

NEWBERG LEADERSHIP TEAM WEEKLY MEETING AGENDA JANUARY 5, 2022 (830-1000)

Items for the week and upcoming items for the month

Interim City Manager (Will):

- Budget timeline soon
- Shifting mobile IT equipment to departmental capital funds

Economic Health (Shannon):

- Clean up on Will's ARPA update

Finance (Kady):

- Supplemental budget in the works – will be in front of council in February now. Expect some questions from me in the next few days
- New financial software – Tyler Technologies Incode 10 Financial Management Suite
- Grant meetings with departments to discuss all grants the City has received as well as financial reporting deadlines
- Essential workers stimulus bonus to be paid on Friday

Human Resource (Karen):

- Covid

Library Interim (Korie):

- Possible date for atrium repair

Public Works (Russ):

- Winter Weather recap... Snow/ice December 25 – 29
- ARPA - ADA Critical Path Sidewalk project
- Bluezone Air Purifiers
- Redundant Water Supply - Water Rights Purchase
- County ARPA projects Application

Personnel (Issues related to global personnel matters)

Economic Health (Shannon):

- Onboarding Paul Headley as our ARPA Federal Reporting Officer

Library Interim (Korie):

- New Senior Librarian starting in February

Accolades and requests for help

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VACATION SCHEDULES					
Alison	1/18-1/21	5/12-6/5			
Cameron					
Doug	1/7				
Ian					
James					
Jeff					
Kady					
Karen					
Korie					
Lacey					
Russ	1/14-1/31				
Shannon					
Sue	1/24-1/28				
Will					

- Contact Zaira to make any changes to the vacation schedule