

NEWBERG LEADERSHIP TEAM WEEKLY MEETING AGENDA FEBRUARY 15, 2023 (1000-1100)

Items for the week and upcoming items for the month

City Manager & Human Resources (Will & Alison)

- Responses to staff benefits survey

City Recorder (Sue):

- Ethics mailout
- Legislative update

Public Works (Russ):

- New WTP Prebid & Quotes – CMGC – Mortensen, Slayden
- N College Water Line Project
- PWM Fuel Station
- Tree Replacements
- WWTP Repairs – Compost System
- WWTP Annual Reports – DEQ

Information Technology (Ian):

- Help Desk meetings

Community Development (Doug):

- Peace Trail Village
- Springbrook Master Plan
- Crestview Crossing
- The Haworth

Personnel (Issues related to global personnel matters)

Public Works (Russ):

- Recruitments – WWTP Operator 1

Finance (Kady):

- Senior Payroll Specialist Dawn Nelson to start February 21st

NEWBERG LEADERSHIP TEAM WEEKLY MEETING AGENDA

FEBRUARY 15, 2023 (1000-1100)

VACATION SCHEDULES			
Alison			
Doug			
Ian			
James			
Jeff	2/13-2/22		
Kady			
Korie	2/15	7/4-7/30	
Russ	3/6-4/4		
Sue	3/13-3/17	5/4-5/5	
Will	2/25-3/5 Russ – Acting CM		

- Contact Zaira to make any changes to the schedule