

**(NDRC) NEWBERG DOWNTOWN REVITALIZATION COMMITTEE
MEETING MINUTES
Newberg Public Safety Building - Newberg, Oregon
WEDNESDAY, April 19, 2006 AT 7:00 P.M.**

Approved at the August 16, 2006, NDRC Meeting

1. Call to order:

John Bridges called the meeting to order at 7:03 PM

2. Roll call:

John Bridges
Bart Rierson

John Lawson
Courtney Rogers

David Mehler

Absent:

John Estrem
Lon Wall

Diane Ferranti

Kristen Horn (arrived at 7:23)

Staff Present:

David Beam, Economic Development Coordinator/Planner
David King, Recording Secretary

3. Meeting Minutes:

The minutes from the March 15, 2006 meeting were brought to a vote for approval,

MOTION: RIERSON/LAWSON to approve the minutes from March 15, 2006. (5 Yes/0 No, 4 absent during vote).
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4. Public Comments

No one was present at the beginning of the meeting and therefore no comments were made.

5. Future Projects – Updates:

Hess Creek Fencing – Mr. Rierson updated the committee on the details of the proposed fencing along Hess Creek. Two 11 x 17" drawings were presented to committee members to show the exact detail being considered for the fence sections.

Chair Bridges proposed that once Jay Ouellette's plans are finalized with his engineer seal, then ODOT needs to be approached about the idea.

Mr. Rierson discussed that the post sleeves will connect to existing posts, and then the tabs on the new posts will attach to the fence sections.

Mr. Lawson added two comments. He believed that certain epoxies should work well between old posts and the new post sleeves that will slip over them. He also asked about the landscaping that has been considered for this gateway area into the city.

Mr. Beam thought that the proposal should also be run by the City Engineer and Public Works before going to ODOT, since the City will be responsible for the maintenance of the fence.

Chair Bridges agreed, but didn't want a fence design review to cost the committee any fees.

Mr. Beam cautioned about landscaping on the steep slope. It is mostly compacted rock and could possibly compromise the integrity of the fill area.

Chair Bridges felt that this particular project should be viewed as a fence project, not a landscaping one. He suggested that landscaping be left to GFU and their bigger plans for all of Hess Creek corridor that winds through campus. Financial support for the fence project might come from GFU, proceeds from the sale of the gateway property, and various fundraisers, or services provided at cost for the sake of the project (i.e., painting of the fence sections). In kind grants, or matching grants, might also be a possibility down the road.

Flower Baskets –**Miss Rogers** found a nursery man in McMinnville that would like to provide baskets at a reduced price. His recommendation is to avoid plastic baskets because they overheat the roots in the summer. His cost proposal for a 17" basket would cost around \$85.00, which most likely include the cost of the brackets. He also suggests that such baskets need to be watered twice a day. Miss Rogers believes that watering could be done through volunteers.

Mr. Beam stated that he was told that the city could not provide any sort of watering truck.

Chair Bridges was concerned that a flower basket plan is very dependent on a watering plan. How can the project progress unless some sort of watering plan is in place?

Mrs. Horn wondered how a drip system could be set up like in McMinnville. The bottom line was decided that a price for a watering system needs to be included in the presentation of the facts to the city merchants. Mrs. Horn suggests that downtown buildings be surveyed to know where the water faucets are located. As a side note, Mrs. Horn announced that the downtown association is about to have a beautification contest. The hanging basket option might be a nice component of the contest.

Clarification steps needed include: What is an exact price for (1) the basket and brackets; and, (2) the water system? Also, where the water faucets are located downtown?

Chair Bridges will investigate the water system costs and **Miss Rogers** agreed to locate the faucets.

Mr. Beam believes that once the bracket type is known, the Building Division will need to review each installation for safety reasons, just like they do for the installation of signs.

Miss Rogers asked what she should tell the nursery man. The committee can not give a commitment now, but would very much appreciate knowing his lead times.

Farmers Market – **Mrs. Ferranti** was not present.

Mrs. Horn did report that the hospital would be running a Farmer's Market in the future.

Theme Events – Mr. Lawson reported that Mr. Ken Austin has a wonderful car collection that could be a theme event all unto itself. Mr. Lawson believes that an event could be held at Building 8 at Adco, but this doesn't serve the downtown area. Then the question becomes if Mr. Austin would be willing to move the cars to the downtown area.

Mr. Estrem, who was not present, did communicate with Mr. Beam via email about a possible pet day.

Mr. Beam said that the City's insurance company wants to meet with the event organizers (of any of the events) to discuss specific issues before deciding whether or not they would cover the event. Everyone agreed that good weather on a Saturday morning would work well with both events.

Mr. Bridges said he would be willing to address the insurance company's issues. He asked Mr. Beam to contact them and find out what issues they would need to address.

First Friday Art Walk Partnership – Mr. Wall was not present.

Mr. Lawson reported talking to Sally Dallas, the Art Walk Coordinator. For three years, Art Walk has been gathering more and more people from outside of Newberg. Mr. Lawson asked how the NDRC could help the Art Walk. One suggestion was a specific banner for each gallery that could be put out on Art Walk nights to clearly signal the places involved with the Art Walk. Another suggestion was to have Art Walk have free umbrellas available at each gallery to be used on inclement evenings, as well as others that could be sold to help raise money. Another idea was to have a pavilion erected at Francis Square, perhaps even have a band playing in the square during the summer. Some discussion followed on how helpful a band would be to the Art Walk cause.

Chair Bridges would like to see how much the banners would cost.

Mrs. Horn said that Sally Dallas is already exploring the scene printing cost for a nice banner.

Mr. Lawson will look into the cost of the umbrellas.

Mrs. Horn will find her pictures of the bird boxes that hold flyers.

Chair Bridges will talk with Friendsview Manner to talk about their woodworking group constructing the bird houses.

Mr. Beam will see if banners on a pole in the flag pole holes would be compliant with city codes.

Discussion followed on bringing bands into Francis Square. Most agreed it would help the cause.

Mr. Beam says that electricity is available in the square. He cautioned that the does have a set of use regulations. He said he would email the committee members the rules governing the use of Francis Square.

Mrs. Horn will investigate which bands already have used the square.

6. Status Report:

Summer Banners:

Mr. Beam reported that the summers have been ordered, production should begin soon, and they will be hung in May.

Gateway Property:

Mr. Beam reported that the property has to be surveyed and a lot line adjustment completed before ODOT will sell the property to the City.

Street Furniture:

Mr. Beam said that city staff could not answer on the cost of helping out with installation. The response was that they issue will have to be taken up with the City Council.

Chair Bridges suggested that a demonstration block needs to be set up so others can actually see the finished look and products. Everyone agreed that such a demonstration needs to be very visible. The committee will walk the streets of Newberg at the next meeting looking for an ideal spot.

7. Other Business:

Mr. Beam wanted members to know that when the City actually begins to plan the welcome sign for the gateway property, the NDRC should send a representative to help with the design. He also brought up that the library is exploring expansion plans of its children's area. City staff is monitoring this project's progress for its effects upon the civic corridor.

Mr. Rierson mentioned that Mr. McBride will likely be resigning from his City Council position. If Mr. Rierson decides to apply for Mr. McBride's vacant position, he will very likely need to resign his NDRC position.

8. Chair Bridges adjourned the meeting at 8:49 PM.

Passed by the NDRC Committee of the City of Newberg this 21st day of June 2006.

AYES:

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NO:

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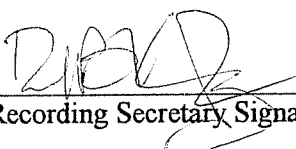
ABSTAIN:
(list names)

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ABSENT:

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ATTEST:



NDRC Recording Secretary Signature

DAVID B. KING, JR. 08-16-06
Print Name Date