

# NEWBERG LEADERSHIP TEAM WEEKLY MEETING AGENDA JANUARY 19, 2022 (830-1000)

## Items for the week and upcoming items for the month

### Interim City Manager (Will):

- CM reminder: Neogov hiring, no pre-coordination before scoring.
- CM reminder: Monday the 24th is the deadline for January narratives and December statistics.
- STRIVE – Responsibility award

### Community Development (Doug):

- Crestview Green PUD
- School District Projects – Catalyst, NHS CTE, Edwards Elementary, Dundee Elementary
- Springbrook Properties – TSP Amendment, Development Agreement, Zone change, Master Plan Amendment, Site Design Review (Club House/Pool), Subdivision, Site Design Review Apartments, ROW Vacation
- Urban Renewal

### Information Technology Interim (Ian):

- CAD/Mobile update for dispatch

### Library Interim (Korie):

- Library re-opened 1/18/22
- Final walk-through for atrium glass

### Public Safety (Jeff):

- Met with school officials to talk about the plan for elections. We have OT shifts during the next few evenings specifically to check on school property.
- Meeting with Portland Dispatch Center Consortium to talk about joining them with the Tellis software. It will be about \$14k. much smoother transition for CAD to CAD interface. One example would be cutting 90 seconds off of medical calls

### Public Works (Kaaren):

- ADA Transition Plan

## Personnel (Issues related to global personnel matters)

### Community Development (Doug):

- Assistant Planner

### Public Safety (Jeff):

- We will be conducting a corporal promotional process
- Officer Howell last days will be on February 16<sup>th</sup> after 25 years

### Public Works (Kaaren):

- PW Positions

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## JANUARY 19, 2022 (830-1000)

| VACATION SCHEDULES |           |          |  |  |  |
|--------------------|-----------|----------|--|--|--|
| Alison             | 1/18-1/21 | 5/12-6/5 |  |  |  |
| Cameron            |           |          |  |  |  |
| Doug               |           |          |  |  |  |
| Ian                |           |          |  |  |  |
| James              |           |          |  |  |  |
| Jeff               |           |          |  |  |  |
| Kady               | 2/4       | 2/18     |  |  |  |
| Karen              |           |          |  |  |  |
| Korie              |           |          |  |  |  |
| Lacey              |           |          |  |  |  |
| Russ               | 1/14-1/31 |          |  |  |  |
| Shannon            |           |          |  |  |  |
| Sue                | 1/24-1/28 |          |  |  |  |
| Will               |           |          |  |  |  |

- Contact Zaira to make any changes to the vacation schedule