

NEWBERG LEADERSHIP TEAM WEEKLY MEETING AGENDA FEBRUARY 01, 2023 (1000-1100)

Items for the week and upcoming items for the month

City Manager (Will):

- EOP draft next steps

Community Development (Doug):

- SEDCOR
- Pre-apps (Guardian & CS Lewis)
- Code Audit Survey
- NURA
- New Apps (Cultural Center, Argyle, Vacation Rentals)

Public Safety (Jeff):

- Det. Clay is attending forensics training in Alabama that is put on by secret service. Because of his credentials he is attending at no charge. Should be bringing back \$12k in software and a computer.

Finance/HR (Kady & Alison):

- Timesheet Training and Executime Piloting Update

Personnel (Issues related to global personnel matters)

Public Safety (Jeff):

- Christina Spencer-Riggs is graduating from DPSST Feb 3
- Lateral Interview on Thursday

VACATION SCHEDULES			
Alison			
Doug			
Ian			
James			
Jeff	2/13-2/22		
Kady			
Korie	2/15		
Russ	3/6-4/4		
Sue	3/13-3/17	5/4-5/5	
Will	2/25-3/5 Russ – Acting CM		

- Contact Zaira to make any changes to the schedule