

NEWBERG LEADERSHIP TEAM WEEKLY MEETING AGENDA JANUARY 12, 2022 (830-1000)

Items for the week and upcoming items for the month

Interim City Manager (Will):

- CM working on a new and simple system for the forward-looking council calendar

Community Development (Doug):

- Code Audit Grant
- Housing Production Strategy
- Springbrook Master Plan
- Building Division – Third Party Services
- Crestview Green PUD

Finance (Kady):

- BCRs for 22-23 budget cycle and February budget meetings

Library Interim (Korie):

- Library building closure
- Update on atrium glass
- Cozy Reading Program sets a record

Public Safety (Jeff):

- The communications are digitally encrypted
- Completed an exhaustive audit of the entire evidence facility now that Amy Kepler has control of the evidence.
- Should have our latest design for our patrol fleet by the end of this week.

Public Works (Russ):

- Ongoing Supply Chain Issues
- Bluezone Units Status
- DEQ VW Grant – EV Street Sweeper
- PW Staffing - Covid affect.
- Completion of Solar Farm Celebration
- City Hall Emergency Lighting UPS replacement Feb 2 & 3
- Vacation Jan 14 - Feb 1 – Kaaren Hofmann Acting Director

Personnel (Issues related to global personnel matters)

Community Development (Doug):

- Assistant Planner Interviews Round 2

Public Safety (Jeff):

- One lateral officer is in backgrounds.
- Officer Howell will be retiring in February after 25 years.

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Accolades and requests for help

Library Interim (Korie):

- Thanks to Public Works- Engineering for their work on the atrium project

Public Works (Russ):

- Holiday Decorations Take Down Team

VACATION SCHEDULES					
Alison	1/18-1/21	5/12-6/5			
Cameron					
Doug					
Ian					
James					
Jeff					
Kady					
Karen					
Korie					
Lacey					
Russ	1/14-2/1				
Shannon	1/11-1/14				
Sue	1/24-1/28				
Will					

- Contact Zaira to make any changes to the vacation schedule