

NEWBERG LEADERSHIP TEAM WEEKLY MEETING AGENDA FEBRUARY 09, 2022 (830-1000)

Items for the week and upcoming items for the month

Interim City Manager (Will):

- Staff budget meetings continue

City Recorder (Sue):

- Elections – new District map
- Council – District 4 recruitment

Community Development (Doug):

- Johnson Furniture Design Review & Variance
- City Limit Legal Description
- Council Districts post recent annexations

Community Engagement (Lacey):

- 2021 Annual Report Live at newbergreview.com

Finance (Kady):

- Purchasing Manual – Council passed the new purchasing manual at Monday's meeting. I will be making a powerpoint presentation of the updates and changes and uploading to NeoGov

Information Technology Interim (Ian):

- SharePoint update

Public Safety (Jeff):

- Contacted Red Flex traffic cameras
- Covanta Trip next week
- PIO Team

Public Works (Russ):

- Elliott Rd
- Bluezone units
- 401 N Harrison Sewer
- Speed Signs on Villa Rd
- Emergency Management

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Personnel (Issues related to global personnel matters)

Community Development (Doug):

- Assistant Planner starts 2/28/22

Library Interim (Korie):

- New employee, Senior Librarian Bobby Hernandez starts 2/8/22

Public Safety (Jeff):

- Lateral officers and Dispatch positions are open

Public Works (Russ):

- Ed Thomas Retirement
- Engineering positions - Project Coordinator - GIS Tech - Engineering Associate

VACATION SCHEDULES					
Alison	5/12-6/5				
Cameron					
Doug	2/11	6/20-6/24			
Ian	2/14	4/4-4/8			
James					
Jeff					
Kady	2/18				
Karen	2/18	3/21-3/25	6/9-6/10		
Korie					
Lacey					
Russ					
Shannon	2/8-2/9				
Sue	3/28-3/29	5/2-5/6			
Will					

- Contact Zaira to make any changes to the vacation schedule