

NEWBERG LEADERSHIP TEAM WEEKLY MEETING AGENDA

APRIL 5, 2023 (1000-1100)

Items for the week and upcoming items for the month

City Manager (Will):

- Welcome to Patti my assistant
- CIS, Brown and Brown and Enterprise Risk Management

Public Works (Russ):

- GWTP (groundwater treatment plant).
 - WIFIA application is in the works
 - CMGC was awarded
 - Design workshop to take place on 4/27

City Recorder (Sue):

- Elections Advisory
- PRRs – property inquiries
- ODOT move over campaign

Library (Korie):

- Contract with Chosen for Window/Door Repairs
- Shenanigans around the library
- Fence up around back steps – mostly

Finance (Kady):

- Budget review by departments April 11th – 14th. Any comments due by noon on the 14th

Community Development (Doug):

- Pre-app Meetings (Providence Supportive Housing, Werth Apartment Hays Street, Partition Friendsview Park, Coffee Cottage Remodel, Habitat for Humanity)
- Crestview Crossing CUP/PUD Modification
- Peace Trail Village
- Newberg Work Force Housing – Developer Q&A session
- Certified Local Government Grant
- Downtown Parking Study
- NUAMC – Continued Bellairs Urban Reserve public hearing

Personnel (Issues related to global personnel matters)

Library (Korie):

- New recruitment for Library Assistant position

Public Safety (Jeff):

- Code compliance member begins 4/10
- Dispatch if fully staffed
- Have a lateral in a backgrounds
- Issued a conditional offer for entry
- Two more entry level interviews this week

Community Development (Doug):

- Vacant Assistant Planner Positions

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VACATION SCHEDULES			
Alison			
Doug			
Ian	4/10-4/18		
James			
Jeff	4/20-4/21	6/07-6/09	
Kady			
Korie	7/1-7/22		
Russ			
Sue	5/4-5/5		
Will			

- Contact Zaira to make any changes to the schedule