpted like a bike) would be would be attractive with a bush & tree.

John Bridges stated that our next step is to list costs to do this demonstration block.

John Bridges would like staff to provide a cost analysis. And also a to-scale sidewalk, bench, can, bush, & larger bike sculpture so the committee can envision how this will look together.

David Beam stated that grid paper, flip chart, or digital images can be used & he will provide this for the committee.

John Bridges requested the to-scale designs to be completed for two bulb outs, with two bike racks per block.

6. Future projects

Hess Creek fencing

David Beam explained the written comment information handed out.

John Bridges stated the next step is to set up a meeting between Rob Felton, John Bridges & David Beam to talk about the possibility of an engineer student taking on designing this project to meet part of their class requirements.

David Beam will set up the meeting.

Flower baskets

Courtney Rogers didn't receive the estimates yet. Jim Hawking has indicated that he will donate time to hang them & will get examples of the baskets for business owners to see. All business blocks along First Street have water available except near River Street where there is a large parking lot.

John Bridges stated that information packets are needed to make available to business owners.

Courtney Rogers state that she will try to have information packets available by July.

David Beam stated that each bracket will require a building division review which will cost \$37.00 for each building.

John Bridges asked David Beam to find out if the City would pay that fee. Did City pay for review of installation of flower basket brackets at City Hall?

David Beam he would get answers to these questions. He also talked to Terry Mahr about whether water on sidewalk will be an issue. Terry said this will not be a legal issue.

Farmers market – no discussion

Theme events

John Bridges stated that the committee had previously decided that the pet fair will be held on Saturday & the car rally will be held on Thursday.

David Beam twice tried to contact insurance people via email, still no response. David will attempt contact via phone.

First Friday Art Walk partnership

John Bridges started by discussing the photos of a brochure dispenser that looks like a bird house. A map of locations which participate in art walk is stored in plexi-glass beneath the bird house. In other areas of bird house is space for a flyer for that given month. The listing gives details of which artist will be located in which location.

John Bridges will follow up with Sally Dallas to see if she's interested having these dispensers for Art Walk. If so, he will contact Friendsview Manor regarding building the bird houses.

Discussion was held regarding the options for standing the bird houses on the sidewalk or affixing them to the sides of buildings. There are several options. No decision was made.

David Beam reminded the committee that the bird houses can be located on the sidewalk provided they do not interfere with the public right of way.

David Beam read an email from Leah Griffith. She stated that she supports the work of the committee, but recommended that any block parties & other events should not with other events that she had planned at the library.

7. Francis Square regulations

Discussion was held regarding Francis Square regulations. Passing out flyers is not allowed.

John Bridges asked if the committee should approach City Council & request a change to the Ordinance regarding distribution of materials at Francis Square. No decision was made. This topic will be re-visited at a future NDRC meeting.

8. Status reports

Summer banners are installed on the poles.

Gateway property still waiting on the survey.

NDRC vacancy currently there is one vacancy (David Mehler). Applications are due May 31, 2006. Two applications have already been received.

9. Other business

David Beam stated that Leonard Attrell called. He wants to donate something nice to the City, perhaps a clock tower. The approximate donation price will be \$3,500.00. (probably not enough for a clock tower) Leonard is open to suggestions.

David mentioned an article in the Newberg Graphic describing a grant available from the Newberg Community Foundation. David sent an email to the chair but has not received a response yet. The grant amount may be small but any amount would help.

Farmers market - Diane Ferranti asked for an update regarding the proposed hospital farmers market.

John Bridges gave a brief update.

Diane Ferranti spoke to Pat Rosetti who manages the Hillsboro farmers market. He gave her lot of good information. Diane is willing to give a report to the NDRC Committee next month. If the committee is motivated, she will approach him about asking him to speak to NDRC.

10. Next Meeting - June 21, 2006

11. Adjourn - 8:34pm.

Passed by the NDRC Committee of the City of Newberg this 21st day of June 2006.

AYES: 5 NO: 0 ABSTAIN: 0
(list names)

ATTEST:

Ruth Schlackter
NDRC Recording Secretary Signature

Ruth Schlackter 8/22/06
Print Name Date