

NEWBERG LEADERSHIP TEAM WEEKLY MEETING AGENDA

MARCH 2, 2022 (830-1000)

Items for the week and upcoming items for the month

Interim City Manager (Will):

- Covid mask mandates to lift soon
- Covid - moving towards normalization

Community Development (Doug):

- Urban Renewal Status
- N Elliott Road appeal
- CPRD Bypass Trail
- Friendsview Riverfront Master Plan Presentation

Economic Health (Shannon):

- Update on ARPA funds

Finance (Kady):

- Legislative update – Marijuana bills not slated to pass; Washington SB 5974 “Move Ahead Oregon” – 6 cent tax on all oil and gas exports from Washington state (Oregon receives 70% of its gas from Washington so this has a major financial impact)
- Working on projecting ending fund balance for the budget – if depts still have large purchases to make before the end of the FY, please let me know and consider making them sooner rather than later due to the supply chain issue.

Human Resources (Alison):

- Reminder: PCN preparation and Workers Compensation

Project Specialist (Karen T.):

- Covid - to answer any questions about changes in protocols

Personnel (Issues related to global personnel matters)

Community Development (Doug):

- Senior Planner closes 3/3/22

Accolades and requests for help

Interim City Manager (Will):

- Kady and the finance team for dealing with the 600 outstanding accounts and the related shutoffs.

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VACATION SCHEDULES					
Alison	5/12-6/5	7/5			
Cameron					
Doug	3/4 1-5pm	3/11	6/20-6/24	9/7-9/23	
Ian	4/4-4/8				
James					
Jeff					
Kady	4/8	5/27	6/21-6/24	6/30-7/1	
Karen	3/21-3/25	6/9-6/10			
Korie	6/18-6/29	7/14-7/18			
Lacey					
Russ	2/28-3/4	3/21-3/25	6/30-7/1	7/18-7/21	
Shannon	7/13-7/15				
Sue	3/28-3/29	5/2-5/6			
Will					

- Contact Zaira to make any changes to the vacation schedule